

**HATFIELD PEVEREL PARISH COUNCIL MEETING**  
**HELD ON MONDAY 2<sup>ND</sup> SEPTEMBER 2019**  
**IN THE VILLAGE HALL AT 7.30PM**

**Those present:** Cllr M Weale (Chairman)  
Cllr M Elliston  
Cllr M Renow  
Cllr T Munt  
Cllr C Livermore  
Cllr D Broddle  
District Cllr D Bebb  
5 members of the public  
Clerk

**19/97 Apologies for Absence**

Apologies were received and accepted from Cllrs Wallace, Gallifant, Shaw and Dervish.

**19/98 Minutes**

The Minutes of the Parish Council Meeting held on 5<sup>th</sup> August 2019 were signed as a correct record by the Chairman.

**19/99 Declarations of Interest**

None received.

**19/100 Braintree District Councillor Update**

District Councillor Bebb raised the following:

- Further evidence that was required for the Local Plan has been approved and put forward. It is now going through public consultation with a closing date of 30<sup>th</sup> September. Hopeful for positive comments.
- The Hatfield Peverel NDP is on the agenda for the Braintree District Council cabinet meeting on Monday 9<sup>th</sup> September.
- Update on Sportsmans Lane enforcement.

**19/101 Public Participation**

Three members of the public raised the following:

- The Review: residents are disappointed that the planning decisions are no longer detailed. The Editor of The Review offered to extract and print this information in future editions if required.
- Item 19/107: Parish Council should not have to pay for the moving of the pole. It is on Essex County Council land who should be asked to pay a portion.
- Road signage at The Green regarding the Hoe Mill closure is causing problems and raising safety concerns. The Clerk confirmed she has spoken to Highways about this matter and raised concerns.

- To District Cllr Bebb: 2016 projections show 11% growth, Braintree District Council currently working on 20% - would hope BDC would request some leniency with the Secretary of State; density of Stonepath development proposals out of character of surrounding area; Hatfield Peverel being judged as sustainable – in the BDC ward profile in February 2019, it is reported that 62% of residents use a car or van. If Hatfield Peverel is so sustainable, why are residents not using public transport?

### **18/102 Clerk's Report**

The action points were noted. Item 19/222 Japanese Knotweed raised. The Clerk has requested the Community Park working party look into the information provided by Savills for the destruction and disposal of the knotweed.

### **19/103 Burial Ground**

The Clerk reported the following:

Interments have taken place in plots 481C, 475C and 619.

### **Total fees for August: £1,545**

Cllr Broddle asked when the new taps will be installed and why the bench was not secure. The Environment Advisory Group to look into the tap installation. Cllr Munt confirmed the siting of the bench is temporary at present.

### **19/104 Planning**

The following applications were considered:

**19/01395/HH** – Erection of single storey rear extension at Hawthorn Lodge, 17 Hawthorn Road. NO COMMENT

**19/01420/HH** – Erection of single storey side and rear extension and replacement garage at The Cottage, Nounsley Road. NO COMMENT

**19/01520/HH** – Two storey rear extension and replacement two storey garage/side extension at The Cottage, Nounsley Road. NO COMMENT

**19/01507/HH** – Two storey rear extension and new build cart lodge at Waverley, Maldon Road. NO COMMENT

**19/01504/REM** – Approval of reserved matters following outline approval 15/01103/OUT – approval of landscaping for the erection of 9 dwellings at Cowards Garage, The Street. It was felt that the site should be for mixed use. Cllrs Renow and Wallace to put comments together.

The following applications were noted:

**19/01466/HHPA** – Erection of single storey rear extension at 69 Prior Farm Road. NOTED

**19/00212/TPO** – Tree works at land adjacent to 1 Woodham Drive. NOTED and PASSED TO TREE WARDEN

The Clerk asked for volunteers for the forthcoming Braintree District Council Planning Committee meeting. Cllr Renow offered to attend on behalf of the Parish Council.

The Clerk reported that the decision on application 19/01138/COUPA (that was deferred from the last meeting due to technical issues on the website) was 'planning permission will be required'. The applicant has informed the Clerk that due to the property being situated on the District boundary, Maldon District Council would receive and decide the application.

### **19/105 Finance**

The Clerk reported on the need for a new website following Essex County Council's decision to withdraw the 'Essex Info' facility. The Clerk recommended waiting until the Essex Association of Local Councils has looked into this issue, as it will affect many Parish

Councils and charities in Essex. The possibility of developing a Parish mobile phone 'app' was discussed.

The August budget update was received.

**IT WAS RESOLVED THAT** the Parish Council approve the mid-year budget update.

Cllr Renow volunteered to check and sign the first quarter's bank reconciliations.

IOSH Working Safely training was discussed. It was felt that the litter picking staff should be offered this training, along with Councillors and volunteers who deliver The Review.

#### **19/106 Neighbourhood Development Plan Update**

Cllr Renow provided an update on the progress of the NDP. It is going forward for recommendation for referendum on 9<sup>th</sup> September. The referendum will occur in November and Braintree District Council are looking to make the plan in December.

#### **19/107 Traffic**

The removal of the existing pole in Maldon Road that is obstructing mobility scooter access along the footpath and the installation of a new low voltage pole further back from the footpath were discussed. The Traffic Advisory Group will look into co-funding opportunities. A proposal will be presented at the November full Council meeting.

#### **19/108 Village Hall Car Park**

**IT WAS RESOLVED THAT** the Parish Council impose a 5mph speed limit and purchase two back to back signs and a pole.

#### **19/109 Recycling Bins in Hadfelda Square**

**IT WAS RESOLVED THAT** the Parish Council leave the recycling bins in their current location at Hadfelda Square car park (near the entrance) and accept £500 per year from Braintree District Council for doing so. This will be reviewed six monthly.

#### **19/110 Councillor Contact Protocol**

Cllr Weale reminded all Councillors that whilst other members are available to one another, please ensure contact is at an appropriate time and in an appropriate manner.

#### **19/111 Full Council Meeting Dates in 2020**

**IT WAS RESOLVED THAT** the Parish Council approve the meeting dates for 2020.

#### **19/112 VE Day Commemorations**

Participation in the VE Day commemorations next year was discussed.

#### **19/113 Textile Bank Facilities**

**IT WAS RESOLVED THAT** the Parish Council would not allow a textile bank to be sited on Parish Council land, due to concerns around health and safety and the preference of one charity over another.

#### **19/114 Allotment Association Representative**

It was felt that not enough Councillors were present to select a representative at the meeting.

#### **19/115 Accounts for Payment**

**IT WAS RESOLVED THAT** the August 2019 accounts for payment be approved:

|  |           |
|--|-----------|
| SSE Southern Electric                          | £343.29   |
| Essex Association of Local Councils (training) | £528.00   |
| HMRC   | £274.09   |
| Kempco (The Review)                            | £848.00   |
| Greenfields                                    | £48.48    |
| The Maid Service                               | £38.00    |
| Staff costs                                    | £1,814.89 |
| Plusnet  | £35.95    |
| Hatfield Peverel Community Association         | £170.00   |
| Lloyds Bank (office expenses)                  | £42.58    |
| DW Maintenance                                 | £1,839.37 |

#### **19/116 General Announcements**

The Clerk reported the following:

- Her attendance at the Special Constable recruitment session due to the withdrawal of both Hatfield Peverel candidates.
- Braintree District Council's withdrawal from the parcel of land transfer.
- Casual vacancy advertised, but no requests for election received, therefore the Parish Council is free to co-opt new members.

Cllr Weale reported he has put his name forward as a trustee of the Hatfield Peverel Community Association and is awaiting a response.

**The meeting closed at 9.55pm**

**The next meeting will be held on Monday 7<sup>th</sup> October 2019**