Clerk to the Council

Sarah Gaeta Parish Council Office

Community Association Village Hall

Maldon Road

Hatfield Peverel

Essex CM3 2HP

Tel: (01245) 382865

Email: parishclerk@hatfieldpeverelpc.com

28th August 2024

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summoned to attend**

# THE PARISH COUNCIL MEETING

# TO BE HELD AT THE VILLAGE HALL

# ON MONDAY 2ND SEPTEMBER 2024 AT 7.30 PM

**for the purpose of transacting the following business.**

 SL Gaeta

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Clerk to the Council

## A G E N D A

### **24/83 Apologies for Absence**

### **24/84** Minutes of the Parish Council Meetings held on 5th August 2024 to be taken as read and signed as a correct record by the Chairman.

### **24/85** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

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### **24/86 Essex County Councillor Update** *5 minutes*

### **24/87 Braintree District Councillor Update** *5 minutes*

### **24/88 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

### **24/89 Clerk's Report** *5 minutes*

To receive and note the update on action points from the last meeting.

### **24/90 Finance and General Purposes** *10 minutes*

1. To receive the August budget update.
2. To note the conclusion of the external audit for the financial year 2023/24.

### **24/91 Traffic** *5 minutes*

To receive an update on traffic matters.

### **24/92 Neighbourhood Development Plan** *5 minutes*

To receive an update on the NDP.

### **24/93 Environment**  *5 minutes*

To receive an update from the Environment Advisory Group.

### **24/94 Stone Path Meadow** *5 minutes*

To receive an update on the meadows.

### **24/95 Section 106 Funds** *5 minutes*

To receive an update on S106 projects.

### **24/96 Communications** *5 minutes*

To receive an update on communications.

### **24/97 Keith Bigden Memorial Ground** *5 minutes*

To receive an update on the KBMG.

### **24/98 Youth Services** *5 minutes*

To receive an update on Youth Services.

### **24/99 Accounts for Payment**  *5 minutes*

To agree the accounts for payment for August 2024.

### **24/100 Announcements** *5 minutes*

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 2nd September.*

*The timings given above are for the Chairman’s guidance.*

#### Date of next Parish Council Meeting – Monday 7th October