

**HATFIELD PEVEREL PARISH COUNCIL MEETING**  
**HELD ON MONDAY 2<sup>ND</sup> DECEMBER 2019**  
**IN THE VILLAGE HALL AT 7.30PM**

**Those present:** Cllr M Weale (Chairman)  
Cllr T Munt  
Cllr C Livermore  
Cllr M Renow  
Cllr M Elliston  
Cllr D Wallace  
Cllr K Gallifant  
2 members of the public  
Clerk

**19/156 Apologies for Absence**

Apologies were received and accepted from Cllrs Dervish, Broddle and Shaw.

**19/157 Minutes**

The Minutes of the Parish Council Meeting held on 4<sup>th</sup> November were signed as a correct record by the Chairman.

**19/158 Declarations of Interest**

Cllr Wallace in item 19/166 and handyman matters.

**19/159 Braintree District Councillor Update**

District Councillor Bebb sent his apologies, but commented via email that it was a great Neighbourhood Development Plan ballot result on Thursday. Well done once again to the members of the NDP group who worked so tirelessly and patiently over the last few years to achieve this eventual result.

**19/160 Public Participation**

A member of the public presented the 2020/21 budget for the Community Events team.

The Clerk read out a report from a member of the public expressing concerns at the lack of a manned presence at the station ticket office and asking the Parish Council to help articulate the community's concerns.

**19/161 Clerk's Report**

The Clerk's Report was received and noted.

**19/162 Burial Ground**

There were no matters to report.

**19/146 Planning**

The following applications were considered:

**19/01979/HH** – Erection of a single storey side extension, front porch and alterations to driveway at 30 Willow Crescent. NO COMMENT

**19/01969/FUL** – Erection of a two storey three bedroomed detached dwelling house at Shalom, Peverel Avenue. NOT SUPPORTED

**19/01960/DAC** – Application for the approval of details reserved by condition 2 of approved application 18/01210/LBC at 2 Priory Lodge, Church Road. NO COMMENT

**19/02027/HH** – Erection of a two storey side extension, single storey rear extension with balcony above to replace existing conservatory, installation of electric gates and 1.2m high post and rail fencing, erection of single storey detached garage/workshop, erection of single storey extension and conversion of existing detached garage into ancillary annexe accommodation, erection of an open carport and extension of existing driveway at Oakleigh House, Crabb's Hill. NO COMMENT, other than requesting the condition of keeping the annexe as part of the main house and not a separate dwelling.

**19/02034/VAR** – Application for removal of condition 10 'Acoustic Fencing' of permission 18/00851/FUL at the Wheatsheaf, The Green. NOT SUPPORTED - the condition should be enforced.

**19/02073/HH** – Erection of cart lodge following demolition of existing garage. Relocation of primary vehicle entrance to Jenkins Lane and removal of existing front vehicle entrance at Letch's Corner, Maldon Road. NO COMMENT

### **19/164 Finance**

The draft budget was presented in preparation for approval at the January meeting. No amendments were recommended.

It was noted that Cllr Munt has checked and signed the Q2 bank reconciliations.

**IT WAS RESOLVED THAT** the Parish Council approves the creation of the Robin Road mobile phone app at a cost of £150 plus VAT.

An update on future website options was given. The Parish Council agreed to apply for a free site using the Voice platform.

### **19/165 Neighbourhood Development Plan Update**

Cllr Renow provided an update on the progress of the NDP. The referendum was a success and thanks were given to the individuals who worked hard to promote it. In particular, to Kevin Dale and Jodi Earwicker.

### **19/166 Environment**

**IT WAS RESOLVED THAT** the Parish Council to accept the quotes of £450 and £430 from DW Maintenance for remedial tree works to the rear of Hadfelda Square, as identified by the Tree Survey earlier this year.

*Cllr Wallace abstained.*

**IT WAS RESOLVED THAT** the Parish Council to accept the quote of £260 from DW Maintenance for hawthorn tree work at the old allotment site.

*Cllr Wallace abstained.*

Cllr Wallace will update the Open Spaces Action Plan and circulate to all Councillors, in preparation for approval at the January meeting.

### **19/167 Community Association**

The Parish Council is working with the Community Association to safeguard the future of the village hall. There is no further update at this time.

### **19/168 Community Park**

**IT WAS RESOLVED THAT** the Parish Council to request £5,000 fishing club rent for the 2019/20 rent period on the same basis as the 2018/19 year.

**IT WAS RESOLVED THAT** the Parish Council to engage legal advisors (Savills) to create a formal fishing lease with a rent of £5,000 per year in line with advice received, to be completed as soon as possible.

*Cllr Munt abstained*

**IT WAS RESOLVED THAT** the Parish Council to seek a quote for the treatment/removal of Japanese Knotweed from the Savills recommended contractor, with a view to starting as soon as practicable.

**IT WAS RESOLVED THAT** the Parish Council to authorise Savills to explore options and provide detail of proposal and schedule for a short term (up to two years) project aimed at achieving clearance and landscaping of site, while generating a significant income stream to boost capital held for ongoing works required on site.

### **19/169 Hadfelda Square Car Park**

It was decided that further information would be sought before deciding if damage/loss insurance cover would be appropriate.

### **19/170 Football Club**

**IT WAS RESOLVED THAT** the Parish Council to allow the Football Club to use the Strutt Memorial Recreation Ground for light training for 3-4 junior teams during the winter months.

*Cllr Wallace abstained*

### **19/171 Station Ticket Office**

The closure of the station ticket office by Greater Anglia was discussed and concerns raised.

### **19/172 Street Naming**

The following street names were agreed for the former Arla Dairy site: Agar Place, Upson Walk, The Pastures, Old Dairy Approach, Rayleigh Court, Friesian Way and Arla Mews.

The following street names were agreed for the Wheatsheaf site: Wheatsheaf Court

### **19/173 Accounts for Payment**

**IT WAS RESOLVED THAT** the November 2019 accounts for payment be approved:

SSE Southern Electric	£265.65
A&J Lighting Solutions	£132.00

HMRC	£268.82
Greenfields	£48.48
The Maid Service	£38.00
Staff costs	£1,711.75
Plusnet	£34.69
Hatfield Peverel Community Association	£170.00
Lloyds Bank (office expenses)	£436.13
DW Maintenance	£832.50
Mrs M Elliston (expenses)	£28.80

*Cllr Wallace abstained.*

### **19/174 General Announcements**

The Clerk requested that members of the public contacting the Parish Council via social media, use the PC Facebook page or group and not her personal account.

Cllr Gallifant reported the concerns raised about the road sweeper noise in Bury Lane. The Clerk confirmed receipt of the email and the actions taken.

Cllr Wallace reminded the meeting of the Christmas in the Park event on Sunday 8<sup>th</sup> December at 3.30pm.

**The meeting closed at 9.40pm**

**The next meeting will be held on Monday 13<sup>th</sup> January 2020**