

HATFIELD PEVEREL
PARISH COUNCIL

Clerk to the Council
Sarah Gaeta

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27th November 2024

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 2ND DECEMBER 2024 AT 7.30 PM**
for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

24/140 Apologies for Absence

24/141 Minutes of the Parish Council Meetings held on 4th November 2024 to be taken as read and signed as a correct record by the Chairman.

24/142 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

24/143 Essex County Councillor Update *5 minutes*

24/144 Braintree District Councillor Update *5 minutes*

24/145 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

24/146 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

24/147 Finance and General Purposes *30 minutes*

- (a) To discuss the first draft of the budget for financial year 2025/26.
- (b) To approve the request from Hatfield Peverel Football Club to use the Strutt Memorial Recreation Ground on Saturdays between 9 and 11am for junior team training, with immediate effect until the end of March 2025.
- (c) To delegate authority to the Village Hall Management Committee to manage food van requests associated with hall bookings, with the stipulation that food vans must be positioned within the Village Hall's designated parking spaces (hatched markings).

- 24/148 Traffic** 5 minutes
To receive an update on traffic matters.
- 24/149 Neighbourhood Development Plan** 5 minutes
To receive an update on the NDP.
- 24/150 Environment** 5 minutes
To approve a spending limit of up to £250 for Kompan's operational play area and outdoor gym inspections in 2025. This limit will enable Kompan to perform on-site repairs during each inspection, if necessary, without requiring further authorisation from the Parish Council.
- 24/151 Stone Path Meadow** 5 minutes
To receive an update on the meadows.
- 24/152 Section 106 Funds** 10 minutes
(a) To receive an update on Section 106 funds and projects.
(b) To consider quotes received for the Allotment Association drainage project and appoint a contractor to carry out the works.
- 24/153 Communications** 5 minutes
To receive an update on communications.
- 24/154 Youth Services** 5 minutes
To receive an update on Youth Services.
- 24/155 Accounts for Payment** 5 minutes
To agree the accounts for payment for November 2024.
- 24/156 Announcements** 5 minutes
- 24/157 Keith Bigden Memorial Ground** 30 minutes
(a) **Motion:** Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the press and public for the duration of this meeting to consider rent and lease terms.
(b) To agree the rent and lease terms for the KBMG clubs as detailed in confidential report dated 27th November 2024.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 29th November.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 13th January 2025