

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 2ND DECEMBER 2024
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr D Broddle
Cllr M Elliston
Cllr T Munt
Cllr R Parker
Cllr W Purser
Cllr M Renow
Cllr T Short
Cllr D Wallace
Clerk
7 members of the public

24/140 Apologies for Absence

None received.

24/141 Minutes

The Minutes of the Parish Council Meeting held on 4th November 2024 were agreed and signed as a correct record.

24/142 Declarations of Interest

Councillor Wallace in item 24/155.

24/143 Essex County Councillor (ECC) Update

Councillor Louis gave an update on the following:

- Grants agreed: £1000 to support lighting for the outdoor gym area and £2500 for equipment for the Scouts.
- Members Highways Initiative – significant works due to commence this week on Church Road.
- Mini roundabout at the junction of The Street and Maldon Road – white lining partially completed, chasing for roundabout and arrows; Local Highways Panel scheme submitted for additional signage.
- Laburnum Way adoption – legal agreement now completed, with Highways to publish CMA.
- Nounsley Ford – temporary road closure and diversion signage; Local Highways Panel scheme submitted for additional signage.
- 20mph wig wags by the school – posts installed before half term with the signage being installed before Christmas.

24/144 Braintree District Councillor (BDC) Update

Councillor Dervish gave an update on the following:

- Waste and recycling changes are in the pipeline – this has come from central government.
- Starting budgeting process.

24/145 Public Participation

Three members of the public raised the following:

- Village Voice – there are no attributions against articles.
- Request for an update on the Football Club's request to cut through the hedging (see minute reference 24/136(e)).
- Request for reconsideration of the 2021 Parish Council decision to allow residents to purchase Hadfelda Square car park permits.

24/146 Clerk's Report

No update at this time.

24/147 Finance and General Purposes

- (a) The first draft of the budget for the financial year 2025/26 was presented and discussed.
- (b) **It was resolved** to approve the request from Hatfield Peverel Football Club to use the Strutt Memorial Recreation Ground on Saturdays between 9 and 11am for junior team training, with immediate effect until the end of March, subject to ground conditions and managed parking.
- (c) **It was resolved** to delegate authority to the Village Hall Management Committee to manage food van requests associated with hall bookings, with the stipulation that food vans must be positioned within the Village Hall's designated parking spaces (hatched markings).

Powers: Local Government (Miscellaneous Provisions) Act 1976 s.19; Local Government Act 1972 s.101.

24/148 Traffic

An update on traffic matters was received.

24/149 Neighbourhood Development Plan (NDP)

An update on the NDP review was received.

24/150 Environment

It was resolved to approve a spending limit of up to £250 per annum for Kompan's operational play area and outdoor gym inspections in 2025, to enable the inspector to carry out on-site repairs during the inspection if necessary.

Powers: Local Government Act 1972 s.111; Local Government (Miscellaneous Provisions) Act 1976 s.19.

24/151 Stone Path Meadow

An update on the meadows was received.

24/152 Section 106 Funds

- (a) An update on S106 funds and projects was received. It was noted that the grass on the mound at the Nounsley play area had grown sufficiently to remove the fencing.
- (b) The decision to appoint a contractor to carry out the Allotment Association drainage project was deferred pending further discussion with the Allotment Association.

24/153 Communications

An update was received.

24/154 Youth Services

An update was received.

24/155 Accounts for Payment

It was resolved that the accounts for payment for November 2024 be approved as follows:

Staff costs	£7,455.06
DW Maintenance	£1,796.75
The Maid Service	£44.00
Braintree District Council	£183.00
Society of Local Council Clerks	£400.00
SSE Southern Electric	£635.43
Andrew Smith Print Limited	£330.00
Essex Field Fencing	£229.99
Hatfield Peverel Community Association	£374.33
Ernest Doe & Sons	£53.45
BT	£55.02

Lloyds Bank (office expenses)	£535.57
Unity Trust Bank	£12.45
AndIT Consulting	£50.00
A&J Lighting	£548.22
Kompan	£1,191.36
Diane Wallace (expenses)	£120.00
Heidi Knightbridge (expenses)	£664.89
Mortimer Contracts	£120.00

Councillor Wallace abstained.

24/156 General Announcements

- Braintree District Council are not offering the Christmas tree recycling service in January 2025.
- The Parish Council's Facebook group is now closed. All communications are published on the Facebook page.

24/157 Keith Bigden Memorial Ground

- Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2) **it was resolved** to exclude members of the press and public for the duration of this meeting to consider rent and lease terms for the clubs at the KBMG.
- It was resolved** to determine rent terms and lease conditions as detailed in "Confidential Report of 27th November 2024, updated on 2nd December 2024".

Powers: Local Government (Miscellaneous Provisions) Act 1976, s.19; Local Government Act 1972 s.111.

The meeting closed at 9.55pm

The next meeting will be held on Monday 13th January 2025