

Clerk to the Council
Sarah Gaeta

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29th January 2025

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 3RD FEBRUARY 2025 AT 7.30 PM**
for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

24/176 Apologies for Absence

24/177 Minutes of the Parish Council Meetings held on 13th January 2025 to be taken as read and signed as a correct record by the Chairman.

24/178 Declarations of Interest (existence and nature) with regards to items on the Agenda.
Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

24/179 Essex County Councillor Update 5 minutes

24/180 Braintree District Councillor Update 5 minutes

24/181 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. 3 minutes per person; 15 minutes max

24/182 Clerk's Report 5 minutes
To receive and note the update on action points from the last meeting.

24/183 Finance and General Purposes 5 minutes
To receive a budget update.

24/184 Traffic 5 minutes
To receive an update on traffic matters.

24/185 Neighbourhood Development Plan 5 minutes
To receive an update on the NDP.

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| 24/186 Environment | <i>5 minutes</i> |
| To receive an update on environment matters. | |
| 24/187 Stone Path Meadow | <i>5 minutes</i> |
| To receive an update on the meadows. | |
| 24/188 Section 106 Funds | <i>5 minutes</i> |
| To receive an update on Section 106 funds and projects. | |
| 24/189 Communications | <i>5 minutes</i> |
| To receive an update on communications. | |
| 24/190 Keith Bigden Memorial Ground | <i>5 minutes</i> |
| To seek quotes for 6 monthly inspections of the car park and paths, to aid proactive maintenance of the KBMG site. | |
| 24/191 Youth Services | <i>5 minutes</i> |
| To receive an update on Youth Services. | |
| 24/192 Accounts for Payment | <i>5 minutes</i> |
| To agree the accounts for payment for January 2025. | |
| 24/193 Announcements | <i>5 minutes</i> |
| 24/194 Confidential Matters | <i>45 minutes</i> |
| <ul style="list-style-type: none"> (a) Motion: Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the press and public for the duration of this meeting to consider the following confidential matters. (b) To approve the Parish Council consultant's recommendation to appoint the contractor for the construction of the tennis courts. (c) To appoint the contractor to carry out the necessary remedial works to the small footpath leading from FP18 to Laburnum Way to bring it up to adoption standard. (d) To agree further details in relation to the KBMG sports club leases. | |

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 31st January.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 3rd March 2025