

## **HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 3<sup>RD</sup> JUNE 2019**

**IN THE VILLAGE HALL AT 7.30PM**

**Those present:** Cllr M Weale (Chairman)  
Cllr C Dervish  
Cllr L Shaw  
Cllr M Renow  
Cllr D Wallace  
Cllr R Peters  
Cllr C Livermore  
Cllr D Broddle  
District Cllr D Bebb  
5 Members of the Public  
Clerk

### **19/30 Apologies for Absence**

Apologies were received and accepted from Cllrs Munt and Elliston.

### **19/31 Minutes**

The Minutes of the Parish Council Meeting held on Monday 13<sup>th</sup> May 2019 were signed as a correct record by the Chairman.

### **19/32 Declarations of Interest**

Cllr Wallace in handyman matters, item 19/38: 19/00855/PLD and 19/00119/TPO.

### **19/33 Braintree District Councillor Update**

District Councillor Bebb raised the following:

- A thank you for being voted back into office
- There is a new Chairman and Vice Chairman of Braintree District Council, both from the Witham Wards
- There is one further induction session for newly elected Councillors to attend
- A resident raised concerns about the state of the Greenfields maintained area of Hadfelda Square shops. Works confirmed to be carried out once tender process completed.

### **19/34 Public Participation**

A member of the public raised the following:

- Duck pond viewing platform is in a terrible state. It was built in 2007 during the World Scout Jamboree, where the banks were reinforced and the platform erected. It is village heritage and should be restored to its original condition. District Council support was requested. Cllr Weale asked for the area to be assessed by the Parish Council handyman and closed off if necessary. Cllr Broddle reminded the meeting that there

is money allocated in the budget for the duck pond which could potentially be used for repair.

### **19/35 Essex Shed Network**

Matt Hume from the Essex Shed Network provided an introduction to its services.

### **19/36 Clerk's Report**

The action points were noted. There was a discussion on the Japanese Knotweed item.

### **19/37 Burial Ground**

The Clerk reported the following:

Interments have taken place in plots 736, 474C and 483A.

Total fees for May: £875.

### **19/38 Planning**

The following applications were considered:

**19/00855/PLD** – Application for a Lawful Development Certificate for a proposed use of development – mobile home and hardstanding at Oak Cottage, Maldon Road. NO COMMENT.

**19/00880/FUL** – Creation of new vehicular access and driveway at The Priory, Church Road. NO COMMENT

The following applications were noted:

**19/00119/TPO** – Tree works at Hatfield Peverel Cricket Club, Church Road. PASSED TO TREE WARDEN

To discuss the Parish Council's response to the following:

**19/00494/REM** – Application for reserved matters comprising layout, scale, appearance and landscaping ref 16/02096/OUT and ref 18/01650/VAT at Arla Dairy, Station Road. THE DRAFT RESPONSE WILL BE REVISED FOLLOWING THE MEETING WITH BELLWAY THAT TOOK PLACE IMMEDIATELY PRIOR TO THIS EVENING'S MEETING.

The Clerk reported that Braintree District Council had asked if the previous objection to application 19/00523/FUL (Land at Bury Lane, Bury Lane) remained, considering that BDC Environmental Health and the Health and Safety Executive had responded with no objections. The meeting confirmed that the objection remained. The Clerk to inform the Planning Officer.

### **19/39 Finance**

The May budget update was received. The Clerk will break down the NDP expenditure between March 2019 and this current financial year.

**IT WAS RESOLVED THAT** the Parish Council receive the Internal Audit Report from Nancy Powell-Davies.

**IT WAS RESOLVED THAT** the Parish Council approve and sign the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR) for 2018/19.

**IT WAS RESOLVED THAT** the Parish Council approve and sign the Accounting Statements (Section 2) of the AGAR for 2018/19.

#### **19/40 Party in the Park**

The Parish Council agreed to have a stall at Party in the Park on 29<sup>th</sup> June and Councillors were asked to confirm their availability to the Clerk in order to put together a rota. District Cllrs Dervish and Bebb will attend to represent Braintree District Council.

#### **19/41 Neighbourhood Development Plan Update**

Cllr Renow provided an update on the progress of the NDP. A discussion was held on the request from Braintree District Council for the Parish Council to alter the NDP designated area to match the changed political boundary. A motion will be included on the July meeting agenda. The Clerk to notify BDC to this effect.

#### **19/42 Street Naming Policy**

The following points will be included in a policy:

- Site history/relevance/expert advice, with justification
- Vetting of shortlisted names with Braintree District Council prior to any vote
- Parish Councillor nominations
- Parish Councillor voting only
- Dot system for voting

#### **19/43 Appointment of Advisory Groups and Committees**

All Councillors present agreed to remain on the Committees and Advisory Groups they are currently on. Cllr Broddle requested to be included in the Environment Advisory Group meetings. Cllrs Peters and Weale volunteered for the Sport and Recreation Advisory Group. Cllrs Weale and Broddle volunteered for the Community Park Working Party. Cllr Broddle requested the formulation of a 'Man Shed' Working Party and requested that Cllr Gallifant be asked to lead.

#### **19/44 Farleigh Hospice Outreach Unit**

It was agreed that the Village Hall car park would be offered to Farleigh Hospice as a site for its Outreach Unit.

#### **19/45 Accounts for Payment**

**IT WAS RESOLVED THAT** the May 2019 accounts for payment be approved:

Alan Gooden (Party in the Park)	£500.00
RoSPA Play Safety	£309.60
Nancy Powell-Davies (Internal Auditor)	£260.00
Dr Zero and the Hotheads (Party in the Park)	£200.00
Greenfields	£48.48
Came and Company Insurance	£1,610.87
Matt's Generators	£160.00
The Maid Service	£38.00
Staff costs	£1,790.90
HM Revenue and Customs	£307.73
Plusnet	£32.89

Hatfield Peverel Community Association	£172.00
Dawn Hursham (Party in the Park)	£110.00
Mobile Thrones	£234.00
Lloyds Bank (office sundries)	£63.91
DW Maintenance	£2,170.85

Abstained: Cllr Wallace

#### **19/46 General Announcements**

The Clerk reminded Councillors of the need to book a place on the Mental Health First Aid training scheduled for the 3<sup>rd</sup> August.

The Clerk has been made aware of complaints in relation to Braintree District Council's re-siting of the recycling bins in the Hadfelda Square car park. The Clerk will respond to residents and BDC.

The Clerk asked for confirmation as to who could attend the meeting with Mr and Mrs Jones that was requested at the last meeting, scheduled for 5<sup>th</sup> June. Cllrs Renow and Weale confirmed their attendance.

Cllr Broddle reported that a resident has asked for the 30mph speed limit to be extended to beyond Hatfield Place and for a change of lights on the crossing. Cllr Broddle also raised the issue of the parking of the D's Diner van on Bury Lane.

John Cockell confirmed his attendance at the Highways meeting and Highways Devolution Briefing. He will report back to the Parish Council.

**The meeting closed at 9.50pm**

**The next meeting will be held on Monday 1<sup>st</sup> July 2019**