

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING  
HELD ON MONDAY 3<sup>RD</sup> JUNE 2024  
IN THE VILLAGE HALL AT 7.30PM**

**Those present:**

Cllr M Weale (Chairman)  
Cllr D Broddle  
Cllr C Etheridge  
Cllr T Munt  
Cllr R Parker  
Cllr M Renow  
Cllr T Short  
Cllr D Wallace  
Clerk  
7 members of the public

**24/27 Apologies for Absence**

Apologies were received and accepted from Councillor Elliston.

**24/28 Minutes**

The Minutes of the Annual Parish Council Meeting held on 13<sup>th</sup> May 2024 were agreed and signed as a correct record.

**24/29 Declarations of Interest**

Councillor Wallace in items 24/37 and 24/43.

**24/30 Essex County Councillor (ECC) Update**

Councillor Louis was not present.

**24/31 Braintree District Councillor (BDC) Update**

Councillor Coleridge provided the following update:

- Net zero plan: electric vehicles on order; EV charging points being installed; electric vehicle charging parking places planned.
- Refurbishment of Causeway House.
- Job fairs are held every 6 months.
- Affordable housing provision.
- Local Plan review – call for sites made.
- Norwich to Tilbury pylon scheme consultation period has been extended.
- Hatfield Peverel Parish Council's tennis court planning application has been approved.
- Three all-weather football pitches are being installed in Witham.

**24/32 Public Participation**

None.

**24/33 Clerk's Report**

The Clerk's Report was received without comment.

**24/34 Finance and General Purposes**

- (a) **It was resolved** to adopt the new Code of Conduct, in line with Braintree District Council.
- (b) **It was resolved** to adopt the new Financial Regulations.
- (c) **It was resolved** to grant permission for the use of the recreation ground for a wedding ceremony with the caveat that a public liability insurance certificate and risk assessment are submitted to the Clerk. An emailed request for permission to use the recreation ground was received on 20<sup>th</sup> May 2024.

**24/35 Traffic**

An update on traffic matters was received.

**24/36 Neighbourhood Development Plan (NDP)**

An update on the NDP review was received.

**24/37 Environment**

**It was resolved** to agree an alteration to the schedule of works under the Grounds Maintenance contract, as detailed in the 'DW Maintenance Matrix v.4' document.

*Councillor Wallace abstained.*

**24/38 Stone Path Meadow**

An update was received.

**24/39 Section 106 Funds**

An update was received.

**24/40 Communications**

An update was received.

**24/41 Keith Bigden Memorial Ground**

An update was received.

**24/42 Youth Services**

An update was received.

**24/43 Accounts for Payment**

**It was resolved** that the accounts for payment for May 2024 be approved as follows:

Hatfield Peverel Community Association	£293.33
Staff costs	£5,727.76
DW Maintenance	£1,971.75
The Maid Service	£44.00
Braintree District Council	£366.00
Andrew Smith Print Limited	£315.00
SSE Southern Electric	£614.95
Clear Councils	£1,386.75
Beatbush Fencing Ltd	£10,967.70
Carly Truman (expenses)	£94.44
Essex Association of Local Councils	£216.00
Mobile Thrones Ltd	£711.00
Lloyds Bank (office expenses)	£102.15
Hatfield Peverel Coffee Lounge	£30.00
Event Production Sound Light Ltd	£1,320.00

*Councillor Wallace abstained.*

**24/44 General Announcements**

None.

**The meeting closed at 8.55pm**

**The next meeting will be held on Monday 1<sup>st</sup> July 2024**