**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 3RD JUNE 2024**

**IN THE VILLAGE HALL AT 7.30PM**

## **Those present:**

Cllr M Weale (Chairman)

Cllr D Broddle

Cllr C Etheridge

Cllr T Munt

Cllr R Parker

Cllr M Renow

Cllr T Short

Cllr D Wallace

Clerk

7 members of the public

# **24/27 Apologies for Absence**

Apologies were received and accepted from Councillor Elliston.

# **24/28 Minutes**

The Minutes of the Annual Parish Council Meeting held on 13th May 2024 were agreed and signed as a correct record.

# **24/29 Declarations of Interest**

Councillor Wallace in items 24/37 and 24/43.

# **24/30 Essex County Councillor (ECC) Update**

Councillor Louis was not present.

# **24/31 Braintree District Councillor (BDC) Update**

Councillor Coleridge provided the following update:

* Net zero plan: electric vehicles on order; EV charging points being installed; electric vehicle charging parking places planned.
* Refurbishment of Causeway House.
* Job fairs are held every 6 months.
* Affordable housing provision.
* Local Plan review – call for sites made.
* Norwich to Tilbury pylon scheme consultation period has been extended.
* Hatfield Peverel Parish Council’s tennis court planning application has been approved.
* Three all-weather football pitches are being installed in Witham.

# **24/32 Public Participation**

None.

# **24/33 Clerk’s Report**

The Clerk’s Report was received without comment.

# **24/34 Finance and General Purposes**

1. **It was resolved** to adopt the new Code of Conduct, in line with Braintree District Council.
2. **It was resolved** to adopt the new Financial Regulations.
3. **It was resolved** to grant permission for the use of the recreation ground for a wedding ceremony with the caveat that a public liability insurance certificate and risk assessment are submitted to the Clerk. An emailed request for permission to use the recreation ground was received on 20th May 2024.

# **24/35 Traffic**

An update on traffic matters was received.

# **24/36 Neighbourhood Development Plan (NDP)**

An update on the NDP review was received.

# **24/37 Environment**

**It was resolved** to agree an alteration to the schedule of works under the Grounds Maintenance contract, as detailed in the ‘DW Maintenance Matrix v.4’ document.

*Councillor Wallace abstained.*

**24/38 Stone Path Meadow**

An update was received.

# **24/39 Section 106 Funds**

An update was received.

# **24/40 Communications**

An update was received.

# **24/41 Keith Bigden Memorial Ground**

An update was received.

# **24/42 Youth Services**

An update was received.

# **24/43 Accounts for Payment**

**It was resolved** that the accounts for payment for May 2024 be approved as follows:

|  |  |
| --- | --- |
| Hatfield Peverel Community Association | £293.33 |
| Staff costs | £5,727.76 |
| DW Maintenance | £1,971.75 |
| The Maid Service | £44.00 |
| Braintree District Council | £366.00 |
| Andrew Smith Print Limited | £315.00 |
| SSE Southern Electric | £614.95 |
| Clear Councils | £1,386.75 |
| Beatbush Fencing Ltd | £10,967.70 |
| Carly Truman (expenses) | £94.44 |
| Essex Association of Local Councils | £216.00 |
| Mobile Thrones Ltd | £711.00 |
| Lloyds Bank (office expenses) | £102.15 |
| Hatfield Peverel Coffee Lounge | £30.00 |
| Event Production Sound Light Ltd | £1,320.00 |

*Councillor Wallace abstained.*

# **24/44 General Announcements**

None.

## **The meeting closed at 8.55pm**

## **The next meeting will be held on Monday 1st July 2024**