

**HATFIELD PEVEREL PARISH COUNCIL MEETING**  
**HELD ONLINE VIA MICROSOFT TEAMS**  
**ON MONDAY 3<sup>RD</sup> AUGUST 2020 AT 7.30PM**

**Those present:** Cllr M Weale (Chairman)  
Cllr C Dervish  
Cllr T Munt  
Cllr L Shaw  
Cllr M Renow  
Cllr M Elliston  
Cllr D Broddle  
Cllr D Wallace  
Clerk  
4 members of the public

**20/40 Apologies for Absence**

Apologies were received and accepted from Cllrs Gallifant, Knightbridge, Greaves and Thorpe. The meeting noted the resignation of Cllr Livermore. The Clerk has informed the Monitoring Officer.

**20/41 Minutes**

The Minutes of the Parish Council Meeting held on 6<sup>th</sup> July 2020 were agreed as a correct record. The Chairman agreed for the Clerk to use his electronic signature on the minutes.

**20/42 Declarations of Interest**

Cllr Elliston in planning applications 20/00210/TPO and 20/00906/REM.  
Cllr Wallace in handyman matters and tree works under item 20/50.

**20/43 Neighbourhood Watch (NW) Update**

The local NW representative sent her apologies.

**20/44 Braintree District Councillor Update**

District Cllr Dervish gave an update on the following:

- Graham Butland's resignation called for, but not upheld.
- Local Plan has gone back to the Secretary of State. Awaiting confirmation of the cut to housing allocation of 14,000 to 7,000.
- Fusion funding - £13,000 grant awarded to get leisure centres open. Fees were also waived - £48,000.
- Councillor Community Grants – Terling has received a few grants. Cllr Dervish has a small amount left; Cllr Debb has a larger amount left. Would like the remainder to be spent in Hatfield Peverel.
- Essex County Council pothole focus – increased to 500.

## 20/45 Public Participation

Three members of the public raised the following:

- Has the back payment from Braintree District Council for car parking permits been received? The Clerk confirmed the amount had been invoiced for and paid.
- Gleneagles planning application – there are a number of gaps and omissions from the application.
- Kissinggate/Coffin Path vegetation encroachment into residential access and overhead lines. The utility companies should be involved. The lower growth can be dealt with by the footpaths volunteer group/resident. There is an issue of who owns the strip of land between the outer and inner fencing.
- MUGA re-opening – would be great to see it open again.
- Gladman proposal, Maldon Road. Concerns about drainage which may end up running through the Community Park lakes untreated. The Parish Council were requested to ask for water treatment to be put in place on site at the appropriate time.

## 20/46 Clerk's Report

The Clerk's Report was received without comment.

## 20/47 Burial Ground

An interment has taken place in plot 480C.

An exclusive right of burial purchased on plot 661.

An application for a memorial on plot 480C has been approved.

Total fees received for July: £980.

## 20/48 Planning

The following applications to be considered:

**20/00906/REM** – Approval of reserved matters of outline planning consent 16/02156/OUT for the erection of 100 dwellings on land north east of Gleneagles Way. The NDP team met to review the application and the draft response was circulated. The Parish Council agreed on this response and also to incorporate the comments from the member of the public. *Cllr Elliston abstained.*

**20/00519/FUL (Maldon District Council)** – 70 holiday lodges with associated change of use of the land at Warren Golf Club, Old London Road, Woodham Walter. The Parish Council noted the application, but declined to submit a response.

The following applications to be noted:

**20/00210/TPO** – Tree works at 28 Woodham Drive.

## 20/49 Finance and General Purposes

The July budget update was received without comment.

**IT WAS RESOLVED THAT** the Parish Council to agree the amendments to the following policies: Social Media and Electronic Communication; Data Protection; Data Retention; Health and Safety.

**IT WAS RESOLVED THAT** the Parish Council to approve the updated financial risk assessment for 2020/21.

**IT WAS RESOLVED THAT** the Parish Council to appoint Nancy Powell-Davies as Internal Auditor for the financial year 2020/21.

**IT WAS RESOLVED THAT** the Parish Council to approve the gratuity payment of £500 for the financial year 2019/20 to the editor of The Review, for recognition of the work in producing the publication.

Cllr Renow gave an update on the Neighbourhood Development Plan review.

## **20/50 Environment**

The request from Essex Highways to undertake urgent tree works in Woodham Drive, at a cost of £485, and authorised within the scope of the Village Maintenance Contract and Financial Regulations, was noted.

**IT WAS RESOLVED THAT** the Parish Council to appoint Mortimer Contracts to re-set the basketball post (Recreation Ground), re-set the rocking horse (Nounsley) and replace the safety matting under the climbing frame (Nounsley) at a total cost of £480.

**IT WAS RESOLVED THAT** the Parish Council to accept the quote of £90 from DW Maintenance to remove the loose dead branch on the horse chestnut tree at the village hall. *Cllr Wallace abstained.*

The Parish Council agreed not to use the “Don’t Be A Tosser” sign as part of an anti-litter campaign due to the offence it may cause to residents.

A discussion was held on whether to purchase a brush cutter for the footpath group to use. Cllr Munt to investigate further and present at a future meeting.

## **20/51 Traffic**

A discussion was held on whether to undertake cutting back of vegetation obscuring various 30mph signs in the village. The Clerk reported the response received from Essex Highways following assessment. Cllr Dervish to contact Cllr Kevin Bentley and Priti Patel MP to highlight this issue. No decision was taken.

The Traffic Advisory Group Chairman reported that the 30mph bin stickers had been distributed. The remaining stock will be delivered to homes in Ulting Road.

## **20/52 Community Park**

A discussion was held on Cllr Renow’s fencing/boundary report. Fencing quotes have been sourced from three companies and will be presented to the September meeting for review. Cllr Renow to organise another working party meeting prior to the September full Council meeting.

## **20/53 MUGA Closure**

**IT WAS RESOLVED THAT** the MUGA will be re-opened with appropriate advisory signage.

## **20/54 Telephone Kiosks**

**IT WAS RESOLVED THAT** the Parish Council will not adopt the telephone kiosk in Hadfelda Square from BT.

**IT WAS RESOLVED THAT** the Parish Council will not use the telephone kiosk on The Green as a book share.

## **20/55 Accounts for Payment**

**IT WAS RESOLVED THAT** the July 2020 accounts for payment be approved:

A&J Lighting Solutions	£502.80
Ernest Doe & Sons	£59.62
HM Revenue & Customs	£388.20
Plusnet	£31.27
Braintree District Council	£143.00
Staff costs	£1,999.44
Greenfields	£49.76
DW Maintenance	£2,076.50
Lloyds Bank (office expenses)	£186.68
Swarco (VAS unit)	£3,828.00
Fast Signs	£215.96
Hatfield Peverel Community Association	£300.00

*Cllr Wallace abstained*

## **20/56 General Announcements**

The Clerk reminded those present of the Microsoft Teams meeting with Highways England in relation to the A12 widening scheme on 25<sup>th</sup> August from 7.30 to 9.00pm. A link has previously been circulated.

The Clerk reported that Braintree District Council has approached the Parish Council to assess the suitability of the Hadfelda Square car park for the siting of an electric car charging point at no cost. Cllr Dervish reported that there may be financial incentives available for such a scheme.

**The meeting closed at 9.15pm**

**The next meeting will be held on Monday 7<sup>th</sup> September 2020**