

Clerk to the Council
Sarah Gaeta

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28th September 2022

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 3RD OCTOBER 2022 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

22/112 Apologies for Absence

22/113 Minutes of the Parish Council Meetings held on 5th September 2022 and 26th September 2022 to be taken as read and signed as a correct record by the Chairman.

22/114 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

22/115 Essex County Councillor Update 5 minutes
To receive an update from ECC Councillor Derrick Louis.

22/116 Braintree District Councillor Update 5 minutes

22/117 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. 3 minutes per person; 15 minutes max

22/118 Clerk's Report 5 minutes
To receive and note the update on action points from the last meeting.

22/119 Burial Ground 2 minutes
Report of interments and memorials.

- 22/120 Planning Committee** 2 minutes
To receive the minutes from the meeting held on 5th September 2022.
- 22/121 Finance and General Purposes** 20 minutes
(a) To receive the September budget update.
(b) To review the budget for 2022/23 and make appropriate amendments.
(c) To discuss and decide if additional copies of The Review will be printed for Ulting residents.
(d) To consider how the Allotment Association will be invoiced for the annual rent of the allotments going forwards (for example, in advance or in arrears).
- 22/122 Traffic** 10 minutes
(a) To receive an update on traffic matters, including the A12 widening.
(b) To discuss and decide whether to refurbish all or some of the Council owned bus shelters.
- 22/123 Heritage** 5 minutes
To receive an update from the Heritage Warden.
- 22/124 Neighbourhood Development Plan** 5 minutes
To receive an update on the NDP review.
- 22/125 Environment** 5 minutes
To agree the quote of £741.42 + VAT from Glasdon for a new bench to replace the one opposite the Duke of Wellington.
- 22/126 Community Land** 5 minutes
To receive an update on the community land in the parish.
- 22/127 Section 106 Funds** 5 minutes
To receive an update on projects.
- 22/128 Keith Bigden Memorial Ground** 5 minutes
To receive an update on KBMG matters.
- 22/129 Personnel** 5 minutes
(a) To appoint a member to the Personnel Committee following the resignation of Kevin Gallifant as Parish Councillor.
(b) To note the resignation of the Clerk/RFO and to delegate authority to conduct the recruitment process to officers in conjunction with members of the Personnel Committee.
- 22/130 Accounts for Payment** 2 minutes
To agree the accounts for payment for September 2022.
- 22/131 General Announcements** 5 minutes

Members are asked to remain following conclusion of the Council meeting for a meeting of the Hatfield Peverel Community Association Sole Trustee. This meeting will not be open to the public.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 30th September.

Date of next Parish Council Meeting – Monday 7th November 2022