

HATFIELD PEVEREL
PARISH COUNCIL

Clerk to the Council
Sarah Gaeta

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29th October 2025

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 3RD NOVEMBER 2025 AT 7.30 PM
for the purpose of transacting the following business.**

SL Gaeta

Clerk to the Council

A G E N D A

25/119 Apologies for Absence

25/120 Co-option

To consider the co-option of Teresa Weale.

25/121 Minutes of the Parish Council Meeting held on 6th October 2025 to be taken as read and signed as a correct record by the Chairman.

25/122 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

25/123 Essex County Councillor Update

5 minutes

25/124 Braintree District Councillor Update

5 minutes

25/125 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest.

3 minutes per person; 15 minutes max

25/126 Clerk's Report

5 minutes

To receive and note the update on action points from the last meeting.

25/127 Finance and General Purposes

15 minutes

(a) To receive a budget update.

- (b) To agree meeting dates for 2026.
- (c) To consider a request from Hatfield Peverel Infant and Nursery School Association (INSA) to hold a Charity Fun Run at the Strutt Memorial Recreation Ground on a Saturday in May 2026.

25/128 Traffic 5 minutes
To receive an update on traffic matters.

25/129 Environment 5 minutes
To agree to replace the grass matting with rubber mulch under pieces of play equipment as per quotation provided by PlayQuip dated 15th October 2025.

25/130 Stone Path Meadow 5 minutes
To receive an update on the meadows.

25/131 Section 106 Funds 5 minutes
To receive an update on S106 projects.

25/132 Community Park 5 minutes
To consider granting permission to the Hatfield Peverel Scout Group for use of the Community Park (before opening), noting outstanding tree works, and to delegate agreement of terms to the Community Park Committee.

25/133 Communications 5 minutes
To receive an update on communications.

25/134 Keith Bigden Memorial Ground 5 minutes
To receive an update on the KBMG.

25/135 Youth Services 5 minutes
To receive an update on Youth Services.

25/136 Accounts for Payment 5 minutes
To agree the accounts for payment for October 2025.

25/137 Announcements 5 minutes

25/138 Confidential 10 minutes
(a) **Motion:** Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the press and public for the duration of this meeting to consider the following confidential item.
(b) To consider the request from the Clerk for an altered working pattern.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 31st October 2025.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 1st December 2025