

HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 4TH FEBRUARY 2019
IN THE VILLAGE HALL AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr C Dervish
Cllr L Shaw
Cllr M Renow
Cllr D Wallace
Cllr S Evans
Cllr D Broddle
Cllr M Elliston
Cllr T Munt
Cllr S Hinkley

18/195 Apologies of Absence

Apologies were received and accepted from Cllrs Gallifant, Pennick and Peters.

18/196 Minutes

The Minutes of the Parish Council Meeting held on Monday 7th January 2019 were signed as a correct record by the Chairman.

18/197 Declarations of Interest

Cllr Wallace in handyman matters and Cllr Renow in planning application 19/00045/HH.

18/198 IT WAS RESOLVED THAT Cllr Dervish be appointed as Vice Chairman.

18/199 Braintree District Councillor Update

District Cllr Bebb reported on the following:

- Local Plan progress update
- Council tax setting - +2.99% which is an increase of £5.12 for a Band D property
- Help for the ailing high street – relief on business rates
- Manor Street redevelopment scheme
- Land at Great Notley for a new business and innovation centre creating 2,000 new jobs
- Closing stages of the Community Grants Scheme.

Cllr Hinkley joined the meeting.

18/200 Public Participation

A member of the public raised concerns regarding the Co-op's application for yellow lines and requested that the original planning conditions be looked at. The yellow lines may move the parking problem further down the road towards Gleneagles. A yellow line application for the area closer to Gleneagles was requested. The Traffic Advisory Group Chairman advised that

it was the Co-op initiating this application and for yellow line applications elsewhere, *all* residents have to be in agreement in order to put the request to the North Essex Parking Partnership. He also added thanks to the Councillors for their 'white gate' responses and informed the meeting that the completion of the car park transfer is getting nearer. The possible location of the disabled parking bays was discussed. The overgrown hedge in The Pines was reported.

18/201 Community Policing

The community policing team did not attend the meeting. Therefore, no update was given.

IT WAS RESOLVED THAT the Parish Council make a £50 donation to Braintree Neighbourhood Watch, to be ringfenced for Hatfield Peverel village and used towards the purchase of materials.

18/202 Clerk's Report

The action points were noted.

18/203 Burial Ground

The Clerk reported the following:

Interments have taken place in plots 666 and 525.

Total fees for January: £1210

IT WAS RESOLVED THAT the Parish Council apply for membership of the Institute of Cemetery and Crematorium Management (ICCM) at a cost of £90.

A possible burial ground administration contingency plan to cover staff absence was discussed. Cllr Wallace happy to continue as reserve to Clerk.

18/204 Planning

The following applications were considered:

19/00045/HH – Ground and first floor rear extension at Clematis, Maldon Road. Cllr Renow moved to the public area for this item. NO COMMENT

19/00056/HH – Proposed two storey rear extension and replacement two storey garage/side extension at The Cottage, Nounsley Road. NO COMMENT

The following applications were noted:

19/00022/PLD – Demolition of existing conservatory and the erection of an orangery to the rear of 1 Rookery Close.

18/01912/REM – Application for approval of reserved matters at land adjacent to Lodge Farm.

Cllrs Weale and Wallace volunteered to represent the Parish Council at the Braintree District Council Planning Committee meeting regarding application 18/01853/OUT.

18/205 Finance

IT WAS RESOLVED THAT the Parish Council approve the gratuity payment for this current financial year of £500 to the editor of The Review and a further £500 for the 2017/18 financial year where no payment was made, for recognition of the work in producing the publication.

The January budget update was received.

Cllr Munt volunteered to check and sign the third quarter bank reconciliations.

The authorisation and payment of £49 + VAT to CP Power for a SIDS battery outside of the meeting was noted.

18/206 Traffic Update

IT WAS RESOLVED THAT the Parish Council endorse the Co-op's application for the placing of yellow lines in The Street.

18/207 Community Park

IT WAS RESOLVED THAT the Parish Council form a working party to specifically look at the management of the community park by considering the three quotes obtained at this point and, if necessary, seeking other quotes, and reporting back with recommendations to the Council by the April meeting.

IT WAS RESOLVED THAT the Parish Council accept payment of £5,000 in full and final settlement of all historical rent from the WASPS fishing club.

The point on the Clerk's report regarding Japanese Knotweed was noted.

18/208 Community Events

A brief update on this year's events was received.

18/209 Neighbourhood Development Plan Update

An update on the NDP progress was received. The Secretary of State's decision is likely to be delayed further.

18/210 Environment

IT WAS RESOLVED THAT the Parish Council engage Place Services to conduct a Tree Risk Assessment for its sites at a cost of £650 + VAT. Cllrs Wallace, Hinkley and Broddle abstained.

Feedback on the recent Hatfield Peverel Allotment Association meeting could not be given due to Councillor absence. The item to be carried forward to the March meeting.

18/211 CCTV

Recommendations from the CCTV working party were received. **IT WAS RESOLVED THAT** the Parish Council form a phase 2 working party to look at the options of alternative monitoring equipment and methods in light of the recommendations.

The Clerk gave an update on the Special Constable recruitment process.

18/212 Accounts for Payment

IT WAS RESOLVED THAT the January 2019 accounts for payment be approved:

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| Hatfield Peverel Community Association | £170.00 |
| Lloyds Bank | £287.41 |
| Greenfields | £46.80 |
| Staff costs | £1,505.73 |
| HM Revenue and Customs | £387.21 |

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| The Maid Service | £36.00 |
| A&J Lighting Solutions | £738.24 |
| Plusnet | £34.50 |
| Edge IT Systems Ltd | £918.96 |
| DW Maintenance | £236.25 |
| Wave | £37.74 |
| JM Spurling Planning Consultants | £100.00 |
| Ann Skippers Planning | £2,400.00 |

18/213 General Announcements

The Clerk asked if any Councillors wished to attend Mental Health First Aid training and reported that the Annual Parish Meeting should be held outside of the election purdah period, making it likely to be set for mid to late May.

Cllr Wallace reminded the meeting of the RCCE Village of Year deadline of 1st March. The Clerk confirmed that Cllr Gallifant had the application form.

The meeting closed at 9.45

The next meeting will be held on Monday 4th March 2019