

**HATFIELD PEVEREL PARISH COUNCIL MEETING**  
**HELD ON MONDAY 4TH MARCH 2019**  
**IN THE VILLAGE HALL AT 7.30PM**

**Those present:** Cllr M Weale (Chairman)  
Cllr C Dervish  
Cllr L Shaw  
Cllr M Renow  
Cllr D Wallace  
Cllr D Broddle  
Cllr M Elliston  
Cllr R Peters

**18/214 Apologies of Absence**

Apologies were received and accepted from Cllrs Gallifant, Munt, Evans and Hinkley. The Clerk reported the resignation of Cllr Pennick.

**18/215 Minutes**

The Minutes of the Parish Council Meeting held on Monday 4<sup>th</sup> February 2019 were signed as a correct record by the Chairman.

**18/216 Declarations of Interest**

Cllr Wallace in handyman matters and in planning application 19/00042/TPO.

**18/217 Braintree District Councillor Update**

District Cllr Bebb reported on the following:

- Budget accepted - +2.99% on council tax
- Services that the district council provides the electors
- Annual monitoring report – current land supply 5.42 years
- Help for the ailing high street – relief on business rates
- Manor Street redevelopment scheme
- Land at Great Notley for a new business and innovation centre
- Housing development company

**18/218 Public Participation**

No members of the public spoke.

**18/219 Clerk's Report**

The action points were noted.

**18/220 Burial Ground**

The Clerk reported the following:

An interment has taken place and additional inscription on the existing memorial approved on plot 473C.

Total fees for January: £485

### **18/221 Planning**

The following applications were considered:

**19/00126/FUL** – New vehicular and pedestrian access and car parking layout alteration at Massenet, Wickham Bishops Road. NO COMMENT

**19/00125/HH** – First floor side extension at Glen Rosa, Nounsley Road. NO COMMENT

**19/00152/HH** – Single storey side extension at 18 Remembrance Avenue. NO COMMENT

**19/00167/HH** – Single storey rear extension and extension at first floor level at Oaklands, Nounsley Road. NO COMMENT

The following applications were noted:

**19/00226/PLD** – Certificate of Lawfulness for proposed single storey flat roofed extension and detached single garage with pitched roof at 7 Glebefield Road. Update received: application refused by Braintree District Council.

**19/00227/VAR** – Variation of condition no.2 of approved application 18/00880/FUL to alter the roof and proposed cladding at 1 Denham Cottages. Update: A resident has objected to this application.

**19/00042/TPO** – Tree works at 14 Woodham Drive. Passed to tree warden.

### **18/222 Finance**

The February budget update was received.

The Clerk's salary increase of one spinal column point for completion of the CiLCA qualification, as per employment contract, was noted.

A parishioner's survey was discussed and was proposed for after the May election.

### **18/223 Traffic Update**

An update on traffic matters was received.

### **18/224 Community Park**

**IT WAS RESOLVED THAT** the Parish Council appoint Savills for the management plan work at the Community Park.

Abstained: Cllrs Broddle and Peters

### **18/225 Neighbourhood Development Plan Update**

An update on the NDP progress was received.

**IT WAS RESOLVED THAT** the Parish Council authorise the Clerk, Chairman and one other member of the NDP committee to approve the appointment of professional assistance (if sought) for the preparation of written submissions for planning appeals when timescales prevent full Council approval, up to a maximum cost of £1,000 per appeal.

Abstained: Cllr Broddle

### **18/226 Environment**

**IT WAS RESOLVED THAT** the Parish Council purchase four cradle swings (two for the Recreation Ground play area and two for the Nounsley play area) at a cost of £363.20 excl. VAT.

Abstained: Cllr Wallace

**IT WAS RESOLVED THAT** the Parish Council accept the quote from DW Maintenance for £380.00 to clear the area behind the library.

Abstained: Cllr Wallace

**IT WAS RESOLVED THAT** the Parish Council purchase three 25 litre dog waste bins at a cost of £103.82 inc. VAT each.

Abstained: Cllr Wallace

Feedback on the recent Hatfield Peverel Allotment Association meeting was received.

### **18/227 Communication Strategy**

A working party to look at the Parish Council's village communication strategy was appointed. Cllrs Peters, Weale and Elliston volunteered to work in partnership with the Clerk.

### **18/228 CCTV**

Feedback from the working party has been deferred to the April meeting.

### **18/229 Street Naming**

The street names Sorrells Meadow and Butchers Way were agreed to be put forward to Countryside Properties as suggestions for the development at Bury Lane.

### **18/230 Requests for land use**

It was decided that the Cross Keys Public House will be allowed to erect advertising signage on The Green from Tuesday to Thursday afternoons for a period of three months. After this time, a policy on the use of public spaces will be in place.

The decision on whether 'Circus Petite' will be allowed to use the Strutt Memorial Recreation Ground has been postponed, pending the review of the use of public space policy.

The Sport and Recreation Advisory Group agreed to meet to review the conditions of use for the Council's public spaces.

### **18/231 Accounts for Payment**

**IT WAS RESOLVED THAT** the February 2019 accounts for payment be approved:

Hatfield Peverel Community Association	£190.00
Lloyds Bank	£60.08
Greenfields	£46.80
Staff costs	£1,348.98
HM Revenue and Customs	£314.87
The Maid Service	£36.00
A&J Lighting Solutions	£1,355.04
D&G Paving	£190.00
Kempco	£807.00

DW Maintenance	£820.00
Ernest Doe & Sons	£34.99
Bawtrees	£500.00
SSE	£223.65

Abstained: Cllr Wallace

### **18/232 General Announcements**

The Chairman of the Traffic Advisory Group reported that the new VAS unit has been returned as it was the incorrect model.

Cllr Dervish reported that an employment site is being developed in Witham, that Witham market is returning, and that Witham Town Council run an 'access for all' cinema and Braintree District Council will provide transport from Hatfield Peverel to the venue at Witham Library.

The Clerk asked if the Council would be interested in pursuing the Great British Spring Clean event. This will be put on the agenda for April for discussion. The Special Constable candidate is due to attend the Essex Police Assessment Centre on 9<sup>th</sup> March.

**The meeting closed at 10.00pm**

**The next meeting will be held on Monday 1<sup>st</sup> April 2019**