**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 4TH APRIL 2022**

**IN THE VILLAGE HALL AT 7.30PM**

## **Those present:**

Cllr M Weale (Chairman)

CllrC Dervish

Cllr M Renow

Cllr D Wallace

Cllr L Shaw

Cllr M Elliston

Cllr T Munt

Cllr D Broddle

Clerk

3 members of the public

# **21/208 Apologies for Absence**

Apologies were received and accepted from Councillor Knightbridge.

# **21/209 Minutes**

The Minutes of the Parish Council Meeting held on 7th March 2022 were agreed and signed as a correct record.

# **21/210 Declarations of Interest**

Councillor Wallace in handyman matters and items 21/221 (a) – (d).

# **21/211 Essex County Councillor Update**

Councillor Louis gave an update on the following:

* Local Highways Panel – Church Road speed survey carried out. All other Parish Council schemes will be considered at the June Panel meeting, along with a final decision on funding for the Church Road scheme. Letch’s Corner – funding made available for additional signage.
* Locality funding will be available again this year.
* A12 link road discussions.

# **21/212 Braintree District Councillor Update**

Councillor Dervish gave an update on the following:

* Currently writing annual report.

# **21/213 Public Participation**

One member of the public raised the following:

* Air quality – risk to Hatfield Peverel residents.
* Braintree and Witham Times reporting on ‘Bellway investing in Hatfield Peverel’ – concerns raised over accuracy.

# **21/214 Armed Forces Covenant**

**It was resolved that** the Parish Council to sign up to the Armed Forces Covenant in support of the armed forces community.

# **21/215 Clerk’s Report**

The Clerk’s Report was received without comment.

# **21/216 Burial Ground**

Exclusive rights of burial on plots 655 and 656 have been pre-purchased.

An interment has taken place in plot 467D.

A memorial permit has been granted for plot 470C.

Fees received for March: £1,980.

# **21/217 Planning**

## The following applications were considered:

**22/00592/FUL** – Retention of the use of existing building as an independent dwelling at Smallands Cottage Annexe, Spring Lane, Hatfield Peverel. **No objection*.*** *Cllrs Dervish and Shaw abstained.*

**22/00482/HH** – Two-storey side extension and single-storey rear extension at 1 Wentworth Close, Hatfield Peverel**. No comment.**

**22/00625/TPO** – Tree works at 1 The Pines, Hatfield Peverel. **Tree Warden’s comments to be submitted.**

# **21/218 Finance and General Purposes**

1. The March budget update was received without comment.
2. The National Joint Council pay award for 2021/22 and the backdated pay with March salaries were noted.
3. The increase of one spinal column point to the officers’ salaries as per employment contract and following satisfactory performance appraisals, effective 1st April 2022, was noted.
4. The increase in office rent to £250 per month from 1st April 2022 was noted following discussion.
5. **It was resolved that** the Parish Council to gift the Hatfield Peverel Community Association (Village Hall) £10,000 to refurbish the Vic Olley Room, on the condition that Parish Council meetings will be held in there at no cost.

# **21/219 Neighbourhood Development Plan (NDP)**

An update on the NDP Review was received.

# **21/220 Heritage**

1. An update on the Local Heritage List Project and an updated copy of the emerging Local Heritage List were received.
2. **It was resolved that** the Parish Council to purchase the ‘Grenadier’ design interpretative signage for the historic York Flagstones at a cost of £1,142 including VAT.

# **21/221 Environment**

1. **It was resolved that** the Parish Council to appoint Seagrave Inspection Services Ltd to carry out the play equipment annual safety inspection at a cost of £254 + VAT. *Cllr Wallace abstained.*
2. **It was resolved that** the Parish Council to accept the quote of £340 from DW Maintenance for tree work at the boundary of 28 De Vere Close and the Recreation Ground. *Cllr Wallace abstained.*
3. **It was resolved that** the Parish Council to purchase five anti dog fouling signs at a cost of £75 + VAT. *Cllr Wallace abstained.*
4. **It was resolved that** the Parish Council to purchase a Jubilee commemorative bench at an approximate cost of £650 and site it on the Recreation Ground, near the MUGA pitch. *Cllr Wallace abstained.*
5. **It was resolved that** the Parish Council to apply for a District Councillor Grant to purchase a Jubilee commemorative tree, location to be confirmed.
6. **It was resolved that** the Parish Council to grant permission to Essex Amusements to hold three ‘inflatable days’ on the Recreation Ground during the school summer holidays.

# **21/222 Section 106 Funds**

An update on Section 106 funds and project progress was received.

# **21/223 Traffic**

1. An update on traffic matters was received.
2. **It was resolved that** the Parish Council to purchase a replacement board for one of the Hadfelda Square Car Park ticket machines at an approximate cost of £500.

# **21/224 Keith Bigden Memorial Ground**

This item was deferred to a future meeting due to time constraints.

# **21/225 Christmas in the Park**

This item was deferred to a future meeting due to time constraints.

# **21/226 Accounts for Payment**

**It was resolved that** the accounts for payment for March 2022 be approved as follows:

|  |  |
| --- | --- |
| Plusnet | £31.33 |
| Braintree District Council | £148.55 |
| Staff costs | £3,637.27 |
| DW Maintenance | £2,037.50 |
| Hatfield Peverel Community Association | £195.00 |
| The Maid Service | £57.00 |
| Swarco Traffic Ltd | £3,864.00 |
| Greenfields | £48.52 |
| Society of Local Council Clerks | £1,575.00 |
| Lloyds Bank (office expenses) | £345.79 |
| DAC Planning Limited | £4,665.60 |
| Mrs M Freeman (expenses) | £32.40 |
| Essex Association of Local Councils | £778.23 |
| Unity Trust Bank | £32.55 |
| Essex Playing Fields Association | £50.00 |

*Councillor Wallace abstained*

# **21/227 General Announcements**

No matters were raised.

## **The meeting closed at 10.00pm**

## **The next meeting will be held on Monday 9th May 2022**