

HATFIELD PEVEREL PARISH COUNCIL

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP

Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

29th April 2020

To: Members of Hatfield Peverel Parish Council

You are hereby summonsed to attend

**THE PARISH COUNCIL MEETING TO BE HELD ONLINE VIA MICROSOFT TEAMS
ON MONDAY 4TH MAY 2020 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

- 20/1** Apologies for absence
- 20/2** Minutes of the Parish Council Meeting held on 2nd March 2020 [to be taken as read and signed as a correct record by the Chairman].
- 20/3** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.
- 20/4** **Braintree District Councillor Update** 5 minutes
- 20/5** **Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. 3 minutes per person; 15 minutes max
- There will be no physical meeting in line with current government guidelines and therefore all communications will be conducted electronically. Members of the public are requested to send their comments or request access details to the meeting to the Clerk (via email only) by 1pm on Monday 4th May. You will be sent a link to join the meeting after 6.30pm on the day of the meeting.*
- 20/6** **Clerk's Report** 5 minutes
To receive and note the update on action points from the last meeting.
- 20/7** **Burial Ground** 2 minutes
Report of interments and memorials.
- 20/8** **Planning** 15 minutes
The following applications to be considered:

20/00545/HH – Single-storey front and side extension at Albemarle, Ulting Road.

20/00542/FUL – Conversion of barn and single-storey wings into 1 x five bedroom single-storey residential dwelling at Smallands Hall Farm, Spring Lane.

20/00595/FUL – Erection of a two-storey three bedroomed detached dwelling house at Shalom, Peverel Avenue.

20/00371/FUL – Erection of a two-storey four bedroom detached dwelling house at Berwick Barns, Terling Hall Road.

20/00649/HH – Replacement of existing detached garage at 3 Butlers Cottages, Nounsley Road.

20/9 Finance and General Purposes

15 minutes

Motion: The Parish Council to approve the Virtual Meetings Policy. Please note, this policy may be subject to regular amendments over the next few months as the Council adapts to online meetings.

Motion: The Parish Council to ratify decisions made outside of meetings (between 19th March and 8th April 2020) as follows:

1. The Parish Council to grant the Hatfield Peverel Football Club a temporary rent and reinstatement fund payment 'holiday' during its period of closure that has occurred following the Government and Football Association guidelines in response to the Coronavirus pandemic.
2. The Parish Council to approve the payment of the accounts dated March 2020 as previously circulated.
3. Email review of planning application 20/00343/HH.
4. The Parish Council to accept the transfer of the Community Land at the development on land south of Stone Path Drive for the sum of £1.
5. Email review of TPO application - 04/2020/TPO.

To receive the March 'end of year' budget update.

To note the new Direct Debit instruction to Braintree District Council in payment of Business Rates for the Hadfelda Square Car Park.

To note that the VAS unit price agreed at the March meeting was the unit price only. Further expenses will be incurred for the fixing kits, engineer etc to a total cost of £3,190 +VAT.

20/10 Hadfelda Square Car Park

10 minutes

Motion: The Parish Council to agree to invoice Braintree District Council to reclaim part-year car parking permit payments made in 2019, prior to the PC taking over ownership in November 2019.

20/11 Accounts for Payment

2 minutes

To agree accounts for payment for April 2020.

20/12 General Announcements

5 minutes

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 1st May.
Date of next Parish Council Meeting – Monday 1st June*