

HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ONLINE VIA MICROSOFT TEAMS
ON MONDAY 4TH MAY 2020 AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr T Munt
Cllr L Shaw
Cllr M Renow
Cllr M Elliston
Cllr C Dervish
Cllr D Wallace
Cllr D Broddle
Cllr K Gallifant
Cllr C Greaves
District Cllr D Bebb
2 members of the public
Clerk

20/1 Apologies for Absence

Apologies were received and accepted from Cllrs Thorpe and Livermore.

20/2 Minutes

The Minutes of the Parish Council Meeting held on 2nd March 2020 were agreed as a correct record. The Chairman agreed for the Clerk to use his electronic signature on the minutes.

20/3 Declarations of Interest

Cllr Wallace in handyman matters.

Cllr Dervish in planning application 20/00545/HH as known to the applicant.

20/4 Braintree District Councillor Update

District Councillors Dervish and Bebb discussed the following:

- Regular virtual meetings are taking place at Braintree District Council, along with daily emails.
- Green bin collections will resume on or after the 18th May, every four weeks. Information will be put on the website in due course. Further discussion followed.
- 70% of Essex recycling centres are reopening. The Springwood Drive centre will be open, but no plans for the Witham centre as yet.
- First official full Council meeting will be held on 1st June and the first planning meeting on 12th May.
- Staff at Braintree District Council working from home – long hours.
- Challenging time – income streams cut off.
- Braintree District Council are housing rough sleepers in a hotel.
- Usual business rates income of £40 million, but £17 million waived for leisure and retail businesses. The Government will cover the shortfall.

- Council Tax Support Scheme - further applications received. Some business grant money received (£31 million) and £28 million circulated so far.
- Fusion Leisure – major problems due to gym subscription reduction. Braintree District Council supporting with £61,000 per month while a rescue plan is worked out.
- A12 scheme – surveying team have been working each side of the A12.
- Local Plan hearing held in January. The decision is made, but outcome not known as waiting on the Secretary of State, Robert Jenrick.
- Information on the difference between Section 106 and Community Infrastructure Levy (CIL) funding. Braintree District Council has adopted Section 106 funding as it believes it to be a fairer system.

20/5 Public Participation

A member of the public introduced herself and expressed an interest in becoming a Parish Councillor.

20/6 Clerk's Report

The Clerk's Report was received and noted without comment.

20/7 Burial Ground

Interments have taken place in plots 662, 455B and 452A.

Applications for memorials on plots 525 and 526 have been approved.

Applications for additional inscriptions on memorials on plots 452A and 455B have been approved.

Total fees received for March and April: £1,215.

20/8 Planning

The following applications were considered:

20/00545/HH – Single-storey front and side extension at Albemarle, Ulting Road. NO COMMENT, but recommendation for imposing condition of limited external lighting in a rural area. *Cllr Dervish abstained.*

20/00542/FUL – Conversion of barn and single-storey wings into 1 x five bedroom single-storey residential dwelling at Smallands Hall Farm, Spring Lane. NO COMMENT, but concerns raised and recommendation for imposing condition that the building is not sold as a separate dwelling.

20/00595/FUL – Erection of a two-storey three bedroomed detached dwelling house at Shalom, Peverel Avenue. NOT SUPPORTED.

20/00371/FUL – Erection of a two-storey four bedroom detached dwelling house at Berwick Barns, Terling Hall Road. NOT SUPPORTED.

20/00649/HH – Replacement of existing detached garage at 3 Butlers Cottages, Nounsley Road. NO COMMENT.

20/9 Finance and General Purposes

IT WAS RESOLVED THAT the Parish Council to approve the Virtual Meetings Policy. Cllr Weale agreed for the Clerk to use his electronic signature on the policy.

IT WAS RESOLVED THAT the Parish Council to ratify decisions made outside of meetings (between 19th March and 8th April 2020) as follows:

1. The Parish Council to grant the Hatfield Peverel Football Club a temporary rent and reinstatement fund payment 'holiday' during its period of closure that has occurred following the Government and Football Association guidelines in response to the Coronavirus pandemic.

2. The Parish Council to approve the payment of the accounts dated March 2020 as previously circulated.
3. Email review of planning application 20/00343/HH.
4. The Parish Council to accept the transfer of the Community Land at the development on land south of Stone Path Drive for the sum of £1.
5. Email review of TPO application – 04/2020/TPO.

The March 'end of year' budget update was received and noted without comment.

The new Direct Debit instruction to Braintree District Council in payment of Business Rates for the Hadfelda Square Car Park was noted.

It was noted that the VAS unit purchase agreed at the March meeting will also incur charges for the fixing kits and engineer to a total cost of £3,190 + VAT.

20/10 Hadfelda Square Car Park

IT WAS RESOLVED THAT the Parish Council to invoice Braintree District Council to reclaim part-year car parking permits made in 2019, prior to the Parish Council taking over ownership in November 2019.

20/11 Accounts for Payment

IT WAS RESOLVED THAT the April 2020 accounts for payment be approved:

Greenfields Community Housing	£99.52
Braintree District Council	£291.55
Rural Community Council of Essex	£72.00
SSE Southern Electric	£257.20
Parkinson Partnership	£225.00
Wave	£50.77
Ernest Doe & Sons	£30.00
Essex Association of Local Councils	£408.00
Essex Playing Fields Association	£40.00
Institute of Cemetery and Crematorium Management	£95.00
HMRC	£1,104.34
Staff costs	£2,473.34
Plusnet	£32.03
Lloyds Bank (office expenses)	£524.83
DW Maintenance	£2,043.50
The Maid Service	£19.00

Cllr Wallace abstained.

20/12 General Announcements

The Clerk reported the following:

- Reminder for advisory group/working party/committee Chairs to send their reports to the Clerk for inclusion in the Annual Report during May.
- One of the litter picking team has completed and passed the IOSH health and safety qualification.

- First instalment of the precept and the annual collection fund surplus has been received – totalling £37,203.

The Chairman asked the Clerk if decorations to celebrate VE Day on 8th May could be put in the office window.

Cllr Dervish sent her thanks to all the volunteers across the village who are supporting people at this time.

The meeting closed at 8.45pm

The next meeting will be held on Monday 1st June 2020