

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP
Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

28th July 2025

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 4TH AUGUST 2025 AT 7.30 PM
for the purpose of transacting the following business.**

SL Gaeta

Clerk to the Council

A G E N D A

25/65 Apologies for Absence

25/66 Minutes of the Parish Council Meeting held on 7th July 2025 to be taken as read and signed as a correct record by the Chairman.

25/67 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

25/68 Essex County Councillor Update *5 minutes*

25/69 Braintree District Councillor Update *5 minutes*

25/70 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

25/71 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

25/72 Finance and General Purposes *30 minutes*
(a) To receive a budget update.
(b) To note the Local Government Services Pay Agreement 2025 at an increase of 3.2% on all pay scales, with effect from 1st April 2025.
(c) To review and agree expenditure from budget line 116 for the following Village Hall projects:
(i) Replacement doors for the nursery (Room 2).
(ii) Heating improvements for the nursery (Room 2).

- (iii) Replacement of hall tables.
- (d) To review and decide on the proposal from WorkNest for Health & Safety and HR support services.
- (e) To discuss and decide whether to grant a blanket pre-approval for overflow parking on the recreation ground for Village Hall or Council events, with appropriate marshalling, subject to individual approval by an officer in consultation with a councillor.

25/73 Traffic 5 minutes
To receive an update on traffic matters.

25/74 Environment 5 minutes
To discuss ongoing issues of parking on The Green despite existing 'No Parking' signage and consider possible deterrent measures.

25/75 Stone Path Meadow 5 minutes
To receive an update on the meadows.

25/76 Section 106 Funds 20 minutes
(a) To receive an update on S106 projects.
(b) To agree a colour scheme for the surface of the tennis courts.
(c) To discuss and agree on priorities for tennis coaching.

25/77 Communications 5 minutes
To receive an update on communications.

25/78 Keith Bigden Memorial Ground 5 minutes
To receive an update on the KBMG.

25/79 Youth Services 5 minutes
To receive an update on Youth Services.

25/80 Devolution 5 minutes
To receive an update on the local government reorganisation and devolution.

25/81 Accounts for Payment 5 minutes
To agree the accounts for payment for July 2025.

25/82 Announcements 5 minutes

25/83 Confidential 10 minutes
(a) **Motion:** Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the press and public for the duration of this meeting to consider the following confidential matters.
(b) To review quotes received for floodlighting at the tennis courts and appoint a contractor, taking into consideration the project manager's recommendation.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 1st August.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 1st September 2025