**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 4TH AUGUST 2025**

**IN THE VILLAGE HALL AT 7.30PM**

## **Those present:**

Cllr M Weale (Chairman)

Cllr D Broddle

Cllr M Elliston

Cllr T Munt

Cllr W Purser

Cllr M Renow

Cllr S Smith

Cllr D Wallace

Clerk

4 members of the public

# **25/65 Apologies for Absence**

Apologies received and accepted from Councillors Parker and Short.

# **25/66 Minutes**

The Minutes of the Parish Council Meeting held on 7th July 2025 were agreed and signed as a correct record.

# **25/67 Declarations of Interest**

Councillor Wallace in item 25/81.

# **25/68 Essex County Councillor (ECC) Update**

Councillor Louis gave an update on the following:

* Members’ Highways Initiative – next submission is mid-September. In addition to potholes and pavements, the scheme now includes unlit street signs, bollards and vegetation from private land.
* Locality Fund – bids are now open. The minimum grant is £300.
* Consultations now open: Draft transport strategy - [A Better Connected Essex - Essex County Council - Citizen Space](https://consultations.essex.gov.uk/essex-highways/better-connected-essex/); Supported Local Bus Services - [Local Bus Consultation 2025 - Essex County Council - Citizen Space](https://consultations.essex.gov.uk/iptu/localbus2025/).
* A12 overbridge traffic lights. An update from National Highways has been requested.
* Nounsley Ford – the footpath has been formally closed for safety reasons, but repair is pending, despite the damaged structure not belonging to ECC.

**25/69 Braintree District Councillor (BDC) Update**

Councillors Dervish and Coleridge were not present.

# **25/70 Public Participation**

None.

# **25/71 Clerk’s Report**

The Clerk’s Report was received and noted.

# **25/72 Finance and General Purposes**

1. The budget update was received.
2. The Local Government Services Pay Agreement 2025 has been received. The increase of 3.2% on all pay scales with effect from 1st April 2025 was noted.
3. **It was resolved** to agree expenditure from budget line 116 and appoint contractors for the following Village Hall projects:
4. Replacement doors for the nursery by Stephen Russell at a cost of £4,079.
5. Heating improvements for the nursery by Anthony Drury at a cost of £4,700.
6. Replacement of hall tables deferred to the next meeting.
7. **It was resolved** to appoint WorkNest for Health and Safety and HR support services for a 5-year period with a 3-year break clause, at a cost of £3,375 per year.

*Powers: Local Government (Miscellaneous Provisions) Act 1976 s19; Local Government Act 1972 ss111 & 112.*

# **25/73 Traffic**

An update on traffic matters was received.

# **25/74 Environment**

Ongoing issues of parking on The Green despite existing ‘no parking’ signage was discussed.Further investigation will be undertaken.

**25/75 Stone Path Meadow**

An update on the meadows was received.

# **25/76 Section 106 Funds**

1. An update on S106 funds and projects was received.
2. **It was resolved** to have a dark green inner and terracotta outer colour scheme for the tennis court surface.
3. The priorities for coaching and appointment of a coach for the tennis courts was deferred.

*Powers: Local Government Act 1972 s.111.*

# **25/77 Communications**

An update on communications was received.

# **25/78 Keith Bigden Memorial Ground**

An update on the KBMG was received.

# **25/79 Youth Services**

No update at this time.

# **25/80 Devolution**

A brief update on the local government reorganisation and devolution was received.

# **25/81 Accounts for Payment**

**It was resolved** that the accounts for payment for July 2025 be approved as follows:

|  |  |
| --- | --- |
| Staff costs  | £6,656.96 |
| Wallace Arboriculture and Groundcare | £2,680.50 |
| The Maid Service | £67.00 |
| Braintree District Council (planning) | £383.00 |
| Andrew Smith Print Limited | £330.00 |
| SSE  | £693.32 |
| ETC Sports Surfaces Limited (VAT) | £16,150.00 |
| A&J Lighting | £240.00 |
| And IT Consulting | £112.50 |
| Hatfield Peverel Community Association | £293.33 |
| Defib World | £243.79 |
| Kompan | £680.60 |
| Essex Community First Aiders | £200.00 |
| My PT | £180.00 |
| Ernest Doe and Sons | £43.00 |
| Mark Bott (Alleykats)  | £200.00 |
| Matt’s Generators | £425.00 |
| S. Gaeta (expenses) | £122.22 |
| Essex County Council | £1,176.00 |

Pre-Approved Direct Debits:

|  |  |
| --- | --- |
| Unity Trust Bank | £12.30 |
| Braintree District Council | £183.00 |
| BT | £60.16 |
| Lloyds Bank  | £261.61 |
| Now Pensions | Included in staff costs |

*Councillor Wallace abstained.*

# **25/82 General Announcements**

* The Community Park car park works are beginning around the 22nd September.

# **25/83 Confidential Matters**

1. Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2) **it was resolved** to exclude members of the press and public for the duration of this meeting to consider the following confidential matters*.*
2. **It was resolved** to appoint Surface Lux Limited to install floodlighting at the tennis courts, with an extended 10-year warranty and gym area fitting, with the caveat the gym supply has a timer and sensor.

## **The meeting closed at 9.11pm**

## **The next meeting will be held on Monday 1st September 2025**