

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING  
HELD ON MONDAY 4<sup>TH</sup> OCTOBER 2021  
IN THE VILLAGE HALL AT 7.30PM**

**Those present:**

Cllr M Weale (Chairman)  
Cllr C Dervish  
Cllr M Renow  
Cllr D Wallace  
Cllr T Munt  
Cllr H Knightbridge  
Cllr M Elliston  
Cllr K Gallifant  
Cllr L Shaw  
Clerk  
2 members of the public

**21/93 Apologies for Absence**

Apologies were received and accepted from Councillors Broddle, Greaves and Howlett.

**21/94 Minutes**

The Minutes of the Parish Council Meeting held on 6<sup>th</sup> September 2021 were agreed as a correct record.

**21/95 Declarations of Interest**

Councillor Wallace in handyman matters and items 21/105, 21/106(d) and 21/107.

Councillor Dervish in planning application 21/02548/HH.

**21/96 Essex County Councillor Update**

Councillor Derrick Louis sent the following update:

- Cabinet Member for Highways visiting Hatfield Peverel week commencing 11<sup>th</sup> October.
- Closing date for Local Highways Panel applications for funding in the next financial year is 5<sup>th</sup> November.

**21/97 Braintree District Councillor Update**

Councillor Dervish gave a brief update on the following:

- Climate Change Strategy adopted.
- Cycling Strategy adopted.
- Bulb and tree planting scheme in place; every Town/Parish Council will be receiving a tree to plant to commemorate the Jubilee.
- October is Domestic Abuse Awareness month; J9 training will again be offered.

**21/98 Public Participation**

The following matter was raised:

- Is there a requirement for Councillors to attend a set number of meetings?

**21/99 Clerk's Report**

The Clerk's Report was received and an update provided for item 20/208.

**21/100 Burial Ground**

An application for the transfer of exclusive rights on plot 331 was approved.

Fees received for September: £90.

## 21/101 Planning

The following applications were considered:

**21/02666/HH** – Two-storey side, single-storey front and rear extensions at 52 St Andrew's Road, Hatfield Peverel. **Not supported.** *Councillors Weale and Gallifant abstained.*

**21/02656/FUL** – Installation of metal plough to form a permanent entrance feature on land north-east of Gleneagles Way, Hatfield Peverel. **No comment.** *Councillors Weale and Shaw abstained.*

**21/02688/HH (LBC)** – Conversion of an existing attached car port to form 1 bed habitable annexe accommodation at Prior Farm, Sportsmans Lane, Hatfield Peverel. **Heritage Warden's letter to be submitted.** *Councillor Weale abstained.*

**21/02652/HH** – Single-storey rear extension at 20 Church Road, Hatfield Peverel. **No comment.** *Councillors Weale and Shaw abstained.*

**21/02673/FUL** – Erection of fencing, along the western boundary of St Andrew's Churchyard, Hatfield Peverel. **Supported.** *Councillor Weale abstained.*

**21/02837/VAR** – Variation of conditions relating to application reference number 19/01803/FUL, to allow the removal of two Affordable Housing Certification items from the Section 106 Agreement, at Hatfield Bury Farm, Bury Lane, Hatfield Peverel. **No comment.** *Councillors Weale and Dervish abstained.*

**21/02504/HH** – First-floor, front extension over existing integral garage and single-storey rear extension at The Keep, Nounsley Road, Hatfield Peverel. **No comment.** *Councillors Weale, Shaw and Gallifant abstained.*

**21/02852/TPO** – Tree works at land adjacent to 19 Ranulph Way, Hatfield Peverel. **Tree Warden's report to be submitted.**

## 21/102 Finance and General Purposes

- (a) **It was resolved that** the Parish Council to approve the mid-year budget amendments.
- (b) **It was resolved that** the Parish Council to decline the offer of membership to the Braintree Association of Local Councils (BALC). *Councillors Dervish and Shaw abstained.*
- (c) The External Auditor's report and conclusion of the 2020/21 audit was noted.
- (d) **It was resolved that** the Parish Council to make an ex-gratia payment to the Editor of The Review for the years 2020 (£250) and 2021 (£500).
- (e) The rejection of the Parish Council's offer to purchase land referred to in minute reference 21/75(c) was noted. A new lease agreement will be drawn up.
- (f) It was noted that the 2021/22 quarter 1 bank reconciliations were checked and agreed by Councillor Munt.

## 21/103 Neighbourhood Development Plan (NDP)

An update on the review of the NDP was given.

## 21/104 Heritage

An update on the Local Heritage List project was given.

## 21/105 Environment

- (a) **It was resolved that** the Parish Council to appoint DW Maintenance to harrow, aerate and roller the Strutt Memorial Recreation Ground and Nounsley Recreation Ground at a total cost of £285.00. *Councillor Wallace abstained.*
- (b) **It was resolved that** the Parish Council to approve the Section 106 Working Party Terms of Reference (following an amendment) and agree the membership.

## 21/106 Traffic

- (a) **It was resolved that** the Parish Council to endorse the following Local Highways Panel applications:

- (i) Installation of gateway features (white gates) with speed restriction signs at various highway entrances to (a) Hatfield Peverel and (b) Nounsley (separate applications).
- (ii) Imposition of 20mph speed limit in Church Road in the vicinity of the schools during set hours Monday to Friday.
- (iii) Painting of '30mph' roundels on the highway at all entrances to Hatfield Peverel and Nounsley (one application).
- (b) **It was resolved that** the Parish Council to purchase a one year 'Silver' maintenance contract for the two Vehicle Activated Sign (VAS) units at a cost of £253.38 + VAT.
- (c) **It was resolved that** the Parish Council to purchase a further 100 '30mph' stickers for householder wheelie bins at a cost of £99.00
- (d) **It was resolved that** the Parish Council to purchase a new Speed Indicator Device from Swarco Ltd, to show actual speed plus "Thank You" or "Slow Down"; and pole if required. *Councillor Wallace abstained.*
- (e) **It was resolved that** the Parish Council to allow residents living in the immediate vicinity of Hadfelda Square Car Park the opportunity to purchase parking permits, as and when they become available. This will be via the waiting list which is operated by the North Essex Parking Partnership (NEPP).

## 21/107 KBMG

The additional maintenance request from the Football Club was discussed.

## 21/108 Accounts for Payment

**It was resolved that** the accounts for payment for August 2021 be approved as follows:

HM Revenue & Customs	£440.39
Plusnet	£33.18
Braintree District Council	£143.00
Staff costs	£2,668.72
DW Maintenance	£2,016.00
Hatfield Peverel Community Association	£180.00
PKF Littlejohn LLP	£480.00
The Maid Service	£57.00
Greenfields	£46.60
Unity Trust Bank	£30.15
Essex Association of Local Councils	£132.00
J Earney	£750.00

*Councillor Wallace abstained*

## 21/109 General Announcements

The following matters were raised:

- Tommy silhouette – will be erected at the start of the remembrance period.
- Office closed on Wednesday 6<sup>th</sup> October due to staff training.
- Jubilee Beacon plans – Clerk has a meeting with Braintree District Officers to discuss what others are planning on 25<sup>th</sup> October.
- Party in the Park will be held on the Jubilee weekend (4<sup>th</sup> June 2022). The events team would also like to put on an event inside the hall; suggestions welcome.
- Knock on effects from the A12 widening. Site for a continuation pond and 7-acre site to plant trees may be required.

**The meeting closed at 9.20pm**

**The next meeting will be held on Monday 1<sup>st</sup> November 2021**