

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING  
HELD ON MONDAY 2<sup>ND</sup> DECEMBER 2024  
IN THE VILLAGE HALL AT 7.30PM**

**Those present:**

Cllr M Weale (Chairman)  
Cllr D Broddle  
Cllr M Elliston  
Cllr T Munt  
Cllr W Purser  
Cllr M Renow  
Cllr T Short  
Cllr D Wallace  
Clerk  
14 members of the public

**24/120 Apologies for Absence**

Apologies were received and accepted from Councillor Parker.

**24/121 Minutes**

The Minutes of the Parish Council Meeting held on 7<sup>th</sup> October 2024 were agreed and signed as a correct record.

**24/122 Declarations of Interest**

Councillor Wallace in item 24/136(a).

**24/123 A12 Q&A**

Following introductions, Nigel Allsopp from National Highways answered questions.

**24/124 Essex County Councillor (ECC) Update**

Councillor Louis was not present.

**24/125 Braintree District Councillor (BDC) Update**

Councillors Dervish and Coleridge were not present.

**24/126 Public Participation**

1 member of the public raised the following:

- Item 24/136(d). Concerns raised over the wildlife present in the proposed car park area.

**24/127 Election of Vice Chairman**

**It was resolved** to elect Councillor Mike Renow as Vice Chairman of the Parish Council.

*Power: Local Government Act 1972, s.15 (6).*

**24/128 Clerk's Report**

The Clerk's Report was received without comment.

**24/129 Finance and General Purposes**

- (a) The October budget update was received without comment.
- (b) The completion and checking of the 2024/25 second quarter bank reconciliations was noted.
- (c) **It was resolved** to adopt the Anti-Sexual Harassment Policy.
- (d) **It was resolved** to permit the Methodist Church to erect a gazebo on the Strutt Memorial Recreation Ground on 8<sup>th</sup> December 2024 to hold an outdoor service, with the caveat that no vehicle access will be granted.

- (e) The Local Government Services Pay Agreement for 2024/25 for Officers, backdated to 1<sup>st</sup> April 2024, was noted.
- (f) **It was resolved** to agree the 2025 full Council meeting dates.
- (g) **It was resolved** to approve a donation of £20 to the Royal British Legion, in place of purchasing a replacement poppy wreath.

*Powers: Equality Act 2010; Worker Protection Act 2023; Local Government (Miscellaneous Provisions) Act 1976 s.19; Local Government Act 1972 Sch 12 para 8 (1) & (2); Local Government Act 1972 s.137.*

#### **24/130 Traffic**

- (a) An update on traffic matters was received.
- (b) **It was resolved** to erect signage in the Village Hall Car Park to inform users of the terms and conditions of use and the limitations on parking.
- (c) **It was resolved** to erect a CCTV camera outside the Parish Council office which has the capability to record vehicles entering and exiting the car park with a time date stamp.
- (d) **It was resolved** to commit to taking legal action against offenders when necessary.

*Powers: Road Traffic Regulation Act 1984 ss.57(1)(b) & 72; Local Government Act 1972 s.111; Local Government (Miscellaneous Provisions) Act 1976 s.19; legal advice received.*

#### **24/131 Neighbourhood Development Plan (NDP)**

An update on the NDP review was received. The Parish Council formally recorded its sincere thanks to the members of the Neighbourhood Development Plan team for their hard work, dedication and commitment in successfully bringing the reviewed NDP to fruition.

#### **24/132 Environment**

**It was resolved** to appoint Kompan to undertake operational and annual inspections for the play and outdoor gym equipment at a cost of £ 1,375.25 + VAT.

*Powers: Local Government Act 1972 s.111; Local Government (Miscellaneous Provisions) Act 1976 s.19.*

#### **24/133 Stone Path Meadow**

An update on the meadows was received.

#### **24/134 Section 106 Funds**

An update on S106 funds and projects was received. It was noted that the grass on the mound in the Nounsley play area is growing well.

#### **24/135 Communications**

An update was received.

#### **24/136 Keith Bigden Memorial Ground**

- (a) **It was resolved** to appoint the Council's current maintenance contractor to clear the scrubland currently under the Bowls Club lease, at an estimated cost of £2,000, with a caveat that a contribution from the club may be requested. *Councillor Wallace abstained.*
- (b) **It was resolved** to agree the proposed lease boundary changes for the Football Club, Bowls Club and Croquet Club.
- (c) **It was resolved** to appoint Wellers Hedleys solicitors to draw up new leases for all three clubs under the same terms.
- (d) The agreement to the extension of the car park was deferred, pending investigation of all options and an environmental survey of the proposed area. Councillor Purser to lead.
- (e) The agreement to permit preparatory hedge cutting to create an entrance way to the car park extension was deferred, pending re-consideration of (d) above.
- (f) **It was resolved** to agree to the creation of a new pathway around the main senior football pitch alongside the new perimeter fencing, at the Football Club's cost and labour.
- (g) **It was resolved** to agree to the disposal of the spoil excavated for the path at the Community Park.

*Powers: Local Government Act 1972 s.111; Local Government (Miscellaneous Provisions) Act 1976 s.19.*

## **24/137 Youth Services**

An update was received.

## **24/138 Accounts for Payment**

**It was resolved** that the accounts for payment for October 2024 be approved as follows:

Staff costs	£5,681.86
DW Maintenance	£1,489.00
The Maid Service	£44.00
Braintree District Council	£183.00
Essex Association of Local Councils	£1,356.00
SSE Southern Electric	£614.95
Andrew Smith Print Limited	£584.00
Unity Trust Bank	£9.60
Hatfield Peverel Community Association	£293.33
Kimmi's Creative Faces	£150.00
BT	£55.02
Lloyds Bank (office expenses)	£242.64
A&J Lighting	£7,312.80
D Driver & Son Limited	£5,002.80
Popsy's Reindeer Limited	£637.50

*Councillor Wallace abstained.*

## **24/139 General Announcements**

- The Chairman gave thanks to Councillor Wallace and District Councillor Dervish for nominating him for a volunteering award.
- Essex Playing Fields Association AGM – Councillor Wallace attended on behalf of the Parish Council. The Parish Council received four awards.

**The meeting closed at 9.52pm**

**The next meeting will be held on Monday 2<sup>nd</sup> December 2024**