

HATFIELD PEVEREL PARISH COUNCIL MEETING

HELD ON MONDAY 5th MARCH 2018

IN THE VILLAGE HALL AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr S Evans
Cllr T Munt
Cllr D Wallace
Cllr L Shaw
Cllr M Renow
Cllr M Elliston
Cllr D Broddle

17/197 Apologies of Absence

Apologies were received and accepted from Cllrs Gallifant and Hinkley.

17/198 Minutes

The Minutes of the Parish Council Meeting held on Monday 5th February 2018 were signed as a correct record by the Chairman.

17/199 Declarations of Interest

The following declarations of interest were made: Cllr Wallace in Handyman matters.

17/200 Braintree District Councillor Update

District Cllr Bebb sent his apologies.

17/201 Public Participation

A member of the public requested to become a Councillor. The vote for co-option will be on the agenda for the next meeting on 16th April.

John Cockell thanked DW Maintenance for the recent relocation of SIDs. The VAS at The Green has been reported to ECC and an inspection has shown a faulty part that needs replacing. This has been ordered, but no date as yet for replacement. The kit is due to go to Rivenhall this month for three months. A request has been made via ECC Cllr Derrick Louis for support to have the missing and damaged finger posts at The Green, Hatfield Road/Spring Lane and Cardfields replaced as they are key bits of infrastructure; not everyone uses a Satnav. Cllr Louis has forwarded the requests to ECC Highways; a response is awaited. There are no developments on the Hadfelda Square car park; awaiting a response from BDC and NEPP in respect of legal issues and documentation. John will be attending the first of two area transport meetings on 6th March. One item has been raised with him – the missing bus stop flag in Maldon Road, opposite the shops. This has been reported and is being actioned by ECC. John requested an update regarding the transfer of ownership of Footpath 19. The Clerk confirmed that all parties have signed the transfer agreement and are waiting on solicitors.

Margaret Freeman gave a comprehensive presentation on the process of listing the York flagstones on Stonepath Meadow with Historic England. The option of fast tracking the application was mentioned. Margaret confirmed that the landowner's details are entered on the form and they are then notified for comments.

17/202 Historic England

IT WAS RESOLVED THAT HPPC to apply to Historic England to have the York flagstones on Stonepath Meadow considered for listing. Proposer: Cllr Renow; Seconder: Cllr Wallace. **Action**: The Clerk to complete part of the application form and pass to Margaret Freeman for completion.

17/203 Clerks Report

The update on the action points from the last meeting was circulated with the agenda. No comments were made.

17/204 Burial Ground

The Clerk reported the following:

An application for a memorial for the late Sibyl Milton (plot 648) has been approved and the fee of £100 has been received.

An application for an additional inscription for the late Patricia Chapman (plot 577) has been approved and the fee of £40 has been received.

An application for an additional inscription for the late William Thomas Smith (plot 199) has been approved and the fee of £40 has been received.

17/205 Community Association

Charley Dervish gave an update on the HPCA. The membership has increased and they have a full year of events booked. No clubs have been lost due to the fee increase. The Treasurer has been appointed.

17/206 Finance Working Party Update

The notes from the Finance and General Purposes meeting held on 16th February have been circulated.

IT WAS RESOLVED THAT HPPC to purchase the domain name "hatfieldpeverelpc.com" at a cost of £11.99 plus VAT for the first year, with an anticipated second and subsequent annual cost of £15.99 plus VAT. Proposer: Cllr Munt; Seconder: Cllr Weale. **Action**: The Clerk to purchase the domain name at the earliest opportunity.

17/207 Community Park Update

Cllr Weale gave an update following the meeting held on 27th February. HPPC are waiting on the solicitor for clarification of outstanding issues. **Action**: Cllr Broddle to liaise with the solicitor and confirm date of completion.

17/208 Planning Executive Committee

The minutes of the meeting held on 7th February have been circulated and a copy can be found in the Minute Book.

17/209 Neighbourhood Development Plan Update

Cllr Renow gave an update from the Executive Committee Meeting held on 20th February. The minutes from this meeting have been circulated and a copy can be found in the Minute Book.

17/210 Environment Working Party Update

The minutes of the meeting held on 13th February have been circulated. Cllr Munt distributed information on the future of the duck pond which was followed by discussion on the various options. **Action:** Cllr Munt to formulate a motion based on EWP recommendations. Cllr Weale requested that residents' opinions be taken into consideration.

17/211 Traffic Working Party Update

No update at this time. A meeting has been scheduled for 15th March at 7pm.

17/212 Assets of Community Value (ACV)

Cllr Renow gave an update on the planning application on land behind The Wheatsheaf. Cllr Renow suggested that HPPC list all pubs in the village, the HRCC building, Methodist Hall and HPCA as ACVs. **Action:** Cllr Renow to formulate a motion for the next meeting with further details.

17/213 Bus Shelter Refurbishment

A quote has been requested for refurbishment of the bus shelter (Honeypots). The Clerk confirmed a grant of £500 has been awarded by BDC towards this project. The financial viability of this project will be assessed during the 2018/19 financial year.

17/214 Children's Play Area – Recreation Ground

There is a health and safety issue with mud and water on the Miram Skater. The ground has gradually worn away from under the safety matting with use over the years and the dip fills with water during the winter months. **Action:** The EWP will pick up the issue following a recommendation by RoSPA to have remedial work carried out.

17/215 Essex Village of the Year

The motion was deferred until the next meeting pending further information from Cllr Gallifant and the publication of this year's application form and guidance notes by RCCE.

17/216 Councillor Training

Cllr Weale requested that all training booked is attended where reasonably possible. It was noted that HPPC still incur the costs of training not attended, unless two weeks' notice is given to the EALC.

17/217 Accounts for Payment

Following discussion, **IT WAS RESOLVED THAT** the February 2018 accounts for payment be approved and cheques signed.

17/218 Bank Reconciliations and Budget Update

The Clerk reported that bank reconciliations up until 31st December 2017 had been checked and signed. The next reconciliation statements that will require checking will be for the final quarter. Cllr Munt provided a budget update.

17/219 General Announcements

Cllr Weale requested that Working Party Chairs report on spend against budget in the forthcoming financial year, as detailed in an email sent by the Clerk. **Action:** The Clerk to circulate the budgets for each Working Party and compile a basic spreadsheet for population by the Chairs.

The Clerk reported a change to the Annual Parish Meeting date and venue. It is now scheduled for Wednesday 25th April at the Village Hall.

Cllr Shaw asked if HPPC can take over the old cemetery. It was confirmed that this was not possible.

Cllr Broddle requested that the memorial plaque outside the library for Martin Voysey be 'made good' or replaced. A quote will be requested from DW Maintenance to carry out this work. Cllr Broddle asked why there was a District Councillor vacancy. It was confirmed that District Cllr Hufton-Rees had resigned.

Cllr Elliston raised the issue of the broken sign post on The Green. Cllr Wallace confirmed that the top had been sawn off that day.

The meeting closed at 10.00pm