

HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 5TH AUGUST 2019
IN THE VILLAGE HALL AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr C Dervish
Cllr L Shaw
Cllr M Renow
Cllr T Munt
Cllr M Elliston
Cllr D Wallace
Cllr D Broddle
District Cllr D Bebb
8 members of the public
2 guest speakers
Clerk

19/76 Apologies for Absence

Apologies were received and accepted from Cllr Livermore.

19/77 Minutes

The Minutes of the Parish Council Meetings held on 1st July and 17th July 2019 were signed as a correct record by the Chairman.

19/78 Declarations of Interest

Cllr Munt in item 19/82, Cllr Wallace in handyman matters and item 19/89, and Cllr Dervish in planning application 19/01023/HH as known to applicant.

19/79 Braintree District Councillor Update

District Councillor Bebb raised the following:

- 5-year land supply – many changes. In three recent appeals, each independent planning inspector has made different calculations.
- The Secretary of State's report said 4.25 years when Braintree District Council had shown 5.25 years land supply. Cllr Weale asked if BDC would take this point up and District Cllr Bebb confirmed that it would not. Cllr Elliston asked for the reason for the withdrawal of ten sites and District Cllr Bebb confirmed no reasons were given. Cllr Broddle asked District Cllr Bebb to make strong representation to Braintree District Council on Hatfield Peverel Parish Council's behalf asking why we are in this position. District Cllr Dervish confirmed that the constituency MP, Priti Patel, was still fighting.
- At significant stage of the Local Plan.
- Three garden communities accepted in Braintree, Tendring and Colchester districts.
- A12 community forum attended.
- Occupation of land in Sportsman's Lane. The enforcement officer has visited the site.

- Cllr Community Grants – open to applications to both District Councillors.

District Councillor Dervish raised the following:

- Responding to Cllr Weale's prior request for information related to the Wheatsheaf planning approval which was won on its second appeal. Braintree District Council had made an administration error and was fined; however, this did not impact on the appeal decision.
- The duck pond fencing repairs have been agreed.

19/80 Public Participation

Two members of the public raised the following:

- Item 19/90 and the motion to purchase wheelie bin stickers. There is no plan in place regarding the logistics currently as this has not been discussed by the Traffic Advisory Group.
- If the Parish Council accept the £500 pa from Braintree District Council for the re-siting of the recycling bins, this has to have a legal standing, costs for which should be borne by Braintree District Council. If the bins remain, the area should be lined out by Braintree District Council.
- Within the Braintree District Council's car park area (Hadfelda Square), residents and shop owners are double parking and overhanging the Parish Council's allocated area. This should stop forthwith.
- Please read the Examiner's report on the Neighbourhood Development Plan. As Braintree District Council do not have a 5-year housing supply, Hatfield Peverel remains vulnerable to development.
- Concerns that Braintree District Council did not defend the housing supply.

Two guest speakers provided information regarding their services: Rachel Fahie, CEO of Citizens Advice Bureau Braintree, Halstead and Witham; and Claire Nightingale, Youth Service, Essex County Council.

19/81 Youth Services

The Sport and Recreation Advisory Group will look into the various options for a youth service provision in Hatfield Peverel and make its recommendation to full Council.

19/82 Citizens Advice Bureau

Following discussion, the Parish Council agreed that it is in favour of supporting the service in principal, but wish to follow the Grant Awarding Policy. The Clerk to send the application form and policy to the CAB.

18/83 Clerk's Report

The action points were noted. The Clerk highlighted item 19/44 and the fact that Farleigh Hospice had found the site offered by the Parish Council for the Outreach Service had not been appropriate. Cllr Dervish confirmed that action point 19/57 in relation to funding information on the CAB had been carried out. Under action point 18/203, it was agreed to have an article in the October Review after the transfer of ownership of the car park has been completed.

19/84 Burial Ground

The Clerk reported the following:

Interments have taken place in plots 301, 664, 526, 746, 482C and 488A.

Applications for memorials have been received and approved for plots 385, 472C and 488A.

An additional inscription on the existing memorial for plot 483A has been approved.

A transfer of ownership for plot 719 has been approved.

An exclusive right of burial for plot 527 has been purchased.

Total fees for July: £3,445

Cllr Wallace asked the Clerk why names of the deceased have been replaced with plot numbers. The Clerk confirmed it was in consideration of the families.

IT WAS RESOLVED THAT the Parish Council to increase the transfer of exclusive right of burial fee from £10 to £90 with effect from 1st September 2019, following information obtained by the Clerk at the ICCM Cemetery Management and Compliance Course, to reflect administrative costs and the increased complexity of the process.

IT WAS RESOLVED THAT the Parish Council to retain the current burial fees for the period 1st June 2019 to 31st May 2020, with a further review in 2020.

19/85 Councillor Contact Protocol

A brief overview was given. Cllr Weale reminded Councillors and members of the public to make appointments to meet with Councillors. The Chairman, Clerk and Cllr Dervish will revisit holding regular surgeries, for members of the public and for Councillors to attend. The Clerk suggested using the library as a venue for these. Further discussion on the protocol will be held at the September full Council meeting.

19/86 Planning

The following applications were considered:

19/01138/COUPA – Prior approval of change of use of agricultural building to dwelling house at Smallands Hall Farm, Spring Lane. The majority of Councillors had been unable to access the Braintree District Council Planning website due to technical difficulties. The Clerk to ask for an extension in order for this application to be discussed fully at the September full Council meeting.

19/01213/HH – Ground floor rear extension and part first floor rear extension at 10 Birkdale Rise. NO COMMENT

19/01278/OUT – Erection of 1 single storey dwelling at land adjacent to Woodhouse, London Road. Material considerations raised: planning history of site; unsustainable location; lies outside defined development boundary; not considered for allocation in Local Plan or NDP; does not comply with policies RLP2, RLP90, Core Strategy 5, 7 and 9, LLP1/41/50/55, HO1 and HO2. The Chairman used his casting vote for this item due to divided opinion.

19/87 Finance

The July budget update was received.

The authorisation of partial line painting in the village hall car park at a fixed fee of £500 by a highways subcontractor outside of a meeting (due to timescales of the reduced price offer) was noted.

IT WAS RESOLVED THAT the Parish Council to renew the streetlighting electricity supply with SSE for a further twelve months. It was noted that the Clerk had strived to obtain three quotes, but had only received one. Cllr Dervish requested that the Clerk look into the provision of LED lighting during this contract period.

19/88 Neighbourhood Development Plan Update

Cllr Renow provided an update on the progress of the NDP. It has passed examination and now carries significant weight in decisions. It is anticipated to have gone through referendum by November and then made and adopted in February 2020.

19/89 Environment

IT WAS RESOLVED THAT the Parish Council to appoint DW Maintenance to carry out tree works on the horse chestnut encroaching on the rear garden of 7 New Road and to fell and remove two dead trees on the recreation ground (as identified on the tree survey), at a cost of £420. *Cllr Wallace abstained.*

19/90 Traffic

Cllr Renow gave feedback following the Essex County Council/Highways England/Jacobs Ringway presentation on the A12 improvements project.

IT WAS RESOLVED THAT the Parish Council to purchase 654 30mph wheelie bin stickers for residents of New Road/Remembrance Avenue, Maldon Road, The Street, Station Road and Church Road, at a cost of £338.

IT WAS RESOLVED THAT the Parish Council to approve the request from Greenfields Community Housing to use the Parish Council land adjacent to the Hadfelda Square shops during the resurfacing works from 12th August for 5/6 days, for waste storage prior to disposal. The Clerk will raise the Parish Council's expectations for health and safety compliance with Greenfields and seek reassurance that any damage will be reinstated.
Cllr Wallace abstained.

19/91 Sport and Recreation

IT WAS RESOLVED THAT the Parish Council to grant permission to Barnardo's to host a summer event on the recreation ground on 30th August from 9am until 12pm. The Clerk to clarify if vehicles to be present and request copies of their public liability insurance and risk assessment. *Cllrs Weale and Broddle abstained.*

IT WAS RESOLVED THAT the Parish Council to appoint the Sport and Recreation Advisory Group to put together a 'Man Shed' project plan, including costings, and report back to full Council at a future date.

19/92 Recycling Bins in Hadfelda Square

A discussion was held. The motion to leave the recycling bins in their current location and accept £500 per year from Braintree District Council was withdrawn. Cllr Weale requested that Councillors put forward a motion for the September full Council meeting agenda in order to resolve this issue.

The future recycling bin provision at the village hall car park will form part of the discussion around the motion detailed above.

Cllr Shaw left the meeting.

19/93 Hatfield Peverel Calendar

Councillors were generally in favour of creating a Hatfield Peverel calendar using photographs from the Party in the Park competition, in lieu of further information. The Clerk to liaise with the Terling Parish Clerk for information on the costings of their calendar.

19/94 Remembrance Day Wreath

IT WAS RESOLVED THAT the Parish Council to purchase a replacement wreath from the Royal British Legion for 2019.

19/95 Accounts for Payment

IT WAS RESOLVED THAT the July 2019 accounts for payment be approved:

SSE Southern Electric	£225.39
HMRC June	£296.10
HMRC July	£296.50
C Westley (Blazin Aces, Party in the Park)	£250.00
Greenfields	£48.48
T A Weale (Party in the Park expenses)	£56.68
E Cook (Party in the Park expenses)	£9.73
The Maid Service	£38.00
Staff costs	£1,961.73
Plusnet	£39.73
Hatfield Peverel Community Association	£190.00
Rural Community Council of Essex subscription	£105.60
Ann Skippers Planning	£997.02
Lloyds Bank (office expenses)	£142.83
DW Maintenance	£1,533.75
Wave (Anglian Water)	£339.82
Braintree District Council (election fee)	£60.29
Glasdon UK Ltd	£608.12
Little Bears' Nursery	£77.00
William B (refund of additional raffle prize)	£50.00
Road and Traffic Management	£500.00

Cllr Wallace abstained

19/96 General Announcements

The Clerk reported the following:

- Local Council Award Scheme briefing will be held some time in the autumn. Cllr Weale agreed to attend with the Clerk, subject to the date.
- A resident's complaint about the noise from the Cross Keys Public House was noted.
- Savills will be visiting the office on Wednesday 7th August at 9.30am and then looking at the Community Park.
- The office mobile phone has been given to the new litter picking member of staff. The Clerk will replace the office mobile phone with a more appropriate device.

Cllr Dervish reported the sad news that the Hatfield Peverel Community Association President, Kay Wilkinson, had passed away. Cllr Weale will attend the funeral on behalf of the Parish Council and the Clerk will organise a floral tribute, if appropriate.

The meeting closed at 10.15pm

The next meeting will be held on Monday 2nd September 2019