

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 5TH AUGUST 2024
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr M Elliston
Cllr T Munt
Cllr R Parker
Cllr W Purser
Cllr M Renow
Cllr T Short
Cllr D Wallace
Clerk
25 members of the public

24/63 Apologies for Absence

Apologies were received and accepted from Councillors Broddle and Etheridge.

24/64 Co-option

Wendy Purser was duly co-opted and joined the meeting

24/65 Minutes

The Minutes of the Parish Council Meeting held on 1st July 2024 were agreed and signed as a correct record.

24/66 Declarations of Interest

Councillor Wallace in item 24/80.

24/67 Essex County Councillor (ECC) Update

Councillor Louis gave an update on the following:

- £2,500 in grant funding is available for youth work.
- Community Infrastructure Fund is available for grants between £1,000 and £10,000.
- Locality Fund grants available for small projects c.£500.
- Member pothole scheme – Wellington Bridge works completed; pavement on The Street scheduled for repair in mid-August; damaged (unlit) signs, gully covers and pavement defects are now included in the scheme's scope.
- New bus shelter contract in place.
- National Highways has agreed responsibility for the Bury Lane signs.
- Site visit to view reported dangerous parking on The Green/Ulting Road.
- Site visit to Laburnum Way in April. Highways Officer supportive about resolving the longstanding issue of adoption of this stretch. Cabinet Member Decision is required. Currently going through the legal process.
- Aiming to install 20mph flashing lights outside the school during the summer holidays.

24/68 Braintree District Councillor (BDC) Update

Councillor Dervish gave an update on the following:

- At Full Council, congratulations were given to local grass roots football teams on their success.
- The district has the highest affordable housing rate in Essex.
- Review of the Local Plan is underway.

24/69 Public Participation

7 members of the public raised the following:

- Parking issues in Ulting Road and The Green. Parking restrictions would be supported.
- Planning concerns surrounding structures erected in the 'Cross Keys' car park.

24/70 Clerk's Report

The Clerk's Report was received without comment.

24/71 Finance and General Purposes

- (a) The July budget update was received without comment.
- (b) **It was resolved** to permit a 'mega inflatable fun day' on the Strutt Memorial Recreation Ground, with a request for a donation towards the upkeep of the ground.
- (c) **It was resolved** to permit a local pet business to place dog waste bags on Parish Council dog waste bins on a three-month trial basis.

24/72 Traffic

- (a) An update on traffic matters was received.
- (b) **It was resolved** to approve the request to obtain three quotes from suitable electric vehicle (EV) charger suppliers to install such units in Hadfelda Square car park at no cost to the Parish Council.
- (c) Background information on the parking issues along Ulting Road and Green Close were provided, followed by a lengthy discussion on how to tackle the problem.
- (d) **It was resolved** to approve funding of up to £380 plus VAT to obtain legal guidance from Tolhurst Fisher LLP on parking signage at the Village Hall car park and the legal position to impose fines for unauthorised parking.

24/73 Neighbourhood Development Plan (NDP)

An update on the NDP review was received. The referendum will be held on 5th September.

24/74 Environment

It was resolved to accept the quote from A&J Lighting Solutions of £5,850 plus VAT for the installation of three solar powered lighting columns on the Strutt Memorial Recreation Ground, at locations to be agreed with the schools and contractors.

24/75 Stone Path Meadow

An update was received.

24/76 Section 106 Funds

An update was received.

24/77 Communications

An update was received.

24/78 Keith Bigden Memorial Ground

It was resolved to appoint Alexandra Security Limited for the supply of fencing for the KBMG (Football Club area) at a cost of £13,263.20 plus VAT. Related minute reference: 24/22(b)(ii)

24/79 Youth Services

- (a) **It was resolved** to approve funding of £200 to register the Parish Council's community licence to run a Duke of Edinburgh's Bronze Award programme for young people aged 14-17 in the parish.
- (b) **It was resolved** to agree that a total of up to 30 young people will be funded on the Duke of Edinburgh's Bronze Award programme between September 2024 and July 2025, at a cost of £35 per person.

24/80 Accounts for Payment

It was resolved that the accounts for payment for July 2024 be approved as follows:

Staff costs	£5,930.16
DW Maintenance	£2,026.25
The Maid Service	£66.00
Braintree District Council	£183.00
Various suppliers (refunds for Party in Park pitch fees)	£980.00
SSE Southern Electric	£614.95
Andrew Smith Print Limited	£630.00
A&J Lighting Solutions	£526.80
Ernest Doe & Sons	£51.99
Mortimer Contracts Limited	£894.00
Appa Fire Services	£185.00
Hatfield Peverel Community Association	£586.66
Popsy's Reindeer Limited	£212.50
BT	£55.02
Lloyds Bank (office expenses – 2 months)	£463.05
Mike Renow (expenses)	£33.12
Mark Weale (expenses)	£74.00
Boston Seeds	£43.99
Green Recycling Ltd	£311.59

Councillor Wallace abstained.

24/81 General Announcements

- The Hatfield Peverel Community Association (Village Hall) AGM is on 6th August at 7.30pm. All welcome.

24/82 Community Events

- (a) The cancellation of Party in the Park 2024 and the resulting insurance claim of £2,945.29 were noted.
- (b) Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2), **it was resolved** to exclude members of the public for the duration of this meeting to consider a request for compensation. **It was resolved** to reject the claim for compensation.

The meeting closed at 9.25pm

The next meeting will be held on Monday 2nd September 2024