

Clerk to the Council
Sarah Gaeta

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31st August 2022

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 5th SEPTEMBER 2022 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

22/88 Apologies for Absence

22/89 Minutes of the Parish Council Meeting held on 1st August 2022 to be taken as read and signed as a correct record by the Chairman.

22/90 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

22/91 Essex County Councillor Update 5 minutes
To receive an update from ECC Councillor Derrick Louis.

22/92 Braintree District Councillor Update 5 minutes

22/93 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. 3 minutes per person; 15 minutes max

22/94 Clerk's Report 5 minutes
To receive and note the update on action points from the last meeting.

22/95 Burial Ground 2 minutes
Report of interments and memorials.

- 22/96 Planning Committee** *2 minutes*
To receive the minutes from the meeting held on 1st August 2022.
- 22/97 Finance and General Purposes** *20 minutes*
 (a) To receive the August budget update.
 (b) To note the conclusion of the external audit for the 2021/22 financial year.
 (c) To consider the option of 'opting out' of the SAAA central external auditor appointment arrangements.
 (d) To review, agree and sign the supplemental lease for allotment land in Hatfield Peverel, between the Parish Council and Strutt and Parker (Farms) Limited.
 (e) To consider the Allotment Association's request to continue payment of rent one year in arrears.
 (f) To approve the purchase of a replacement noticeboard outside the Co-op at a cost of £1,055 + VAT (including delivery), plus installation at a cost of £250. The amount of £1,095 has been received from the insurance company towards this cost.
 (g) To formulate a Communications Working Party to address the future of communication in the village, including The Review.
- 22/98 Traffic** *10 minutes*
To receive an update on traffic matters, including the A12 project.
- 22/99 Heritage** *5 minutes*
 (a) To receive an update from the Heritage Warden.
 (b) To discuss and decide if a memorial to Agnes Waterhouse will be erected on The Green.
- 22/100 Neighbourhood Development Plan** *5 minutes*
To receive an update on the NDP review.
- 22/101 Environment** *5 minutes*
To receive an update on environment matters.
- 22/102 Community Land** *5 minutes*
To receive an update on the community land in the parish.
- 22/103 Section 106 Funds** *5 minutes*
To receive an update on projects.
- 22/104 Keith Bigden Memorial Ground** *5 minutes*
To receive an update on KBMG matters.
- 22/105 Permission Sought** *5 minutes*
To consider the Community Association's request to hold a boot sale on the recreation ground on 15th October to coincide with the indoor tabletop sale.
- 22/106 Accounts for Payment** *2 minutes*
To agree the accounts for payment for August 2022.
- 22/107 General Announcements** *5 minutes*

Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 2nd September.

Date of next Parish Council Meeting – Monday 3rd October 2022