

## **HATFIELD PEVEREL PARISH COUNCIL MEETING HELD ONLINE VIA MICROSOFT TEAMS ON MONDAY 5<sup>TH</sup> OCTOBER 2020 AT 7.30PM**

### **Those present:**

Cllr M Weale (Chairman)  
Cllr T Munt  
Cllr L Shaw  
Cllr M Renow  
Cllr M Elliston  
Cllr D Broddle  
Cllr D Wallace  
Cllr C Greaves  
Cllr K Gallifant  
Cllr H Knightbridge  
Clerk  
2 members of the public

### **20/82 Apologies for Absence**

Apologies were received and accepted from Councillors Dervish and Thorpe.

### **20/83 Minutes**

The Minutes of the Parish Council Meetings held on 7<sup>th</sup> September and 28<sup>th</sup> September 2020 were agreed as a correct record.

### **20/84 Declarations of Interest**

Councillor Wallace in handyman matters and item 20/94 - DW Maintenance motions.

### **20/85 Neighbourhood Watch (NW) Update**

There was no update for this meeting.

### **20/86 Essex County Councillor Update**

Councillor Derrick Louis provided a report which was circulated to all Councillors and will be published alongside the minutes on the Parish Council website.

### **20/87 Braintree District Councillor Update**

District Councillors Dervish and Bebb were unable to attend the meeting, but provided a report which was circulated to all Councillors and will be published alongside the minutes on the Parish Council website.

### **20/88 Public Participation**

No comments were made.

### **20/89 Clerk's Report**

The Clerk's Report was received. The following matters were raised:

- Two of the outstanding actions are similar. The Clerk confirmed that both items had been resolved and would be removed at the next update.
- Sport and Recreation Advisory Group – actions outstanding. A virtual meeting to discuss these was suggested.

### **20/90 Burial Ground**

An application for an additional memorial inscription on plot 472B has been approved.

Total fees received for September: £40.

The Clerk confirmed that the burial ground rules would shortly be reviewed and that an annual memorial inspection would be instigated, with regular checks in between conducted by the Groundsman (as currently in place).

## 20/91 Planning

The following applications to be considered:

**20/01479/HH** – Single-storey rear extension, two-storey side extension and internal alterations at 2 New Road, Hatfield Peverel. **No comment.**

**20/00895/AGR** – Prior notification for a general purpose grain store at Smallands Farm, Spring Lane, Hatfield Peverel (a Maldon District Council application). **No comment.**

The following applications to be noted:

**20/00308/TPOCON** – Tree works at Worlds End Cottage, Worlds End, Hatfield Peverel. **Noted.**

**20/00318/TPO** – Tree works at 3 The Pines, Hatfield Peverel. **Noted.**

**20/00324/TPO** – Tree works on land rear of 21 Woodfield Way, Hatfield Peverel. **Noted.**

**20/01329/VAR re-consultation** – Land south of Stonepath Drive. A response is currently being prepared following a site meeting with the developer. The risk to the Scots Pine bat habitat and possible action were discussed.

## 20/92 Finance and General Purposes

The September budget update was received with no comments.

**It was resolved that** the Parish Council to approve the replacement of the damaged streetlight in Remembrance Avenue, and to approve the pursual of an insurance claim to cover costs incurred for both the replacement and the 'make safe'.

**It was resolved that** the Parish Council to approve the Habitual and Vexatious Complainants Policy.

**It was resolved that** the Parish Council to approve the reviewed Child Protection Policy, with no changes made.

**It was resolved that** the Parish Council to approve the 2021 meeting dates.

## 20/93 Neighbourhood Development Plan

Cllr Renow gave an update on the NDP review and confirmed that the Committee were looking at a package of support from Locality.

**It was resolved that** the Parish Council to incorporate the Community Land (Stonepath) Working Party with the Community Park Working Party, and rename it the Open Spaces Working Party. Councillor Renow will lead this Working Party.

## 20/94 Environment

**It was resolved that** the Parish Council to agree the quote of £280 from DW Maintenance for the pollarding of the oak tree on The Green. *Cllr Wallace abstained.*

**It was resolved that** the Parish Council to agree the quote of £190 + VAT from Mortimer Contracts for the play train repairs at the Strutt Memorial Recreation Ground.

**It was resolved that** the Parish Council to agree the quotes from Mortimer Contracts of £580 + VAT for the climbing frame repairs and £120 + VAT for the aeroplane rocker repairs, both at the Nounsley Play Area.

**It was resolved that** the Parish Council to agree the quote of £480 from DW Maintenance to remove the spoil heap at the burial ground and transfer to the Community Park. *Cllr Wallace abstained.*

**It was resolved that** the Parish Council to purchase a noticeboard for the burial ground from WDS Signs at a cost of £1,010 + VAT, plus a map at a cost of £55 + VAT.

It was reported that the Parish Council had had two Tree Wardens in the past. It was agreed to look into recruiting a second voluntary Tree Warden to assist the current Tree Warden.

#### **20/95 Traffic**

**It was resolved that** the Parish Council to make a Local Highways Application for a 20mph speed limit outside the schools in Church Road.

A discussion followed on the best solution to the parking issues outside the schools in Church Road: double yellow lines or zig zag lines with restrictions in place 24 hours a day. The issue was referred back to the Traffic Advisory Group for further discussion.

**It was resolved that** the Parish Council to uphold the resolution under minute reference 17/119 and continue to issue Hadfelda Square car parking permits to businesses in the locality only.

A discussion was held on the importance of securing a Maldon relief road following the A12 widening works. It was agreed that the District Councillors would be approached to see what action they have taken/will be taking and to offer the Parish Council's support.

#### **20/96 Parish Council Welcome Pack**

The Parish Council 'Welcome Pack' initiative was discussed. Councillor Greaves agreed to lead the initiative which will be used in combination with the Parish Council's mobile phone app, with support from Councillor Knightbridge and John Cockell.

#### **20/97 Halloween in the Village**

Councillor Greaves outlined the idea for a pumpkin trail. It was agreed that the Parish Council would sponsor the pumpkin posters for display around the village.

#### **20/98 Accounts for Payment**

**It was resolved that** the September 2020 accounts for payment be approved:

SSE Southern Electric	£248.39
Society of Local Council Clerks	£315.00
HM Revenue & Customs	£503.00
Plusnet	£31.61
Braintree District Council	£143.00
Staff costs	£2,201.85
Greenfields	£49.76
DW Maintenance	£1,742.50
Lloyds Bank (office expenses)	£194.90
Hatfield Peverel Community Association	£150.00

UK Power Networks

£630.00

*Cllrs Wallace and Gallifant abstained*

## **20/99 General Announcements**

The Clerk raised the following:

- David Wilson Homes has requested a meeting with the Parish Council to discuss the revised scheme for the reserved matters application (Gleneagles). The meeting will be held via Teams on 15<sup>th</sup> October at 6.30pm and the Clerk will circulate the link to join.
- Two successful bids have been made for Locality Funding: up to £2,800 for two community defibrillators; up to £1,200 towards the pond area project. The Clerk asked all Councillors to consider possible sites for defibrillators for agreement at the November meeting.
- The Longfield Solar Farm representatives have requested a meeting with the Parish Council to discuss the application for a solar farm near to Hatfield Peverel. Those present agreed on Tuesday 13<sup>th</sup> October as an appropriate date for a virtual meeting. The Clerk will circulate the link once received.
- The Clerk wishes to call a Personnel Committee meeting in October and asked Committee members to confirm their availability.

**The meeting closed at 9.35pm**

**The next meeting will be held on Monday 2nd November 2020**