

Clerk to the Council
Sarah Gaeta

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28th September 2026

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 5TH OCTOBER 2026 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

26/99 Apologies for Absence

26/100 Minutes of the Parish Council Meeting held on 7th September 2026 to be taken as read and signed as a correct record by the Chairman.

26/101 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

26/102 Essex County Councillor Update *5 minutes*

26/103 Braintree District Councillor Update *5 minutes*

26/104 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

26/105 Clerk's Update *5 minutes*
To receive an update from the Clerk.

26/106 Finance and General Purposes *30 minutes*
(a) To receive a budget update.
(b) To note the conclusion of audit for financial year 2025/26.

- (c) To note the Local Government Services Pay Agreement for 2026/27, effective from 1st April 2026.
- (d) To consider the request from the Football Club to use the Recreation Ground for training between October and March, 9am-11am.
- (e) To consider the request to use the Village Hall car park as a temporary school car park during the proposed school rebuilding works.
- (f) To consider a response to the Braintree District Council Local Plan Regulation 19 consultation.

- 26/107 Traffic** *5 minutes*
To receive an update on traffic matters.
- 26/108 Environment** *5 minutes*
To receive an update from the Environment Advisory Group.
- 26/109 Stone Path Meadow** *5 minutes*
To receive an update on Stone Path Meadow.
- 26/110 Section 106** *5 minutes*
To receive an update on S106 projects.
- 26/111 Communications** *5 minutes*
To receive an update on communications.
- 26/112 Keith Bigden Memorial Ground** *5 minutes*
To receive an update on the KBMG.
- 26/113 Community Park** *10 minutes*
(a) To receive an update on the Community Park.
(b) To review and adopt the Community Park CCTV Policy and Appendices.
- 26/114 Youth Services** *10 minutes*
(a) To receive an update on youth services.
(b) To discuss and decide whether to proceed with public consultation on potential pump track locations, noting that the project remains at a preliminary stage, with no formal Parish Council approval or funding currently in place.
- 26/115 Accounts for Payment** *2 minutes*
To agree the accounts for payment for September 2026.
- 26/116 Announcements** *5 minutes*
- 26/117 Confidential Matters** *15 minutes*
(a) **Motion:** Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the press and public for the duration of this meeting to consider the following confidential items.
(b) To review the quotes received for the feasibility study of the proposed first-floor office accommodation (minute reference 26/88(c)) and appoint a contractor to carry out the work.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 2nd October.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 2nd November