

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING  
HELD ON MONDAY 6<sup>TH</sup> FEBRUARY 2023  
IN THE VILLAGE HALL AT 7.30PM**

**Those present:**

Cllr M Weale (Chairman)

Cllr C Dervish

Cllr D Wallace

Cllr M Renow

Cllr M Elliston

Cllr D Broddle

Cllr L Shaw

Cllr T Munt

Cllr C Greaves

Clerk

11 members of the public

**22/189 Apologies for Absence**

Apologies were received and accepted from Councillor Knightbridge.

**22/190 Minutes**

The Minutes of the Parish Council Meeting held on 9<sup>th</sup> January 2023 were agreed and signed as a correct record.

**22/191 Declarations of Interest**

Councillor Wallace in item 22/208.

**22/192 Essex County Councillor (ECC) Update**

The Clerk read out a summary of Councillor Louis' report.

**22/193 Braintree District Councillor (BDC) Update**

Councillor Dervish gave an update on the following:

- 55 Sportsmans Lane – awaiting response from planning enforcement.
- Budget scrutiny meeting – Councillor Dervish raised questions on the proposed green bin charges.

**22/194 Public Participation**

Four members of the public raised the following:

- Thanks to Councillor Louis and John Cockell for their efforts in organising recent drain clearance.
- Concerns regarding rubbish on the A12 slip roads.
- Concerns regarding the new booking system for recycling centres. Members of the public were encouraged to email ECC Councillor Buckley, the cabinet member responsible for waste reduction and recycling.
- County Broadband representatives discussed plans for bringing full fibre broadband to Hatfield Peverel and Nounsley. They will be holding information sessions at the village hall.
- A12 widening scheme – examination. Thanks to NDP committee member Mark East for speaking on air quality concerns.

**22/195 KBMG**

(a) An update on KBMG matters was received.

(b) **It was resolved** to permit the Maldon Croquet Club to play croquet on the bowling green in exchange for its maintenance, subject to legal opinion.

### **22/196 Clerk's Report**

The Clerk's Report was received. Councillor Wallace has emailed the Land Registry again to chase item 19/168.

### **22/197 Burial Ground**

An interment in plot 532 has taken place.

Total fees received in January: £605.

### **22/198 Planning Committee**

The minutes from the meeting held on 9<sup>th</sup> January 2023 were received.

### **22/199 Finance and General Purposes**

- (a) The January budget update was received.
- (b) **It was resolved** to adopt the Sponsorship Policy.
- (c) **It was resolved** to increase the burial ground fees by 25% with effect from 1<sup>st</sup> March 2023. In addition, **it was resolved** to ring-fence surplus burial ground funds for future development.
- (d) **It was resolved** to approve a gratuity payment of £500 for each of the financial years 2020/21 and 2021/22 to the editors of The Review, in recognition of the work in producing the publication.

### **22/200 Traffic**

An update on traffic matters was received.

### **22/201 Heritage**

An update from the Heritage Warden was received.

### **22/202 Neighbourhood Development Plan (NDP)**

An update on the NDP review was received.

### **22/203 Environment**

- (a) **It was resolved** to appoint Mortimer Contracts to carry out the following play equipment repairs:
  - (i) Make up and fit a new runner and metal plate to the rocking horse, and chamfer edges on both footrests, at a cost of £195.
  - (ii) Re-mat around the roundabout to give the correct clearance, at a cost of £675.
  - (iii) Tighten the bolts on the Galaxy spinner, at a cost of £25.
- (b) It was noted that the vegetation around the recreation ground boundary will be cut back before the bird nesting season under the Grounds Maintenance Contract, at a cost of £480.

### **22/204 Community Land (Stone Path Meadow)**

An update on the community land was received.

### **22/205 Section 106 Funds**

- (a) **It was resolved** to approve the Strutt Memorial Recreation Ground New Play and Gym Equipment Project.
- (b) **It was resolved** to approve the Strutt Memorial Recreation Ground Project tender document.
- (c) **It was resolved** to approve the submission of the application form to Braintree District Council for consent to proceed with the Strutt Memorial Recreation Ground Project.

### **22/206 Accounts for Payment**

**It was resolved** that the accounts for payment for January 2023 be approved as follows:

Plusnet	£35.56
Braintree District Council	£143.00
Staff costs	£3,631.06
DW Maintenance	£910.00
The Maid Service	£38.00
A&J Lighting	£202.20
Essex County Council	£390.00
Hatfield Peverel Community Association	£315.00
Japanese Knotweed Ltd	£504.00
Lloyds Bank (admin expenses)	£372.06
Paul Nicholas	£340.00
Essex Association of Local Council	£54.00
Carly Truman (expenses)	£10.98
Charlotte Greaves (expenses)	£50.50
Emma Cook (expenses)	£30.89
Diane Wallace (expenses)	£190.67

*Councillor Wallace abstained.*

## **22/207 General Announcements**

The following announcements were made:

- Positive feedback received on the new memorial gate fencing.
- Coronation – events can take place on Sunday 7<sup>th</sup> May. The National Lottery Awards for All grant fund is now open for applications.
- The pre-election purdah period begins on 27<sup>th</sup> March. District Councillor Dervish will not attend the April Parish Council meeting for this reason.

*Councillor Wallace left the meeting.*

## **22/208 General Maintenance Contract 2023-2026**

- It was resolved**, under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), to exclude members of the public for the duration of this meeting to consider tenders received for the General Maintenance Contract 2023-2026.
- It was resolved** to award the General Maintenance Contract to DW Maintenance for the two-year period 2023-2025. This reduced period brings this contract in line with the Grounds Maintenance Contract period.

**The meeting closed at 9.30pm**

**The next meeting will be held on Monday 6<sup>th</sup> March 2023**