

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 6TH JUNE 2022
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr C Dervish
Cllr D Wallace
Cllr L Shaw
Cllr H Knightbridge
Cllr M Renow
Cllr T Munt
District Councillor Derrick Louis
Clerk
5 members of the public

22/28 Apologies for Absence

Apologies were received and accepted from Councillor Elliston.

22/29 Minutes

The Minutes of the Parish Council Meeting held on 9th May 2022 were agreed and signed as a correct record.

22/30 Declarations of Interest

Councillor Wallace in handyman matters and items 22/41 (a) & (b).

22/31 Essex County Councillor Update

Councillor Louis gave an update on the following:

- Locality Fund has re-opened.
- Pothole member scheme re-opened for nominations.
- Highways issues raised with ECC Councillor Scott. Update to be issued.
- Follow up meeting with ECC Councillor Ball regarding school capacity in Hatfield Peverel.

22/32 Braintree District Councillor Update

Councillor Dervish gave an update on the following:

- Pylons – a recommendation has been made to BDC to oppose scheme.
- Community Grant fund re-opened.
- 12th June – police marking property in the village hall car park.
- Terling Jubilee Committee offered thanks for the loan of tables and chairs.

22/33 Public Participation

Three members of the public raised the following:

- Tennis court feedback.
- Clerk's report items out of date (21/50 and 21/109).
- Bus shelters.

22/34 Clerk's Report

The Clerk's Report was received without comment.

22/35 Burial Ground

Exclusive right of burial purchased for plots 674 and 675.

An interment has taken place in plot 716.

Fees received for May: £2,190.

22/36 Planning

The following applications were considered:

22/01110/HH & 22/01123/LBC – Two-storey rear extension, internal alterations and single-storey rear extension to existing detached garage and raising of the chimney stack at Thatched Cottage, The Green, Hatfield Peverel. **No comment other than recommendation that opinion be sought from Historic England consultant.**

22/00990/FUL – Change of use from Agricultural Land to a Construction Equipment Handling Training Centre at Barnfield, London Road, Hatfield Peverel. **Objection.**

22/01328/HH – Erection of single-storey garage to replace existing outbuilding at Redcote, London Road, Hatfield Peverel. **No comment.**

22/01402/HH – Erection of a single-storey detached cart lodge at Magnolia Cottage, Church Road, Hatfield Peverel. **No comment.**

22/01379/TPO – Tree works at Cedar Lodge, The Pines, Hatfield Peverel. **Tree Warden's report to be submitted.**

22/37 Finance and General Purposes

- (a) **It was resolved that** the Parish Council to receive the Internal Audit report for 2021/22.
- (b) **It was resolved that** the Parish Council to approve and sign the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR) for 2021/22.
- (c) **It was resolved that** the Parish Council to approve and sign the Accounting Statements (Section 2) of the AGAR for 2021/22.
- (d) **It was resolved that** the Parish Council to appoint Jan Stobart as Internal Auditor for the 2022/23 financial year at a cost of £280.
- (e) The May budget update was received without comment.
- (f) The dates of the public rights period were noted as 13th June to the 22nd July 2022.

22/38 Traffic

An update on traffic matters was received.

22/39 Heritage

- (a) **It was resolved that** the Parish Council to agree, in principle, to maintain the historic York Flagstones on the land off Stone Path Drive for the purpose of assessment and determination as a non-designated heritage asset (NDHA) type to proceed.
- (b) **It was resolved that** the Parish Council to agree on the list of up to 17 asset types to go forward for assessment and determination as non-designated heritage assets (NDHAs) by Place Services.
- (c) **It was resolved that** the Parish Council to reserve a maximum sum of £1,500 for up to 17 asset types to go forward for assessment and determination as non-designated heritage assets (NDHAs). It was noted that an application for a Locality Grant to fund this had been made.

22/40 Neighbourhood Development Plan (NDP)

An update on the NDP Review was received.

22/41 Environment

- (a) **It was resolved that** the Parish Council to agree the quote of £1,215 from Wallace Arboriculture to carry out the higher priority tree work identified from the recent tree survey. *Councillor Wallace abstained.*
- (b) **It was resolved that** the Parish Council to agree the quote of £295 from Wallace Arboriculture to carry out the lower priority tree work identified from the recent tree survey. *Councillor Wallace abstained.*
- (c) **It was resolved that** the Parish Council to agree the quote of £200 from Andy Nichols to repair the keep to the Memorial Gate on the recreation ground, but not the additional cost to get the lock mechanism back to working order.

- (d) **It was resolved that** the Parish Council to agree the quote of £2,649 from Andy Nichols to replace the damaged fencing near the Memorial Gate with a metal fence sympathetic to the gate design.
- (e) **It was resolved that** the Parish Council to purchase two benches from Glasdon at a cost of up to £1,300.

22/42 Community Land (Stone Path Meadow)

- (a) **It was resolved that** the Parish Council to agree the quote of £300 from Down to Earth to carry out the first cutting of the meadow.
- (b) **It was resolved that** the Parish Council to agree the quote of £150 from Down to Earth to carry out the first visit to maintain the footpaths around the meadow and cut back the hedging.

22/43 Section 106 Funds

It was resolved that the Parish Council to site the proposed tennis court on the Strutt Memorial Recreation Ground.

22/44 Keith Bigden Memorial Ground

An update on the KBMG was received.

22/45 Accounts for Payment

It was resolved that the accounts for payment for May 2022 be approved as follows:

Plusnet	£38.89
Braintree District Council	£143.00
Staff costs	£3,400.17
DW Maintenance	£1,856.00
Hatfield Peverel Community Association	£440.50
The Maid Service	£38.00
Kempco Limited	£935.00
Mrs V Doyle (expenses)	£25.90
Lloyds Bank (office expenses)	£298.88
Teresa Weale (expenses)	£37.60
Fitzpatrick Woolmer	£1,142.40
Matt's Generators	£330.00
Traffic Technology Ltd	£72.00
Institute of Cemetery and Crematorium Management	£95.00
BHIB Insurance	£959.95
SLCC Essex	£50.00
A&J Lighting Solutions	£2,220.00
Louise's Facepaint	£120.00
Mrs J Stobart (Internal Audit)	£225.00
Mr K Earney (expenses)	£49.00

Councillor Wallace abstained

22/46 General Announcements

- (a) Toulmin Road street name sign unreadable.
- (b) Tree planting scheme – four oaks are not growing. Essex Forest Initiative are happy to replace.
- (c) Thanks given to all those who helped at Party in the Park.

22/47 Legal Matters

It was resolved that under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2), the Parish Council to exclude members of the public for the duration of this meeting to consider sensitive information in relation to:

- (a) Pursuance of a legal matter
It was resolved that the Parish Council will not pursue the legal matter referred to in confidential report dated 30th May 2022 at this time, but will if the offence is committed again.
- (b) Insurance claim
It was resolved that the Parish Council to pursue an insurance claim in relation to the noticeboard damage.

The meeting closed at 9.50pm
The next meeting will be held on Monday 4th July 2022