

HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ONLINE VIA MICROSOFT TEAMS
ON MONDAY 6TH JULY 2020 AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr C Dervish
Cllr T Munt
Cllr L Shaw
Cllr M Renow
Cllr M Elliston
Cllr D Broddle
Cllr D Wallace
Cllr C Greaves
Cllr H Knightbridge
District Cllr Bebb
Clerk
1 member of the public

20/25 Apologies for Absence

Apologies were received and accepted from Cllrs Gallifant and Thorpe.

20/26 Minutes

The Minutes of the Parish Council Meeting held on 1st June 2020 were agreed as a correct record. The Chairman agreed for the Clerk to use his electronic signature on the minutes.

20/27 Declarations of Interest

Cllrs Knightbridge and Greaves in planning application 20/00939/HHPA.
Cllr Wallace in handyman matters (due to technical difficulties at this point, the declaration was given in writing).

20/28 Braintree District Councillor Update

District Cllrs Dervish and Bebb gave an update on the following:

- Community Grants – still money available.
- Travellers in Terling moved on to Braintree. Legislation is currently going through Parliament to give the police more powers to move travellers on.
- Gladman – letters sent out to residents regarding a consultation on a potential new development off of Maldon Road.
- Garden waste – fortnightly collections resuming soon.
- Local Plan – two of the Garden Communities felt not viable by the Inspector, but approval given for the one at the Tendring/Colchester border. The Local Plan will be found 'sound' if the other two are withdrawn.
- A12 scheme still going ahead, although there is a threat to funding for the realignment scheme at Rivenhall.

- Covid-19 – Ministry of Housing, Communities and Local Government – income shortfall, some irrecoverable, although Braintree District Council's financial health is better than most. The Government is offering £500m across authorities.
- Community Transport Team – been collecting food parcels for food bank, taking residents to hospital appointments and so on.
- Universal Garage – concerns over the state of the area. Request for the Parish Council to write to owners.

Questions were raised on the following:

- Garden village withdrawal impact – can Hatfield Peverel be reassured that previous planning decisions will still stand?

20/29 Public Participation

A member of the public raised the following:

- Universal Garage – risk of travellers on site.
- No Traffic Advisory Group meeting for a while, but one will be held soon.
- Environment Advisory Group's raised traffic issues will be addressed.
- New VAS unit being installed on 20th July near Gleneagles Way.
- Ongoing developments with a potential influx of new residents. Suggestion made of producing a welcome booklet for new residents with local information - also an opportunity to harness new volunteers for activities. The following Councillors volunteered to research: Cllr Greaves, Cllr Dervish and Cllr Knightbridge, with support from the Traffic Advisory Group Chairman.

The Clerk read out a representation on behalf of a member of the public, regarding the following:

- Covid-19 data on mortality rates in Hatfield Peverel. Can the Parish Council investigate this situation to ensure that residents of Hatfield Peverel stay safe now and resilient for the future?
- Planning motion – meeting with Gladman Development Ltd. Long lasting impact that this proposal will have on the resources and community of Hatfield Peverel.
- Planning motion – scheme of works to realise a wildflower meadow. Offer to join the working party and play a role in this.
- Neighbourhood Development Plan review – there are clear advantages to be gained for Hatfield Peverel and Nounsley in making refinements to the HPNDP. A review enables the Parish Council to keep a better record of local requirements and thereby serve the interests of its residents.

20/30 Clerk's Report

The Clerk's Report was received with no comments.

20/31 Burial Ground

Interments have taken place in plots 472B and 351.

Exclusive right of burial purchased on plot 477C.

Amendment/transfer to exclusive right on plots 482C and 452A.

Applications for memorial on plot 663 has been approved.

Total fees received for June: £1,595.

20/32 Planning

The following applications to be considered:

20/00920/FUL – Part single, part two-storey rear extension to existing dental surgery at Arundel House, The Street. NO COMMENT

20/00605/HH – Erection of extension to roof to form new first floor, two-storey front and rear extensions at Rickstones, The Street. NO COMMENT

20/00872/HH – Demolition of existing garage, erection of single-storey rear extension and rebuilding of defective glazed front porch at The White House, The Street. NO COMMENT

20/00939/HHPA – Erection of a single-storey rear extension at Rosebank, 117 Church Road. NO COMMENT

The following applications to be noted:

20/00133/TPO – Tree works at 7 Woodham Drive.

20/00145/TPO – Tree works at 53 Willow Crescent.

The Parish Council confirmed that its response remained the same following BDC's re-consultation on the following applications:

20/00545/HH; 20/00386/OUT; 20/00343/HH; 20/00542/FUL; 20/00595/FUL; 20/00649/HH; 20/00678/HH; 20/00697/HH; 20/00371/FUL; 20/00737/HH.

IT WAS RESOLVED THAT the Parish Council to agree to meet with Gladman Developments Ltd to hear their proposals for the land off of Maldon Road. The Clerk to send meeting details to all Councillors.

IT WAS RESOLVED THAT the Parish Council to establish a working party to execute receipt of the land from the Stonepath Meadow developers (as per S106 agreement to take place before any development commences) and implement a scheme of works to realise the vision of a wildflower meadow allowing public access and enjoyment.

20/33 Finance and General Purposes

33.1 IT WAS RESOLVED THAT the Parish Council to receive the Internal Audit Report for 2019/20.

33.2 IT WAS RESOLVED THAT the Parish Council to approve the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR) for 2019/20. The Chairman to sign outside of the meeting.

33.3 IT WAS RESOLVED THAT the Parish Council to approve the Accounting Statements (Section 2) of the AGAR for 2019/20. The Chairman to sign outside of the meeting.

The dates of the period for the exercise of public rights of 13th July to 21st August 2020 was noted.

IT WAS RESOLVED THAT the Parish Council to approve the continued holding of earmarked reserves for the following: Community Park; Community Events; MUGA pitch; Hadfelda Square Car Park; Football Club Reinstatement.

IT WAS RESOLVED THAT the Parish Council to agree to the three-year insurance agreement with the option of free Parish Online. The cost of the first year has been confirmed at £888.02.

The June budget update was received with no comments. The Clerk had previously circulated a response to questions raised on 1st June relating to budget changes. It was

confirmed that the budget will be reviewed as usual in August, where recent Covid-19 impacts would be reflected.

IT WAS RESOLVED THAT the Parish Council does not grant permission to Braintree District Council to install a food and drink carton recycling unit in the Village Hall car park.

The payment of £300 for April and May's office rent outside of a meeting due to late presentation of invoice was noted.

20/34 Grant Applications

IT WAS RESOLVED THAT the Parish Council to grant £200 to the Citizens Advice Bureau Braintree, Halstead and Witham from its general reserves. *Cllr Munt abstained.*

IT WAS RESOLVED THAT the Parish Council to turn down the application from Basics Essex Accident Rescue Service (BEARS) at this time.

20/35 Neighbourhood Development Plan

IT WAS RESOLVED THAT the Parish Council to agree to the review of the NDP and allocate £5,000 as contingency for the current year for guidance consultation and/or to engage professional help in collating and designing the final reviewed document for publication. This will be reviewed after 3 months.

20/36 Environment

The Parish Council received and noted the Risk Assessment for the re-opening of the play areas and MUGA pitch and **IT WAS RESOLVED THAT** the play areas would re-open once the mitigation measures were in place, but the MUGA pitch would remain closed. The Clerk was granted permission to authorise the associated expenditure.

IT WAS RESOLVED THAT the Parish Council to have the scrubby vegetation cleared in Church Road opposite the school entrance by DW Maintenance at a cost of £90. *Cllr Wallace abstained.*

The next steps for the land surrounding the duck pond were discussed following the recent clearance works. **IT WAS RESOLVED THAT** the area would be maintained in its current condition until September. Councillors will put suggested future options to the August meeting. *Cllr Wallace abstained.*

Cllr Munt reported on the recent resignation of Peter Endersby from the Environment Advisory Group. The Parish Council gave thanks to Peter for his time and efforts on behalf of the Parish Council. The Clerk to write with thanks.

20/37 Community Park

The environmental impact surveys being undertaken at the Community Park by Highways England as part of the A12 widening scheme were noted.

The Parish Council agreed to continue with a working party for the Community Park at this time.

20/38 Accounts for Payment

IT WAS RESOLVED THAT the June 2020 accounts for payment be approved:

SSE Southern Electric	£521.73
Ernest Doe & Sons	£11.94
HM Revenue & Customs	£362.96
Plusnet	£28.38
Essex Association of Local Councils	£48.00
Braintree District Council	£143.00
Staff costs	£1,969.95
Greenfields	£49.76
DW Maintenance	£2,277.00
Lloyds Bank (office expenses)	£241.33
Unity Trust Bank	£30.60
Nancy Powell-Davies (Internal Audit)	£270.00
RoSPA Play Safety	£299.40
Rural Community Council of Essex	£105.60
Wave	£21.61

Cllr Wallace abstained

20/39 General Announcements

The Clerk reported that all the litter picking team members have completed the IOSH Working Safely training and passed.

Cllr Dervish asked after the wellbeing of Cllr Livermore. The Clerk confirmed recent contact.

Cllr Broddle reported on the spate of crime in Hatfield Peverel and requested information be published on the Parish Council's website and in the Review. Cllr Dervish would like the local Neighbourhood Watch representative invited to meetings going forwards. The Clerk to action.

The meeting closed at 10.00pm

The next meeting will be held on Monday 3rd August 2020