

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 6TH JULY 2026
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr T Munt
Cllr R Parker
Cllr M Renow
Cllr T Short
Cllr S Smith
Cllr D Wallace
Cllr T Weale
Clerk
6 members of the public

26/46 Apologies for Absence

Apologies were received and accepted from Councillors Broddle, Elliston and Purser.

26/47 Minutes

The Minutes of the Parish Council Meetings held on 1st June and 15th June 2026 were agreed and signed as a correct record.

26/48 Declarations of Interest

Councillor Wallace with a pecuniary interest in item 26/61 and non-pecuniary interest in item 26/63(b).

26/49 Essex County Councillor Update

Councillor John Morris raised the following:

- Introduction from the new ECC Councillor.
- New administration – challenging Local Government Reorganisation.
- Launching an efficiency review.
- Ended commitment to net zero.
- Reviewing Equality, Diversity and Inclusion activities and training.
- Declared a pothole emergency.
- Church Road put forward for re-surfacing/repair.
- New fostering drive.
- Challenging Home Office regarding the Wethersfield centre.
- Packages to support veterans.
- Liaising with Braintree District Council on fly tipping.
- Incident on 28th May in Hatfield Peverel – contact made with British Transport Police.
- Summer of culture in Essex.
- Locality funding available - £10,000 for each ward.

26/50 Braintree District Councillor (BDC) Update

Councillor Dervish raised the following:

- Congratulations on Party in the Park.
- Recycling bin update – a review will be carried out in September. Additional bins will be made available after the next cycle.

26/51 Public Participation

One member of the public raised the following:

- Able to answer questions relating to items 26/53(c), 26/57(b) and 26/63(c) if required.

26/52 Clerk's Report

No update at this meeting.

26/53 Finance and General Purposes

- (a) The budget update was received.
- (b) The motion to approve a grant of £5,000 for the Hatfield Peverel Cricket Club failed with no seconder.
- (c) **It was resolved** to purchase Village Hall stage curtains at a cost of £5,573.53 + VAT from CAMstage from budget heading 116 – 'Community Association'.
- (d) **It was resolved** to appoint Councillor Tina Short as the additional Parish Council representative on the governing body of Hatfield Peverel Infant School.
- (e) **It was resolved** to grant permission for Family Fun Bootcamp sessions to be held on the recreation ground at no charge, subject to receipt of Public Liability Insurance certificate and Risk Assessment. The Parish Council reserves the right to amend terms at any time.

Power: Local Government (Miscellaneous Provisions) Act 1976 s19; Local Government Act 1972 s.111; Public Health Act 1875, s.164.

26/54 Traffic

An update on traffic matters was received.

26/55 Environment

- (a) No update at this meeting.
- (b) **It was resolved** to approve Gigaclear's request to trim trees at the front of the Village Hall to allow overhead cabling for residential access, and to agree to sign the Network Access Agreement. The Parish Council requests that a qualified tree surgeon undertakes the works sympathetically and that Gigaclear makes good any damage.

26/56 Stone Path Meadow

No update at this meeting.

26/57 Section 106 Funds

- (a) An update on S106 projects was received.
- (b) **It was resolved** to delegate authority to the Clerk, in consultation with the Section 106 Working Party, to approve the specification and scope of works for the proposed sport facility car park and go out to tender, when the relevant information is received.
- (c) **It was resolved** to delegate authority to the Clerk, in consultation with the Section 106 Working Party, to procure pedestrian fencing to facilitate the opening of the area identified for future use as a car park for tennis and gym users on the recreation ground, as and when required.

Power: Local Government Act 1972 s.101; Road Traffic Regulation Act 1984 s.57(1)(b).

26/58 Communications

No update at this meeting.

26/59 Keith Bigden Memorial Ground

- (a) A brief update on the KBMG was received.
- (b) **It was resolved** to allow the Croquet Club to carry out rabbit control measures to prevent further damage to the lawn.

- (c) **It was resolved** to grant permission in principle to the siting of temporary Portacabins to the rear of the existing Football Clubhouse to provide additional changing facilities. The Parish Council requests that access to the boundary is preserved for maintenance.

Power: Public Health Act 1875, s.164; Local Government (Miscellaneous Provisions) Act 1976, s.19; Local Government Act 1972 s.111.

26/60 Youth Services

An update on youth services was received.

26/61 Accounts for Payment

It was resolved that the accounts for payment for June 2026 be approved as follows:

Staff costs	£6,305.25
Wallace Arboriculture and Groundcare	£3,276.00
Andrew Smith Print Limited	£390.00
Heelis and Lodge	£440.00
Hatfield Peverel Community Association	£293.33
Council Wise	£72.00
Lloyds Bank (office expenses)	£305.56
Wave	£115.80
Essex Hire and Sales Ltd*	£180.60
SX Architecture	£1,050.00
Ernest Doe and Sons	£13.00
Net World Sports	£3,693.60
Sports Facility Planning and Design Ltd	£5,816.36
M and S Cleaning Services	£100.00
Matt's Generators*	£460.00
Event Production Sound Light Ltd*	£1,440.00
M Weale (expenses)	£81.06
T Weale (expenses)*	£14.64
C Truman (expenses)	£48.80
E Cook (expenses)*	£39.16
A Toms*	£50.00
A Sykes*	£600.00
P Goddard*	£50.00
P Kneeshaw*	£400.00
M Bott*	£250.00
 <u>Pre-Approved Direct Debits:</u>	
Unity Trust Bank	£14.25
Braintree District Council	£191.00
British Gas	£24.53
BT	£71.94
Now Pensions	Included in staff costs
SSE	£438.47

Councillor Wallace abstained.

** Party in the Park costs*

26/62 General Announcements

- Well done to everyone involved in Party in the Park – the committee, volunteers and staff. It was an amazing event.

26/63 Confidential Matters

- (a) Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2), **it was resolved** to exclude members of the press and public for the duration of this meeting to consider the following confidential items.
- (b) **It was resolved** to appoint D Driver and Son Ltd at a cost of £36,748 + VAT to undertake the upgrade of Public Rights of Ways Nos 20 and 22, in accordance with the previously agreed specification, as a Section 106 project. *Councillor Wallace abstained.*
- (c) **It was resolved** to award the contract for the creation of an accessible toilet within the Village Hall Coffee Lounge to Property 360 Ltd at a cost of £53,556.70 + VAT, as a Section 106 project.
- (d) **It was resolved** to increase the Clerk/RFO's contractual hours from 20 per week to 37 per week with effect from 8th October 2026.

Power: Highways Act 1980 ss43,50; Local Government (Miscellaneous Provisions) Act 1976 s1; Local Government Act 1972 s.112.

The meeting closed at 9.35pm

The next meeting will be held on Monday 3rd August 2026