**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 6TH SEPTEMBER 2021**

**IN THE VILLAGE HALL AT 7.30PM**

## **Those present:**

Cllr M Weale (Chairman)

CllrC Dervish

Cllr M Renow

Cllr D Wallace

Cllr T Munt

Cllr Knightbridge

Cllr M Elliston

Cllr K Gallifant

Cllr C Greaves

Cllr L Shaw

Clerk

2 members of the public

# **21/76 Apologies for Absence**

Apologies were received and accepted from Councillors Broddle and Howlett.

# **21/77 Minutes**

The Minutes of the Parish Council Meeting held on 2nd August 2021 were agreed as a correct record.

# **21/78 Declarations of Interest**

Councillor Wallace in handyman matters and item 21/88.

Councillor Dervish in planning application 21/02548/HH.

# **21/79 Essex County Councillor Update**

Councillor Derrick Louis sent his apologies.

# **21/80 Braintree District Councillor Update**

Councillor Dervish gave a brief update on the following:

* Local Plan progress.

# **21/81 Public Participation**

The following matters were raised:

* Fly tipping in Bury Lane.
* Concerns regarding item 21/75(c) being held in closed session. Query on when this information will be in the public domain.

# **21/82 Clerk’s Report**

The Clerk’s Report was received and an update provided for item 21/48.

# **21/83 Burial Ground**

Interments have taken place in plots 331, 439 and 657.

An application for a memorial on plot 662 was approved.

Fees received for August: £1,045.

# **21/84 Planning**

## The following applications were considered:

**21/02539/HH** – Erection of single-storey rear extension at 6 Priory Close, Hatfield Peverel. **No comment.**

**21/02548/HH** – Erection of two-storey side and rear extension, front porch extension and front canopy at 1 Kimberley Cottages, Maldon Road, Hatfield Peverel. **Not supported on heritage grounds.** *Cllr Dervish abstained.*

**21/02085/FUL** – Erection of 1x4 bedroomed two-storey detached dwellinghouse with associated landscaping and parking on land adjacent to Priory Farm Cottages, Sportsmans Lane, Hatfield Peverel. **Not supported – previous comments still apply.**

**21/02574/TPO** – Tree works at 55 Willow Crescent, Hatfield Peverel. **Tree Warden’s report to be submitted.**

# **21/85 Finance and General Purposes**

The August budget update was received with no questions.

The payment of £800.31 to HMRC for the first quarter’s VAT payment was noted.

**It was resolved that** the Parish Council to purchase Society of Local Council Clerks membership for the Assistant Clerk at a total cost of £120.00.

**It was resolved that** the Parish Council to allow a list of local childminders to be published in the Review. *Cllrs Weale and Knightbridge abstained.*

# **21/86 Neighbourhood Development Plan (NDP)**

An update on the review of the NDP was given.

# **21/87 Heritage**

An update on the listing of non-designated heritage assets project was given.

# **21/88 Environment**

Following a request for four quotes with only one received, **it was resolved that** the Parish Council to appoint DW Maintenance to carry out tree works on the green space in Woodham Drive at a cost of £1,350. *Councillor Wallace abstained.*

**It was resolved that** the Parish Council to appoint Mortimer Contracts to repair and refurbish playground equipment as identified in the 2021 RoSPA report at a total cost of £1,855.

The new standard Tree Warden reporting form was shared. This will be in use from the October meeting.

The idea to form a Section 106 Working Party was agreed in principle. Terms of Reference will be written and proposed to full Council.

# **21/89 Traffic**

An update on traffic matters was received.

# **21/90 Accounts for Payment**

**It was resolved that** the accounts for payment for August 2021 be approved as follows:

|  |  |
| --- | --- |
| HM Revenue & Customs | £446.28 |
| Plusnet | £35.32 |
| Braintree District Council | £143.00 |
| Staff costs  | £2,694.56 |
| DW Maintenance | £2,660.00 |
| SSE (Streetlighting) | £529.03 |
| Hatfield Peverel Community Association | £180.00 |
| Commercial Picnic Benches | £670.93 |
| The Maid Service | £38.00 |
| Lloyds Bank (office expenses) | £26.26 |
| Greenfields | £46.60 |
| Kempco (Printing of the Review) | £935.00 |

*Councillor Wallace abstained*

# **21/91 General Announcements**

The following matters were raised:

* Second defibrillator will be sited at the Bellway Homes development in Station Road.
* Send comments on the Braintree District Council’s ‘verge cutting trial’ to the Clerk as soon as possible for collation and submission.
* Progress update on new resident ‘welcome packs’.
* Future of the area behind library – Environment Advisory Group to discuss.
* Some local children have designed ideas for the recreation ground – Environment Advisory Group to look at suggestions.

**21/92 Confidential Item**

1. **It was resolved that** under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the public for the duration of this item.
2. **It was resolved that** the Parish Council will not approve the lease of a parking space at the Hadfelda Square car park to a resident.

## **The meeting closed at 9.30pm**

## **The next meeting will be held on Monday 4th October 2021**