

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 6TH OCTOBER 2025
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr M Elliston
Cllr C Greaves
Cllr T Munt
Cllr R Parker
Cllr W Purser
Cllr M Renow
Cllr T Short
Cllr S Smith
Cllr D Wallace
Clerk
6 members of the public

25/101 Apologies for Absence

Apologies received and accepted from Councillor Broddle.

25/102 Minutes

The Minutes of the Parish Council Meeting held on 1st September 2025 were agreed and signed as a correct record.

25/103 Declarations of Interest

Councillor Wallace in item 25/116 (pecuniary) and 25/114 (non-pecuniary).

25/104 Essex County Councillor (ECC) Update

Councillor Louis sent a report on the following:

- Members' Highways Initiative – next submission is mid-November.
- Reporting of highways defects online.
- Local Highways Panel – no new scheme requests being accepted.
- Bury lane parking – meeting in October with Councillor Cunningham and Highways Officers.
- Road subsidence near Hatfield Place – awaiting inspector's report.
- Nounsley Ford and A12 slip road lights – still chasing.
- Locality Fund – open for bids.
- Essex Community Initiatives Fund – now open for applications.

25/105 Braintree District Councillor (BDC) Update

Councillor Dervish sent apologies.

25/106 Public Participation

None.

25/107 Clerk's Report

The Clerk's Report was received and noted. Item 25/90 has been actioned.

25/108 Finance and General Purposes

- (a) **It was resolved** to approve the mid-year budget review with no changes.
- (b) The conclusion of audit for the financial year 2024/25 was noted.

25/109 Traffic

An update on traffic matters was received.

25/110 Environment

It was resolved to continue to protect the oak tree on Maldon Road by keeping the Heras fencing in place until next Spring, at an approximate cost of £250.

25/111 Stone Path Meadow

No update at this time.

25/112 Section 106 Funds

An update on S106 funds and projects was received.

25/113 Communications

An update from the Communications Officer was received.

25/114 Keith Bigden Memorial Ground

- (a) **It was resolved** to accept a single quote for the reinstatement and repair of the car park at a cost of £1,150 + VAT.
- (b) The receipt of the solicitor's draft leases was noted. Councillors Weale, Purser and Wallace to meet to review.

25/115 Youth Services

An update on youth services was received.

25/116 Accounts for Payment

It was resolved that the accounts for payment for September 2025 be approved as follows:

Staff costs	£6,035.69
Wallace Arboriculture and Groundcare	£2,462.50
The Maid Service	£45.00
Stephen Russell	£3,079.50
Andrew Smith Print Limited	£390.00
SLCC	£471.40
Hatfield Peverel Community Association	£586.66
Ben Lapwood	£1,188.00
My PT	£480.00
Ernest Doe & Sons	£39.49
Fairstead Electrical	£2,549.16
Acuphon Ltd	£222.00
PKF Littlejohn	£756.00
CIA Fire and Security Ltd	£6,997.68
Surfacelux Limited (VAT element)	£5,336.80
C Truman (expenses)	£2.99

Pre-Approved Direct Debits:

Unity Trust Bank	£12.00
Braintree District Council	£183.00
BT	£60.16
Now Pensions	Included in staff costs

Councillor Wallace abstained.

25/117 General Announcements

- Essex County Council confirmed that no licence is required to install parking barriers on The Green, but that they must be 0.45m from the kerb.
- Health and safety audit by WorkNest on 20th October.
- Steward training on 29th October.

25/118 Confidential

- (a) Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), **it was resolved** to exclude members of the press and public for the duration of this meeting to consider the following confidential item.
- (b) **It was resolved** to lodge an objection in relation to recent correspondence pertaining to minute reference 25/64(b).

The meeting closed at 8.30pm

The next meeting will be held on Monday 3rd November 2025