

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 6TH NOVEMBER 2023
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr D Broddle
Cllr M Elliston
Cllr H Knightbridge
Cllr T Munt
Cllr R Parker
Cllr M Renow
Cllr D Wallace
Clerk
8 members of the public

23/143 Apologies for Absence

Apologies were received and accepted from Councillors Dervish, Greaves and Shaw.

23/144 Minutes

The Minutes of the Parish Council Meeting held on 2nd October 2023 were agreed and signed as a correct record.

23/145 Declarations of Interest

Councillor Wallace in handyman matters and items 23/154 (a) – (c) and 23/162.

23/146 Essex County Councillor (ECC) Update

Councillor Louis gave an update on the following:

- RAAC – Library: finalising design, then the tendering process will begin. School: going out to tender.
- Laburnum Way footpath ownership – Crown Estates has been chased.
- New Highways portfolio holder – Cllr Tom Cunningham.
- Member Pothole Scheme – more than 30 have been submitted and have mostly been repaired. The ones near to the Blue Strawberry and in Maldon Road are due to be repaired – both will require road closures.
- 'One Network' website shows all road closures across the UK.

23/147 Braintree District Councillor (BDC) Update

Councillors Dervish and Coleridge were not present - no update at this time.

23/148 Public Participation

No matters raised.

23/149 Clerk's Report

The Clerk's Report was received without comment.

23/150 Finance and General Purposes

- (a) The October budget update was received, and the following were noted:
- (i) The Public Sector Deposit Fund balance.
 - (ii) The play area and outdoor gym opening ceremony spend of £1,004.80.
 - (iii) The Local Government Services Pay Agreement 2023; office staff back pay will be paid in the November salary.
- (b) Following a presentation from the Hatfield Peverel Community Association Treasurer, **it was resolved** to award a grant of £20,000 to the Village Hall charity in the current financial year, from general reserves.

- (c) The proposed Village Hall car park extension was discussed. Further information will be presented to the Parish Council at a later date.
- (d) **It was resolved** that Cllr Mark Weale would represent the Parish Council on the Chelmer Valley Landscape Group.

23/151 Traffic

An update on traffic matters was received.

23/152 Heritage

An update was received from the Heritage Warden.

23/153 Neighbourhood Development Plan (NDP)

An update on the NDP review was received.

23/154 Environment

- (a) **It was resolved** to accept the quote of £250 from Wallace Arboriculture and Groundcare to cut the hedge around the KBMG car park. *Cllr Wallace abstained.*
- (b) **It was resolved** to accept the quote of £480 from Wallace Arboriculture and Groundcare to remove three dead and dying trees from around the Village Hall. *Cllr Wallace abstained.*
- (c) **It was resolved** to accept the quote of £480 from Wallace Arboriculture and Groundcare to remove the dead tree at the cemetery. *Cllr Wallace abstained.*
- (d) **It was resolved** to permit Essex County Council to create a temporary second access point on the boundary between St Andrew's Junior School and the recreation ground.

23/155 Stone Path Meadow

An update on Stone Path Meadow was received.

23/156 Community Park

An update on the Community Park was received.

23/157 Section 106 Funds

An update on Section 106 Funds was received.

23/158 Events

An update on Community Events was received.

23/159 Communications

An update on communications was received.

23/160 Keith Bigden Memorial Ground

An update on the KBMG was received.

23/161 Youth Services

An update on Youth Services was received.

23/162 Accounts for Payment

It was resolved that the accounts for payment for October 2023 be approved as follows:

BT	£50.27
Braintree District Council	£213.05
Staff costs	£3,788.35
DW Maintenance	£862.50
The Maid Service	£44.00

Hatfield Peverel Community Association	£293.33
Hatfield Peverel Community Association (VAT refund)	£5,013.28
Mark Weale (expenses)	£11.10
Kempco Limited	£1,095.00
Strutt & Parker	£4,500.00
Hatfield Peverel Coffee Lounge	£32.30
Lloyds Bank (office expenses)	£735.84
Blackwater Tree Specialists	£1,152.00
Personalise	£93.06
A&J Lighting	£208.80
Sarah Gaeta (mileage expenses)	£13.40
Carly Truman (office expenses)	£6.00
Edge IT Systems Limited	£168.00
Ernest Doe & Sons	£46.15
Essex Association of Local Councils	£198.00
Wave (Anglian Water)	£17.51
Margaret Freeman (expenses)	£48.70
Kompan Limited	£259.95

Councillor Wallace abstained.

23/163 General Announcements

The following announcements were made:

- A nomination for the Freedom of the Parish award has been received. An extraordinary meeting will be called for 13th November to consider this.
- Invitation received for all Parish Councillors to attend a Peverel Green Care Home forthcoming event.
- The Martin Voysey memorial map is being stored by the Parish Council.

The meeting closed at 9.31pm

The next meeting will be held on Monday 4th December 2023