

Clerk to the Council
Sarah Gaeta

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1st December 2021

To: Members of Hatfield Peverel Parish Council

You are hereby summonsed to attend

**THE PARISH COUNCIL MEETING
TO BE HELD IN THE LOUNGE AT THE VILLAGE HALL
ON MONDAY 6th DECEMBER 2021 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

21/129 Apologies for Absence

21/130 Minutes of the Parish Council Meeting held on 1st November 2021 to be taken as read and signed as a correct record by the Chairman.

21/131 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

21/132 Essex County Councillor Update

To receive an update from ECC Councillor Derrick Louis.

5 minutes

21/133 Braintree District Councillor Update

To receive an update from District Councillors Dervish and/or White.

5 minutes

21/134 Public Participation session

With respect to items on the Agenda and other matters that are of mutual interest.

3 minutes per person; 15 minutes max

21/135 Clerk's Report

To receive and note the update on action points from the last meeting.

5 minutes

21/136 Burial Ground

Report of interments and memorials.

2 minutes

21/137 Planning*15 minutes*

The following applications to be considered:

21/03241/HH – Proposed single storey rear extension at 35 Gleneagles Way, Hatfield Peverel.

21/03033/HH – Single storey side extension at 6 Ingelrica Avenue, Hatfield Peverel.

21/02085/FUL – Erection of 1 x 4 bedroomed two storey detached dwellinghouse with associated landscaping and parking on land adjacent to Priory Farm Cottages, Sportsmans Lane, Hatfield Peverel.

21/03308/HH – Two storey side extension at 17 Priory Farm Road, Hatfield Peverel.

21/03414/HH – Single storey rear extension at The White House, The Street, Hatfield Peverel.

To discuss and decide whether to modify or withdraw the Parish Council's response to application 20/02214/OUT under the Town and Country Planning Act 1990 Appeal under Section 78.

21/138 Finance and General Purposes*20 minutes*

To discuss and amend the first draft of the budget for financial year 2022/23.

21/139 Neighbourhood Development Plan*5 minutes*

To receive an update on the NDP Review.

21/140 Heritage*5 minutes*

To receive an update on the Local Heritage List project.

Motion: The Parish Council to approve the purchase of a six month subscription to Ancestry for the History Group, at a cost of £69.99.

21/141 Environment*10 minutes*

Motion: The Parish Council to adopt the Memorial Bench Policy.

To consider quotes received to fell the Lime tree at the entrance to the village hall as requested by the Parish Council's insurer, and to appoint the contractor.

21/142 Traffic*15 minutes*

To receive an update on traffic matters.

To discuss and decide if a further submission will be made as part of the A12 widening scheme supplementary consultation.

21/143 Keith Bigden Memorial Ground*5 minutes*

To receive an update on KBMG matters.

21/144 Community Events*5 minutes*

To receive an update on the Christmas in the Park event.

21/145 Allotments*10 minutes*

To receive an update on matters following minute reference 21/75 and the renewal of the Parish Council's lease.

21/146 Christmas Tree Recycling*5 minutes*

To discuss and agree if Braintree District Council can use the Village Hall car park for its Christmas Tree Recycling scheme on Saturday 15th January 2022 (times to be confirmed).

21/147 Accounts for Payment*2 minutes*

To agree the accounts for payment for November 2021.

21/148 General Announcements*5 minutes*

Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 3rd December.

Date of next Parish Council Meeting – Monday 10th January