

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING  
HELD ON MONDAY 6<sup>TH</sup> DECEMBER 2021  
IN THE VILLAGE HALL AT 7.30PM**

**Those present:**

Cllr M Weale (Chairman)  
Cllr C Dervish  
Cllr M Renow  
Cllr D Wallace  
Cllr T Munt  
Cllr H Knightbridge  
Cllr D Broddle  
Cllr M Elliston  
Clerk  
2 members of the public

**21/129 Apologies for Absence**

Apologies were received and accepted from Councillors Shaw, Gallifant, Greaves and Howlett.

**21/130 Minutes**

The Minutes of the Parish Council Meeting held on 1<sup>st</sup> November 2021 were agreed as a correct record.

**21/131 Declarations of Interest**

Councillor Wallace in handyman matters and item 21/141.  
Councillor Broddle in planning application 21/02085/FUL.

**21/132 Essex County Councillor Update**

Councillor Derrick Louis submitted a report.

**21/133 Braintree District Councillor Update**

Councillor Dervish gave an update on the following:

- District Councillor grant towards the Heritage project has been approved.
- Braintree District Council budget discussions held – shortfall of £300k.

**21/134 Public Participation**

Two members of the public raised the following:

- Footpath 18 – bush from private residence obstructing footway following recent high winds. The resident is prepared to clear this as soon as possible.
- Minute reference 21/118 – Tree Warden Report not available at the time of the meeting. Clerk confirmed that the report was submitted to Braintree District Council once received.
- Concerns around the condition of the Gleneagles Way development. Parish Council asked to arrange a meeting on behalf of residents.

**21/135 Clerk's Report**

The Clerk's Report was received and an update provided for item 21/109.

**21/136 Burial Ground**

Applications for additional inscriptions on memorials on plots 331 and 439 have been approved.

Fees received for November: £80.

## 21/137 Planning

The following applications were considered:

**21/03241/HH** – Proposed single storey rear extension at 35 Gleneagles Way, Hatfield Peverel. **No comment.**

**21/03033/HH** – Single storey side extension at 6 Ingelrica Avenue, Hatfield Peverel. **No comment.**

**21/02085/FUL** – Erection of 1 x 4 bedroomed two storey detached dwellinghouse with associated landscaping and parking on land adjacent to Priory Farm Cottages, Sportsmans Lane, Hatfield Peverel. **Not supported – previous comments apply.** *Councillor Broddle abstained.*

**21/03308/HH** – Two storey side extension at 17 Priory Farm Road, Hatfield Peverel. **No comment.**

**21/03414/HH** – Single storey rear extension at The White House, The Street, Hatfield Peverel. **No comment.**

**It was resolved that** the Parish Council to appoint the Neighbourhood Development Plan team to review the original submission on application 20/02214/OUT and modify if necessary for the Appeal.

## 21/138 Finance and General Purposes

The first draft of the budget for financial year 2022/23 was discussed.

## 21/139 Neighbourhood Development Plan (NDP)

An update on the NDP Review was received.

## 21/140 Heritage

An update on the Local Heritage List project was received.

**It was resolved that** the Parish Council to approve the purchase of a six-month subscription to Ancestry for the History Group, at a cost of £69.99.

## 21/141 Environment

Following discussion, the motion to adopt the Memorial Bench Policy was withdrawn.

**It was resolved that** the Parish Council to approve Quote A and appoint the contractor (DW Maintenance) to fell the Lime tree at the entrance to the village hall at a cost of £495.00. *Councillor Wallace abstained.*

## 21/142 Traffic

An update on traffic matters was received. It was decided that no further submission would be made in response to the A12 widening scheme supplementary consultation.

## 21/143 KBMG

An update on KBMG matters was received.

## 21/144 Community Events

An update on the Christmas in the Park event was received. It will be held on Sunday 12<sup>th</sup> December at 3.30pm.

## 21/145 Allotments

An update on matters following minute reference 21/175 was given. The Allotment Association has been informed of the landowner's increase in rent for the sites.

### **21/146 Christmas Tree Recycling**

**It was resolved that** the Parish Council to permit Braintree District Council to use the Village Hall car park for its Christmas Tree Recycling Scheme on Saturday 15<sup>th</sup> January 2022 between 8 and 8.30am.

### **21/147 Accounts for Payment**

**It was resolved that** the accounts for payment for November 2021 be approved as follows:

HM Revenue & Customs	£449.95
Plusnet	£33.89
Braintree District Council	£143.00
Staff costs	£2,778.01
DW Maintenance	£947.50
Hatfield Peverel Community Association	£180.00
The Maid Service	£38.00
Greenfields	£46.60
Mortimer Contracts	£960.00
SSE Southern Electric	£264.49
Mr J Cockell (expenses)	£35.03
Lloyds Bank (office expenses – 2 months)	£248.93
Swarco Traffic Ltd	£304.06
Horticultural Society	£20.00
Edge IT Systems Ltd	£1,005.24
Ernest Doe & Sons	£41.97

*Councillor Wallace abstained*

### **21/148 General Announcements**

The following matters were raised:

- Essex Playing Fields awards: Strutt Memorial Recreation Ground received a Gold award and was runner-up in the category of playing fields serving a population of 2.5k or more; Nounsley playing field received a Silver award.
- Essex County Council climate action grant fund – up to £20k available for constituted groups with an income greater than £100k.
- Office closure over the Christmas period from 12 noon on Tuesday 21<sup>st</sup> December until 9am on Tuesday 4<sup>th</sup> January.

**The meeting closed at 9.40pm**

**The next meeting will be held on Monday 10<sup>th</sup> January 2022**