**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 6TH DECEMBER 2021**

**IN THE VILLAGE HALL AT 7.30PM**

## **Those present:**

Cllr M Weale (Chairman)

CllrC Dervish

Cllr M Renow

Cllr D Wallace

Cllr T Munt

Cllr H Knightbridge

Cllr D Broddle

Cllr M Elliston

Clerk

2 members of the public

# **21/129 Apologies for Absence**

Apologies were received and accepted from Councillors Shaw, Gallifant, Greaves and Howlett.

# **21/130 Minutes**

The Minutes of the Parish Council Meeting held on 1st November 2021 were agreed as a correct record.

# **21/131 Declarations of Interest**

Councillor Wallace in handyman matters and item 21/141.

Councillor Broddle in planning application 21/02085/FUL.

# **21/132 Essex County Councillor Update**

Councillor Derrick Louis submitted a report.

# **21/133 Braintree District Councillor Update**

Councillor Dervish gave an update on the following:

* District Councillor grant towards the Heritage project has been approved.
* Braintree District Council budget discussions held – shortfall of £300k.

# **21/134 Public Participation**

Two members of the public raised the following:

* Footpath 18 – bush from private residence obstructing footway following recent high winds. The resident is prepared to clear this as soon as possible.
* Minute reference 21/118 – Tree Warden Report not available at the time of the meeting. Clerk confirmed that the report was submitted to Braintree District Council once received.
* Concerns around the condition of the Gleneagles Way development. Parish Council asked to arrange a meeting on behalf of residents.

# **21/135 Clerk’s Report**

The Clerk’s Report was received and an update provided for item 21/109.

# **21/136 Burial Ground**

Applications for additional inscriptions on memorials on plots 331 and 439 have been approved.

Fees received for November: £80.

# **21/137 Planning**

## The following applications were considered:

**21/03241/HH** – Proposed single storey rear extension at 35 Gleneagles Way, Hatfield Peverel. **No comment*.***

**21/03033/HH** – Single storey side extension at 6 Ingelrica Avenue, Hatfield Peverel**. No comment.**

**21/02085/FUL** – Erection of 1 x 4 bedroomed two storey detached dwellinghouse with associated landscaping and parking on land adjacent to Priory Farm Cottages, Sportsmans Lane, Hatfield Peverel. **Not supported – previous comments apply.** *Councillor Broddle abstained.*

**21/03308/HH** – Two storey side extension at 17 Priory Farm Road, Hatfield Peverel*.* **No comment.**

**21/03414/HH** – Single storey rear extension at The White House, The Street, Hatfield Peverel. **No comment**.

**It was resolved that** the Parish Council to appoint the Neighbourhood Development Plan team to review the original submission on application 20/02214/OUT and modify if necessary for the Appeal.

# **21/138 Finance and General Purposes**

The first draft of the budget for financial year 2022/23 was discussed.

# **21/139 Neighbourhood Development Plan (NDP)**

An update on the NDP Review was received.

# **21/140 Heritage**

An update on the Local Heritage List project was received.

**It was resolved that** the Parish Council to approve the purchase of a six-month subscription to Ancestry for the History Group, at a cost of £69.99.

# **21/141 Environment**

Following discussion, the motion to adopt the Memorial Bench Policy was withdrawn.

**It was resolved that** the Parish Council to approve Quote A and appoint the contractor (DW Maintenance) to fell the Lime tree at the entrance to the village hall at a cost of £495.00*.* *Councillor Wallace abstained.*

# **21/142 Traffic**

An update on traffic matters was received. It was decided that no further submission would be made in response to the A12 widening scheme supplementary consultation.

# **21/143 KBMG**

An update on KBMG matters was received.

# **21/144 Community Events**

An update on the Christmas in the Park event was received. It will be held on Sunday 12th December at 3.30pm.

# **21/145 Allotments**

An update on matters following minute reference 21/175 was given. The Allotment Association has been informed of the landowner’s increase in rent for the sites.

# **21/146 Christmas Tree Recycling**

**It was resolved that** the Parish Council to permit Braintree District Council to use the Village Hall car park for its Christmas Tree Recycling Scheme on Saturday 15th January 2022 between 8 and 8.30am.

# **21/147 Accounts for Payment**

**It was resolved that** the accounts for payment for November 2021 be approved as follows:

|  |  |
| --- | --- |
| HM Revenue & Customs | £449.95 |
| Plusnet | £33.89 |
| Braintree District Council | £143.00 |
| Staff costs  | £2,778.01 |
| DW Maintenance | £947.50 |
| Hatfield Peverel Community Association | £180.00 |
| The Maid Service | £38.00 |
| Greenfields | £46.60 |
| Mortimer Contracts | £960.00 |
| SSE Southern Electric | £264.49 |
| Mr J Cockell (expenses) | £35.03 |
| Lloyds Bank (office expenses – 2 months) | £248.93 |
| Swarco Traffic Ltd | £304.06 |
| Horticultural Society | £20.00 |
| Edge IT Systems Ltd | £1,005.24 |
| Ernest Doe & Sons | £41.97 |

*Councillor Wallace abstained*

# **21/148 General Announcements**

The following matters were raised:

* Essex Playing Fields awards: Strutt Memorial Recreation Ground received a Gold award and was runner-up in the category of playing fields serving a population of 2.5k or more; Nounsley playing field received a Silver award.
* Essex County Council climate action grant fund – up to £20k available for constituted groups with an income greater than £100k.
* Office closure over the Christmas period from 12 noon on Tuesday 21st December until 9am on Tuesday 4th January.

## **The meeting closed at 9.40pm**

## **The next meeting will be held on Monday 10th January 2022**