

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP

Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

31st January 2022

To: Members of Hatfield Peverel Parish Council

You are hereby summonsed to attend

**THE PARISH COUNCIL MEETING
TO BE HELD IN THE LOUNGE AT THE VILLAGE HALL
ON MONDAY 7TH FEBRUARY 2022 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

21/167 Apologies for Absence

21/168 Minutes of the Parish Council Meeting held on 10th January 2022 to be taken as read and signed as a correct record by the Chairman.

21/169 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

21/170 Essex County Councillor Update

5 minutes

To receive an update from ECC Councillor Derrick Louis.

21/171 Braintree District Councillor Update

5 minutes

To receive an update from District Councillors Dervish and/or White.

21/172 Public Participation session

3 minutes per person; 15 minutes max

With respect to items on the Agenda and other matters that are of mutual interest.

21/173 Clerk's Report

5 minutes

To receive and note the update on action points from the last meeting.

21/174 Burial Ground

2 minutes

Report of interments and memorials.

21/175 Planning

15 minutes

The following applications to be considered:

21/03696/FUL – Erection of 1x4 bed and 5x5 bed two-storey detached houses with associated access on land north of Butlers, Ulting Road, Hatfield Peverel.

22/00002/VAR – Variation of condition 2 ‘Approved Plans’ of permission 21/00899/FUL at Ashgrove, Maldon Road, Hatfield Peverel.

21/03525/HH – Two-storey front and single-storey side extensions and dormer window roof extensions to side roof slopes at Fieldfare, Manor Road, Hatfield Peverel.

22/00131/HH – Part single, part two-storey side, front and rear extensions at 43 New Road, Hatfield Peverel.

22/00094/TPO – Tree works at Greyhounds, The Street, Hatfield Peverel.

22/00170/TPO – Tree works at Middlefield, Ulting Road, Hatfield Peverel.

21/176 Finance and General Purposes

10 minutes

To receive the January budget update.

To discuss and decide if the Parish Council will rent the small office at the village hall for use as a storage unit at a cost of £10 per week, as an alternative to renting the Greenfields garage.

21/177 Neighbourhood Development Plan

10 minutes

To receive an update on the NDP Review.

To discuss and decide if the NDP committee members should prepare and submit a response for the Parish Council as statutory consultee to the proposed review of the Maldon District Council Local Plan.

21/178 Heritage

15 minutes

To receive an updated copy of the emerging Local Heritage List, which supersedes the list distributed at Parish Council meeting on 10th January 2022.

To receive an update on The Methodist Church and decide on any action to be taken, following advice from the Heritage Warden.

21/179 Environment

10 minutes

To discuss and decide on any action to be taken regarding the murals that have been fixed to the Parish Council’s bus shelters.

21/180 Section 106 Funds

5 minutes

To receive an update on Section 106 funds and project progress.

21/181 Traffic

5 minutes

To discuss and decide whether to seek bids for all five Parish Council bus shelters to be given 1-2 coats (as necessary) of appropriate preservative before Autumn 2022.

21/182 Keith Bigden Memorial Ground

5 minutes

To receive an update on KBMG matters.

21/183 Allotments

5 minutes

To discuss and decide if the Parish Council will pay the legal fees associated with the negotiation of the allotment land lease, at a cost of £1500 + VAT for the landowner’s fees and £750-£900 + VAT for the Parish Council’s fees, or pass on these costs to the Allotment Association.

21/184 Streetlighting

5 minutes

Motion: The Parish Council to approve the installation of a solar powered streetlight in Remembrance Avenue opposite to the location of the damaged column, subject to a Highways licence being granted.

21/185 Queen’s Jubilee

10 minutes

To discuss and decide if a bench will be purchased and installed to commemorate the Queen’s Jubilee.

To discuss whether the Parish Council is anticipating that Party in the Park will be the sole community celebration of the Platinum Jubilee, and to decide whether street parties are to be encouraged.

21/186 Accounts for Payment

2 minutes

To agree the accounts for payment for January 2022.

21/187 General Announcements

5 minutes

Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 4th February.

Date of next Parish Council Meeting – Monday 7th March