

Clerk to the Council  
Sarah Gaeta

Parish Council Office  
Community Association Village Hall  
Maldon Road  
Hatfield Peverel  
Essex CM3 2HP

Tel: (01245) 382865  
Email: [parishclerk@hatfieldpeverelpc.com](mailto:parishclerk@hatfieldpeverelpc.com)

2<sup>nd</sup> March 2022

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summonsed to attend**

**THE PARISH COUNCIL MEETING  
TO BE HELD IN THE LOUNGE AT THE VILLAGE HALL  
ON MONDAY 7<sup>TH</sup> MARCH 2022 AT 7.30 PM**

**for the purpose of transacting the following business.**

*SL Gaeta*

Clerk to the Council

## **A G E N D A**

**21/188 Apologies for Absence**

**21/189** Minutes of the Parish Council Meeting held on 7<sup>th</sup> February 2022 to be taken as read and signed as a correct record by the Chairman.

**21/190** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**21/191 Essex County Councillor Update** 5 minutes  
To receive an update from ECC Councillor Derrick Louis.

**21/192 Braintree District Councillor Update** 5 minutes  
To receive an update from District Councillors Dervish and/or White.

**21/193 Public Participation session** 3 minutes per person; 15 minutes max  
With respect to items on the Agenda and other matters that are of mutual interest.

**21/194 Armed Forces Covenant** 5 minutes  
To discuss and decide if the Parish Council is to sign up to the Armed Forces Covenant in support for the armed forces community.

**21/195 Clerk's Report** 5 minutes  
To receive and note the update on action points from the last meeting.

**21/196 Burial Ground** 2 minutes  
Report of interments and memorials.

**21/197 Planning***30 minutes*

The following applications to be considered:

**21/01062/FUL** – Erection of single-storey building to provide 1045sqm for vehicle sales and maintenance at Highwood House, Maldon Road, Hatfield Peverel.

**22/00243/FUL** – Proposed agricultural access from the public highway B1137, to access agricultural fields to the west of Waycotts, Land South of the Vineyards, Hatfield Peverel.

**22/00228/PLD** – Application for Certificate of Lawfulness for proposed development at 11 Willow Crescent, Hatfield Peverel (see application below).

**22/00233/HH** – Single-storey rear extension at 11 Willow Crescent, Hatfield Peverel.

**21/03633/LBC** – Replacement rear window at 1 Stores Cottage, The Street, Hatfield Peverel.

**21/02857/OUT** – Outline planning application for the demolition of existing dwelling and outbuildings and construction of up to 17 dwellings at Small Acres, Maldon Road, Hatfield Peverel.

**22/00441/PLD** – Application for Certificate of Lawfulness for proposed development at Knottys, Manor Road, Hatfield Peverel.

**22/00346/HH** – Single-storey front and side extension at Oakford Farm, Nounsley Road, Hatfield Peverel.

**21/198 Finance and General Purposes***5 minutes*

To receive the February budget update.

**21/199 Neighbourhood Development Plan***5 minutes*

To receive an update on the NDP Review.

**21/200 Heritage***5 minutes*

To receive an update from the Heritage Warden regarding the Local Heritage List Project.

To receive an updated copy of the 'emerging' Local Heritage List.

**21/201 Environment***20 minutes*

To discuss what action the Parish Council should take when hedges and footpaths need tidying.

To discuss and decide if the Environment Advisory Group are to progress with cartoon-type anti-dog fouling posters.

To discuss the quotes received for the 2022 Tree Survey and Report and to appoint a contractor to carry this out.

**21/202 Section 106 Funds***5 minutes*

To receive an update on Section 106 funds and project progress.

**21/203 Traffic***5 minutes*

To receive an update on traffic matters.

**21/204 Keith Bigden Memorial Ground***10 minutes*

To receive an update on KBMG matters.

**Motion:** The Parish Council to accept that the improvements to the KBMG follow the recommendations made in the Risk Assessment and take responsibility for said improvements under a clear and detailed process, seeking advice from a competent source.

**21/205 Accounts for Payment***2 minutes*

To agree the accounts for payment for February 2022.

**21/206 General Announcements***5 minutes***21/207 Grass Cutting Contract 2022-2025***20 minutes*

**Motion:** Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the public for the duration of this meeting to consider tenders received for the Grass Cutting Contract 2022-2025.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 4<sup>th</sup> March.*  
**Date of next Parish Council Meeting – Monday 4<sup>th</sup> April**