

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 7TH MARCH 2022
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr C Dervish
Cllr M Renow
Cllr D Wallace
Cllr L Shaw
Cllr C Greaves
Cllr H Knightbridge
Cllr M Elliston
Cllr T Munt
Clerk
3 members of the public

21/188 Apologies for Absence

Apologies were received and accepted from Councillors Broddle and Gallifant.

21/189 Minutes

The Minutes of the Parish Council Meeting held on 7th February 2022 were agreed as a correct record.

21/190 Declarations of Interest

Councillor Wallace in handyman matters and item 21/207.

21/191 Essex County Councillor Update

Councillor Louis sent his apologies.

21/192 Braintree District Councillor Update

Councillor Dervish gave an update on the following:

- Braintree District Council budget confirmed.
- 2.98% increase in Council Tax.
- District Councillor grant fund will be £1,250 for financial year 2022/23.

21/193 Public Participation

Two members of the public raised the following:

- Speeding through the village.
- Importance of green spaces in village.
- Planning application 22/00243/FUL

21/194 Armed Forces Covenant

The decision on whether the Parish Council will sign up to the Armed Forces Covenant was deferred to the next meeting.

21/195 Clerk's Report

The Clerk's Report was received without comment. The Clerk updated the meeting on item 21/170.

21/196 Burial Ground

Interments have been carried out in plots 176 and 478C.
An application for a memorial on plot 479C has been approved.
Fees received for February: £1,215.

21/197 Planning

The following applications were considered:

21/01602/FUL – Erection of single-storey building to provide 1045sqm for vehicle sales and maintenance at Highwood House, Maldon Road, Hatfield Peverel. **No comment.**

22/00243/FUL – Proposed agricultural access from the public highway B1137, to access agricultural fields to the west of Waycotts, Land South of The Vineyards, Hatfield Peverel. **Not supported. Cllrs Wallace and Dervish abstained.**

22/00228/PLD – Application for Certificate of Lawfulness for proposed development at 11 Willow Crescent, Hatfield Peverel. **No comment.**

22/00233/HH – Single-storey rear extension at 11 Willow Crescent, Hatfield Peverel. **No comment.**

21/03633/LBC – Replacement rear window at 1 Stores Cottage, The Street, Hatfield Peverel. **No comment.**

21/02857/OUT – Outline planning application for the demolition of existing dwelling and outbuildings and construction of up to 17 dwellings at Small Acres, Maldon Road, Hatfield Peverel. **Not supported – previous comments to be submitted.**

22/00441/PLD – Application for Certificate of Lawfulness for proposed development at Knottys, Manor Road, Hatfield Peverel. **No comment.**

22/00346/HH – Single-storey front and side extension at Oakford Farm, Nounsley Road, Hatfield Peverel. **No comment.**

21/198 Finance and General Purposes

The February budget update was received without comment.

21/199 Neighbourhood Development Plan (NDP)

An update on the NDP Review was received.

21/200 Heritage

An update on the Local Heritage List Project and an updated copy of the emerging Local Heritage List were received.

21/201 Environment

A discussion was held on what action the Parish Council should take when hedges and footpaths need tidying on land not owned by the Council. The Clerk advised that work should not be carried out without the landowner's consent, except in times of danger to life.

A discussion was held regarding anti-dog fouling posters.

It was resolved that the Parish Council to appoint Place Services to carry out the 2022 Tree Survey and Report at a cost of £850 + VAT.

21/202 Section 106 Funds

An update on Section 106 funds and project progress was received.

21/203 Traffic

An update on traffic matters was received.

21/204 Keith Bigden Memorial Ground

It was resolved that the Parish Council to accept that the improvements to the KBMG follow the recommendations made in the Risk Assessment and take responsibility for said improvements under a clear and detailed process, seeking advice from a competent source.

21/205 Accounts for Payment

It was resolved that the accounts for payment for February 2022 be approved as follows:

Plusnet	£33.19
Braintree District Council	£143.00
Staff costs	£3,167.72

DW Maintenance	£730.00
Hatfield Peverel Community Association	£180.00
The Maid Service	£38.00
Greenfields	£46.60
SSE Southern Electric	£545.71
Lloyds Bank (office expenses)	£259.94
DAC Planning Limited	£3,975.60
Bawtrees LLP	£834.40
Essex Association of Local Councils	£180.00
Kempco Limited	£935.00

Councillor Wallace abstained

21/206 General Announcements

The following matters were raised:

- The Annual Parish Meeting will take place on Tuesday 24th May at the village hall, starting at 8pm. It will have a different format this year.
- Clerk will be at Witham Town Hall on Friday 11th March.
- The Terling WI launches on Thursday 24th March at 7pm at the Rayleigh Arms.
- No progress yet on the information booklet for new residents.

Councillor Wallace left the meeting.

21/207 General Announcements

It was resolved that under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the public for the duration of this meeting to consider tenders received for the Grass Cutting Contract 2022-2025.

It was resolved that the Parish Council to award the Grass Cutting Contract to DW Maintenance for the period 1st April 2022 - 31st March 2025.

The meeting closed at 9.50pm
The next meeting will be held on Monday 4th April 2022