

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON WEDNESDAY 7TH JULY 2021
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr M Renow
Cllr D Wallace
Cllr L Shaw
Cllr T Munt
Cllr D Broddle
Cllr C Greaves
Cllr Knightbridge
Essex County Councillor D Louis
Youth and Community Commissioner (Braintree District)
Clerk
Assistant Clerk (to observe)
2 members of the public

21/35 Apologies for Absence

Apologies were received and accepted from Councillors Dervish, Elliston, Gallifant and Howlett.

21/36 Minutes

The Minutes of the Parish Council Meeting held on 23rd June 2021 were agreed as a correct record.

21/37 Declarations of Interest

Councillor Wallace in handyman matters.

Councillor Weale introduced the new Assistant Clerk, Carly Truman.

21/38 Essex County Councillor Update

Councillor Derrick Louis gave an update. Details can be found in the July 2021 report.

21/39 Braintree District Councillor Update

No update.

21/40 Youth Services Update

- Youths gathering at the allotment site. Concerns raised with team who visited to carry out youth engagement and disruption over Easter. Will return in the summer holidays.
- Working with Braintree District Council on an exploitation programme.
- Will work with the police, so Parish Councillors can report concerns to Commissioner.
- Support for youth club provision is available, plus the youth bus (currently not in use due to Covid restrictions). The bus is based at Chapel Hill.

21/41 Public Participation

The following matters were raised:

- New Tree Warden – can reports be published on the website with the agenda?

- Concerns about more benches attracting anti-social behaviour.
- Footpath 29 diversion – site meeting report circulated to Councillors.

21/42 Clerk's Report

The Clerk's Report was received. The following actions were removed: 20/50.

21/43 Burial Ground

An interment was carried out in plot 190.

An application for a memorial on plot 455A was approved.

An application for an additional memorial inscription on plot 351 was approved.

Fees received for May: £330.

Fees received for June: £0.

21/44 Planning

The following applications were considered:

21/01668/HH – Demolition of existing garage and erection of a single-storey side/rear garage and extension at 2 Rowan Way, Hatfield Peverel. **No comment.**

21/01682/FUL - Erection of new fencing along the south and east boundary of the site at Countryside Leisure Ltd, Maldon Road, Hatfield Peverel. **No comment.**

21/01453/LBC – Replacement of 3 existing rear windows with new timber casement double-glazed windows at Grant Cottage, The Green, Hatfield Peverel. **No comment.**

21/01062/FUL – Erection of single-storey building for vehicle sales at Highwood House, Maldon Road, Hatfield Peverel. **No comment.**

21/01740/HH – Two-storey rear extension at 2 Lawrence Court, The Street, Hatfield Peverel. **No comment.**

21/01324/HH – Erection of single-storey garage to replace existing outbuilding at Redcote, London Road, Hatfield Peverel. **No comment.**

21/01952/HH – Single-storey rear extension at 11 Laburnum Way, Hatfield Peverel. **No comment.**

21/01859/VAR – Variation to conditions 2, 4, 5, 9, 12, 14, 15, 16, 18 and 19 of permission 20/01465/FUL for the erection of 7 two-storey dwellings at Heathers, The Green, Hatfield Peverel. **Response delegated to Neighbourhood Development Plan team.**

21/01757/TPO – Tree works at Oakleigh House, Crabb's Hill, Hatfield Peverel. **Tree Warden's report to be submitted.**

21/01912/TPO – Tree works at The Lodge, Ulting Road, Hatfield Peverel. **Tree Warden's report to be submitted.**

It was resolved that the Parish Council to submit its non-statutory consultation response to the Longfield Solar Farm statutory consultation.

21/45 Finance and General Purposes

The June budget update was received with no questions.

The actions carried out in June under the Scheme of Delegation were noted.

21/46 Neighbourhood Development Plan (NDP)

An update on the review of the NDP was given. A grant of £10,000 has been awarded to fund consultancy work with DAC Planning.

21/47 Community Land

(a) It was resolved that the Parish Council to approve the Essex Forest Initiative (EFI) Memorandum of Understanding (MoU) and for Councillor Wallace to be the main point of contact/liaison with the EFI.

(b) It was resolved that the Parish Council to apply to Braintree District Council planning department to vary the terms of Schedule 4 Community Land para 5 5.1 of the Section 106 Agreement dated 12th January 2018, in relation to any structure or structural planting or landscaping on the community land at Stonepath Meadow.

21/48 Environment

It was resolved that the Parish Council to appoint Mortimer Contracts to check the state of the spiral rotator (play equipment) and attempt to repair at £180 + VAT. If deemed unable to fix, a whole pre-mounted bearing will be needed at an estimated cost of £1,000, for which permission will be sought from the Parish Council.

It was agreed to defer the motion to purchase two benches for siting on the recreation ground until consultation for the proposed locations is carried out.

It was agreed that the Parish Council would consult with residents prior to making a final decision on whether to request permission from Braintree District Council to clear the land to the right-hand side of the path by the duck pond.

21/49 Traffic

An update on traffic matters was received. As ECC Councillor Louis is following up the obscured street signs, the Traffic Advisory Group will not seek quotes as per the request made under June's Scheme of Delegation until ECC's position is clear.

21/50 KBMG

The item to consider the quotes for the re-laying of the slope at the KBMG was deferred. A third quote and investigations into funding sources/contributions are needed.

It was resolved that the Parish Council to grant permission for the Hatfield Peverel Football Club to extend the catering and toilet facilities at the clubhouse.

21/51 Strutt and Parker Farms

It was resolved that the Parish Council to seek a valuation from a land agent to ascertain the commercial value of the allotment land and present this information at a future meeting for a decision on whether to make an offer to purchase.

21/52 'Inflatables' Event

It was resolved that the Parish Council to grant permission for Essex Amusements to hold 'inflatable' events during the school summer holidays on the recreation ground, every two weeks, for a donation towards the maintenance of the recreation ground. This permission is subject to: supply of a risk assessment; evidence of public liability insurance; toilet facilities in place (via private hire or use of the village hall's facilities).

21/53 Platinum Jubilee

Initial ideas for the Platinum Jubilee were raised. The Events Team will be asked for input and proposals brought back to the Parish Council at a future meeting.

21/54 Accounts for Payment

It was resolved that the accounts for payment for June 2021 be approved as follows:

SSE Southern Electric	£256.10
HM Revenue & Customs	£511.71
Plusnet	£37.93

Braintree District Council	£143.00
Staff costs	£2,437.87
DW Maintenance	£2,095.50
A&J Lighting	£180.54
Hatfield Peverel Community Association	£171.00
Savills	£917.77
Kempco (The Review)	£935.00
Kempco (office furniture)	£541.44
Unity Trust	£3.60
Rural Community Council of Essex	£105.60
Lloyds Bank (office expenses)	£166.29
Wave	£19.39
Councillor Elliston (expenses)	£123.32

Councillor Wallace abstained

21/55 General Announcements

The following matters were raised:

- Traffic Regulation Order application submitted by a resident to extend the double yellow lines at the entrance of Woodham Drive.
- Application to carry out work on trees affected by the Tree Preservation Order on the green open space at Woodham Drive has been submitted by the Parish Council.
- Church installing a new fence – item to discuss a financial contribution requested for next agenda.
- Football Club's plans – item to discuss a financial contribution requested for next agenda.
- Heritage project (listing of local assets) – financial assistance will be sought.

The meeting closed at 9.55pm

The next meeting will be held on Monday 2nd August 2021