

HATFIELD PEVEREL
PARISH COUNCIL

Clerk to the Council
Sarah Gaeta

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2nd July 2025

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 7TH JULY 2025 AT 7.30 PM**
for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

25/46 Apologies for Absence

25/47 Minutes of the Parish Council Meetings held on 28th May and 2nd June 2025 to be taken as read and signed as a correct record by the Chairman.

25/48 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

25/49 Essex County Councillor Update 5 minutes

25/50 Braintree District Councillor Update 5 minutes

25/51 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. 3 minutes per person; 15 minutes max

25/52 Clerk's Report 5 minutes
To receive and note the update on action points from the last meeting.

25/53 Finance and General Purposes 20 minutes
(a) To receive a budget update.
(b) To consider and approve the quote of £4,410 + VAT from Silent Doors for the installation of sound-insulated doors in the Vic Olley Room at the Village Hall, to be funded from budget code 116, as part of the Parish Council's agreed capital works allocation for 2025/26 in its capacity as Sole Trustee.
(c) To consider and agree to extend the staff litter picking routes to encompass the new developments.

- 25/54 Traffic** *10 minutes*
- (a) To receive an update on traffic matters.
 - (b) To note changes to paragraphs (f) and (h) of the policy for issuing annual permits for Hadfelda Square car park, minute reference 25/17(b).
 - (c) Following minute reference 25/36(b)(i) and the request for further information, to agree to sign the Essex Local Electric Vehicle Infrastructure Project (LEVI) collaboration agreement.
- 25/55 Environment** *5 minutes*
- To receive an update from the Environment Advisory Group.
- 25/56 Stone Path Meadow** *5 minutes*
- To receive an update on the meadows.
- 25/57 Section 106 Funds** *10 minutes*
- (a) To receive an update on Section 106 funds and projects.
 - (b) To consider and agree to the installation of an electricity meter and supply for the tennis courts, to be provided by British Gas.
- 25/58 Communications** *5 minutes*
- To agree to subscribe for Mailchimp Essentials at a cost of £9.56 + VAT per month.
- 25/59 Keith Bigden Memorial Ground** *5 minutes*
- To grant permission for Maldon Croquet Club to remove the hedging to the north of the existing green, as part of their extension plans (minute reference 24/136(b)).
- 25/60 Youth Services** *5 minutes*
- To receive an update on Youth Services.
- 25/61 Devolution** *5 minutes*
- To receive an update on the local government reorganisation.
- 25/62 Accounts for Payment** *5 minutes*
- To agree the accounts for payment for June 2025.
- 25/63 Announcements** *5 minutes*
- 25/64 Confidential** *5 minutes*
- (a) **Motion:** Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the press and public for the duration of this meeting to consider the following confidential matters.
 - (b) To note correspondence received under the Treasure Act 1996.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 4th July.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 4th August 2025