

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING  
HELD ON MONDAY 7<sup>TH</sup> JULY 2025  
IN THE VILLAGE HALL AT 7.30PM**

**Those present:**

Cllr M Weale (Chairman)  
Cllr M Elliston  
Cllr T Munt  
Cllr R Parker  
Cllr W Purser  
Cllr T Short  
Cllr S Smith  
Cllr D Wallace  
Clerk  
4 members of the public

**25/46 Apologies for Absence**

Apologies received and accepted from Councillors Broddle and Renow.

**25/47 Minutes**

The Minutes of the Parish Council Meetings held on 28<sup>th</sup> May and 2<sup>nd</sup> June 2025 were agreed and signed as a correct record.

**25/48 Declarations of Interest**

Councillor Wallace in items 25/59 and 25/62.

**25/49 Essex County Councillor (ECC) Update**

Councillor Louis sent a report that included the following:

- Members Highways Initiative.
- Local Highways Panel – site visits.
- Locality Fund – bids are now open.

**25/50 Braintree District Councillor (BDC) Update**

Councillors Dervish and Coleridge were not present.

**25/51 Public Participation**

None.

**25/52 Clerk's Report**

The Clerk's Report was received and noted.

**25/53 Finance and General Purposes**

- (a) The budget update was received without comment.
- (b) **It was resolved** to appoint Silent Doors for the installation of sound-insulated doors in the Vic Olley room at the Village Hall, at a cost of £4,410+VAT, to be funded from budget code 116 as part of the Parish Council's agreed capital works allocation for 2025/26 in its capacity as Sole Trustee.
- (c) Extending staff litter picking routes to encompass the new developments was considered, but further information required.

*Powers: Local Government (Miscellaneous Provisions) Act 1976 s.19; Local Government Act 1972 s.112; Highways Act 1980 ss.43 & 50; Litter Act 1983 ss.5 & 6.*

**25/54 Traffic**

- (a) An update on traffic matters was received.

- (b) The changes to paragraphs (f) and (h) of the policy for issuing annual permits for Hadfelda Square car park (minute reference 25/17(b)) were noted.
- (c) Following resolution reference 25/36(b)(i) and the receipt of further information, **it was resolved** to sign the Essex Local Electric Vehicle Infrastructure Project (LEVI) collaboration agreement.

*Powers: Local Government Act 2003 s.93; Road Traffic Regulations Act 1984 s.57(1)(b); Local Government Act 1972 s.111.*

## **25/55 Environment**

No update at this time.

## **25/56 Stone Path Meadow**

An update on the meadows was received.

## **25/57 Section 106 Funds**

- (a) An update on S106 funds and projects was received.
- (b) **It was resolved** to appoint British Gas to install an electricity meter for the supply to the tennis courts.

*Powers: Parish Councils Act 1957 s.3; Local Government Act 1972 s.111.*

## **25/58 Communications**

**It was resolved** to subscribe to Mailchimp Essentials at a cost of £9.56 + VAT per month.

## **25/59 Keith Bigden Memorial Ground**

**It was resolved** to permit Maldon Croquet Club to remove the hedging to the north of the existing green as part of their extension plans (minute reference 24/136(b)). Plans for biodiversity mitigation will be requested. *Councillor Wallace abstained.*

*Powers: Local Government Act 1972 s.126.*

## **25/60 Youth Services**

An update on youth services was received.

## **25/61 Devolution**

An update on the local government reorganisation and devolution was received.

## **25/62 Accounts for Payment**

**It was resolved** that the accounts for payment for June 2025 be approved as follows:

|  |           |
|--|-----------|
| Staff costs                            | £5,976.05 |
| Wallace Arboriculture and Groundcare   | £3,008.75 |
| The Maid Service                       | £45.00    |
| Braintree District Council             | £183.00   |
| Andrew Smith Print Limited             | £390.00   |
| SSE                                    | £716.45   |
| Unity Trust Bank                       | £13.35    |
| UK Power Networks                      | £9,748.80 |
| A&J Lighting                           | £175.74   |
| Hatfield Peverel Community Association | £293.33   |
| BT                                     | £60.16    |
| Essex Hire and Sales Ltd               | £200.00   |
| Essex County Council                   | £1,140.00 |
| My PT                                  | £240.00   |
| Lloyds Bank                            | £786.11   |
| Focus Band                             | £450.00   |
| Event Production Sound Light Ltd       | £1,320.00 |
| Alan Gooden (Bootsy)                   | £600.00   |

|                       |         |
|-----------------------|---------|
| T. Weale (expenses)   | £36.74  |
| P. Goodard (expenses) | £173.24 |
| SLCC                  | £99.00  |

*Councillor Wallace abstained.*

### **25/63 General Announcements**

- The Sole Trustee Annual General Meeting will be held on Tuesday 19<sup>th</sup> August at 7.30pm.
- Thanks were offered to the Community Events Committee for a successful Party in the Park event.

### **24/235 Confidential Matters**

- (a) Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2) **it was resolved** to exclude members of the press and public for the duration of this meeting to consider the following confidential matters.
- (b) Correspondence received under the Treasure Act 1996 was noted.

**The meeting closed at 8.44pm**

**The next meeting will be held on Monday 4<sup>th</sup> August 2025**