**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 7TH JULY 2025**

**IN THE VILLAGE HALL AT 7.30PM**

## **Those present:**

Cllr M Weale (Chairman)

Cllr M Elliston

Cllr T Munt

Cllr R Parker

Cllr W Purser

Cllr T Short

Cllr S Smith

Cllr D Wallace

Clerk

4 members of the public

# **25/46 Apologies for Absence**

Apologies received and accepted from Councillors Broddle and Renow.

# **25/47 Minutes**

The Minutes of the Parish Council Meetings held on 28th May and 2nd June 2025 were agreed and signed as a correct record.

# **25/48 Declarations of Interest**

Councillor Wallace in items 25/59 and 25/62.

# **25/49 Essex County Councillor (ECC) Update**

Councillor Louis sent a report that included the following:

* Members Highways Initiative.
* Local Highways Panel – site visits.
* Locality Fund – bids are now open.

**25/50 Braintree District Councillor (BDC) Update**

Councillors Dervish and Coleridge were not present.

# **25/51 Public Participation**

None.

# **25/52 Clerk’s Report**

The Clerk’s Report was received and noted.

# **25/53 Finance and General Purposes**

1. The budget update was received without comment.
2. **It was resolved** to appoint Silent Doors for the installation of sound-insulated doors in the Vic Olley room at the Village Hall, at a cost of £4,410+VAT, to be funded from budget code 116 as part of the Parish Council’s agreed capital works allocation for 2025/26 in its capacity as Sole Trustee.
3. Extending staff litter picking routes to encompass the new developments was considered, but further information required.

*Powers: Local Government (Miscellaneous Provisions) Act 1976 s.19; Local Government Act 1972 s.112; Highways Act 1980 ss.43 & 50; Litter Act 1983 ss.5 & 6.*

# **25/54 Traffic**

1. An update on traffic matters was received.
2. The changes to paragraphs (f) and (h) of the policy for issuing annual permits for Hadfelda Square car park (minute reference 25/17(b)) were noted.
3. Following resolution reference 25/36(b)(i) and the receipt of further information, **it was resolved** to sign the Essex Local Electric Vehicle Infrastructure Project (LEVI) collaboration agreement.

*Powers: Local Government Act 2003 s.93; Road Traffic Regulations Act 1984 s.57(1)(b); Local Government Act 1972 s.111.*

# **25/55 Environment**

No update at this time.

**25/56 Stone Path Meadow**

An update on the meadows was received.

# **25/57 Section 106 Funds**

1. An update on S106 funds and projects was received.
2. **It was resolved** to appoint British Gas to install an electricity meter for the supply to the tennis courts.

*Powers: Parish Councils Act 1957 s.3; Local Government Act 1972 s.111.*

# **25/58 Communications**

**It was resolved** to subscribe to Mailchimp Essentials at a cost of £9.56 + VAT per month.

# **25/59 Keith Bigden Memorial Ground**

**It was resolved** to permit Maldon Croquet Club to remove the hedging to the north of the existing green as part of their extension plans (minute reference 24/136(b)). Plans for biodiversity mitigation will be requested. *Councillor Wallace abstained.*

*Powers: Local Government Act 1972 s.126.*

# **25/60 Youth Services**

An update on youth services was received.

# **25/61 Devolution**

An update on the local government reorganisation and devolution was received.

# **25/62 Accounts for Payment**

**It was resolved** that the accounts for payment for June 2025 be approved as follows:

|  |  |
| --- | --- |
| Staff costs | £5,976.05 |
| Wallace Arboriculture and Groundcare | £3,008.75 |
| The Maid Service | £45.00 |
| Braintree District Council | £183.00 |
| Andrew Smith Print Limited | £390.00 |
| SSE | £716.45 |
| Unity Trust Bank | £13.35 |
| UK Power Networks | £9,748.80 |
| A&J Lighting | £175.74 |
| Hatfield Peverel Community Association | £293.33 |
| BT | £60.16 |
| Essex Hire and Sales Ltd | £200.00 |
| Essex County Council | £1,140.00 |
| My PT | £240.00 |
| Lloyds Bank | £786.11 |
| Focus Band | £450.00 |
| Event Production Sound Light Ltd | £1,320.00 |
| Alan Gooden (Bootsy) | £600.00 |
| T. Weale (expenses) | £36.74 |
| P. Goodard (expenses) | £173.24 |
| SLCC | £99.00 |

*Councillor Wallace abstained.*

# **25/63 General Announcements**

* The Sole Trustee Annual General Meeting will be held on Tuesday 19th August at 7.30pm.
* Thanks were offered to the Community Events Committee for a successful Party in the Park event.

# **24/235 Confidential Matters**

1. Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2) **it was resolved** to exclude members of the press and public for the duration of this meeting to consider the following confidential matters*.*
2. Correspondence received under the Treasure Act 1996 was noted.

## **The meeting closed at 8.44pm**

## **The next meeting will be held on Monday 4th August 2025**