

Clerk to the Council
Sarah Gaeta

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2nd August 2023

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 7TH AUGUST 2023 AT 7.30 PM**

for the purpose of transacting the following business.

S L Gaeta

Clerk to the Council

AGENDA

23/73 Apologies for Absence

23/74 Minutes of the Parish Council Meeting held on 3rd July 2023 to be taken as read and signed as a correct record by the Chairman.

23/75 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

23/76 Essex County Councillor Update *5 minutes*
To receive an update from ECC Councillor Derrick Louis.

23/77 Braintree District Councillor Update *5 minutes*

23/78 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

23/79 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

23/80 Burial Ground *2 minutes*
Report of interments and memorials.

23/81 Finance and General Purposes *10 minutes*
(a) To receive the July budget update.

- (b) To agree to close the Party in the Park bank account with Barclays and transfer funds to the Unity Trust current account, with 'event' funds ring-fenced on the accounts system.
- (c) To delegate authority to the Clerk/RFO to arrange and approve a new broadband and telephone contract for the office for when the current service ends in September.

23/82 Traffic

15 minutes

- (a) To receive an update on traffic matters.
- (b) To receive a summary of the recent presentation by National Grid on the current pylon route proposals.
- (c) To approve the increase in charges from DW Maintenance for SID/VAS movements. The increase will be advised at the meeting.

23/83 Heritage

5 minutes

- (a) To receive an update from the Heritage Warden.
- (b) To agree the quote of £140 from Paul Nicholas Decorating Services for the painting of the Trinity Memorial Gateway.

23/84 Neighbourhood Development Plan

5 minutes

To receive an update on the NDP Review.

23/85 Environment

5 minutes

- (a) To agree the quote of £480 from Wallace Arboriculture & Groundcare to carry out tree crown lifting at Hadfelda Square and on verges.
- (b) To agree the quote of £480 from Wallace Arboriculture & Groundcare to carry out tree crown lifting at the Strutt Memorial Recreation Ground and Nounsley Playing Field.
- (c) To agree the quote of £210 from Paul Nicholas Decorating Services for the refurbishment of the gate in the infant play area.

23/86 Stone Path Meadow

5 minutes

To receive an update on Stone Path Meadow.

23/87 Community Park

5 minutes

To receive an update on the Community Park.

23/88 Section 106 Funds

15 minutes

- (a) To receive an update on Section 106 projects.
- (b) To note Braintree District Council's rejection of the S106 claim for £650 for the topographical survey and the payment of £500 offered instead.
- (c) To set a budget for the outdoor gym official opening ceremony.

23/89 Events

10 minutes

- (a) To create a Community Events Committee with the current 'events team' membership.
- (b) To agree the Terms of Reference for the Community Events Committee.

23/90 Communications

5 minutes

To receive an update on communications.

23/91 Keith Bigden Memorial Ground

5 minutes

To receive an update on the KBMG.

23/92 Youth Services

5 minutes

To appoint a working party that will review the Parish Council's youth services.

23/93 Accounts for Payment

2 minutes

To agree the accounts for payment for June 2023.

23/94 Announcements

5 minutes

23/95 Motion: Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the public for the duration of this meeting to consider the Council's staff pension provision.

10 minutes

Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 4th August.

Date of next Parish Council Meeting – Monday 4th September 2023