

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING  
HELD ON MONDAY 7<sup>TH</sup> AUGUST 2023  
IN THE VILLAGE HALL AT 7.30PM**

**Those present:**

Cllr M Weale (Chairman)  
Cllr D Wallace  
Cllr M Renow  
Cllr T Munt  
Cllr L Shaw  
Cllr M Elliston  
Cllr H Knightbridge  
Cllr R Parker  
Clerk  
7 members of the public

**23/73 Apologies for Absence**

Apologies were received and accepted from Councillors Dervish and Broddle.

**23/74 Minutes**

The Minutes of the Parish Council Meeting held on 3<sup>rd</sup> July 2023 were agreed and signed as a correct record.

**23/75 Declarations of Interest**

Councillor Wallace in handyman matters and item 23/82(c), 23/85 (a) and (b) and 23/93.

**23/76 Essex County Councillor (ECC) Update**

Councillor Louis was not present, but sent an update on the following:

- A good number of potholes went into the Member Pothole Scheme and are marked up around the village.
- There will be another pothole allocation in September, so can members start collecting photos of any missed or new ones?
- Adding support to the Local Highways Panel scheme proposals for upgrades to the current zebra crossings on The Street and Maldon Road.
- Making enquiries regarding the Laburnum Way footpath – speaking to ECC Development Control about adoption criteria.
- Supporting the Junior School with grant funding for pool repairs.
- £2k remaining of locality fund should members have any proposals.
- Response sent to the Clerk regarding Early Years Section 106 questions raised previously.

**23/77 Braintree District Councillor (BDC) Update**

Councillors Dervish and Coleridge were not present, but sent an update on the following:

- Wethersfield Airfield – BDC given permission to appeal judgement.
- Corporate strategy for new administration – public consultation being launched.
- Green waste collection – Cabinet agreed subscription model.

**23/78 Public Participation**

Three members of the public raised the following:

- The Review editors announced their retirement after the December edition after 50 years. The Parish Council offered huge thanks to both for their hard work.
- Environment Advisory Group are now working on a Wilder Village Plan. The questionnaire is live, please complete by the end of the month. A consultation event will be held in the village hall soon.

### **23/79 Clerk's Report**

The Clerk's Report was received with a query on item 23/70(d). The Clerk confirmed that Councillors had sent their mobile phone numbers to Councillor Dervish.

### **23/80 Burial Ground**

An interment has taken place in plot 677.

Total fees received in July: £2,030.

### **23/81 Finance and General Purposes**

- (a) The July budget update was received without comment.
- (b) **It was resolved** to close the Party in the Park bank account with Barclays and transfer funds to the Unity Trust current account, with 'events' funds ring-fenced on the accounts system.
- (c) **It was resolved** to delegate authority to the Clerk/RFO to arrange and approve a new broadband and telephone contract for the office for when the current service ends in September.

### **23/82 Traffic**

- (a) An update on traffic matters was received.
- (b) A summary of the recent presentation by National Grid on the current pylon route proposals was given.
- (c) **It was resolved** to approve the increase in charges from DW Maintenance for SID/VAS movements, to £60 per movement and £40 per turn. *Councillor Wallace abstained.*

### **23/83 Heritage**

- (a) An update was received from the Heritage Warden.
- (b) **It was resolved** to agree the quote of £140 from Paul Nicholas Decorating Services for the painting of the Trinity Memorial Gateway.

### **23/84 Neighbourhood Development Plan (NDP)**

An update on the NDP review was received.

### **23/85 Environment**

- (a) **It was resolved** to agree the quote of £480 from Wallace Arboriculture and Groundcare to carry out tree crown lifting at Hadfelda Square and on verges. *Councillor Wallace abstained.*
- (b) **It was resolved** to agree the quote of £480 from Wallace Arboriculture and Groundcare to carry out tree crown lifting at the Strutt Memorial Recreation Ground and Nounsley Playing Field. *Councillor Wallace abstained.*
- (c) **It was resolved** to agree the quote of £210 from Paul Nicholas Decorating Services for the refurbishment of the gate in the infant play area.

### **23/86 Stone Path Meadow**

An update on Stone Path Meadow was received.

### **23/87 Community Park**

An update on the Community Park was received.

### **23/88 Section 106 Funds**

- (a) An update on Section 106 Funds was received.
- (b) Braintree District Council's rejection of the S106 claim for £650 for the topographical survey and the payment of £500 offered instead were noted.

- (c) **It was resolved** to set a budget for the outdoor gym/play area official opening ceremony of £2,500 maximum, to come from general reserves.

### **23/89 Events**

- (a) **It was resolved** to create a Community Events Committee with the current 'events team' membership.
- (b) **It was resolved** to agree the Terms of Reference for the Community Events Committee.

### **23/90 Communications**

An update on communications was received.

### **23/91 Keith Bigden Memorial Ground**

An update on the KBMG was received.

### **23/92 Youth Services**

**It was resolved** to appoint a working party that will review the Parish Council's youth services. Councillors Weale, Parker and Knightbridge expressed an interest.

### **23/93 Accounts for Payment**

**It was resolved** that the accounts for payment for July 2023 be approved as follows:

Plusnet	£40.15
Braintree District Council	£143.00
Staff costs	£3,498.73
DW Maintenance	£1,759.25
The Maid Service	£38.00
Hatfield Peverel Community Association	£293.33
SSE Southern Electric	£1,064.95
Wallace Arboriculture and Groundcare	£85.00
DAC Planning Limited	£7,357.20
Fairstead Electrical	£44.40
Glasdon UK Limited	£225.46
Open Spaces Landscape Architects	£838.80
Wave (Anglian Water)	£31.56
Mark Weale (expenses)	£92.99

*Councillor Wallace abstained.*

### **23/94 General Announcements**

The following announcements were made:

- ECC Libraries are holding a community picnic on 15<sup>th</sup> August at the rear of the library. Councillors invited to attend.

### **23/95 Confidential Item**

**It was resolved**, under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), to exclude members of the public for the duration of this meeting to consider the Council's staff pension provision.

Research into what other local councils provide was requested.

**The meeting closed at 9.35pm**

**The next meeting will be held on Monday 4<sup>th</sup> September 2023**