

HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ONLINE VIA MICROSOFT TEAMS
ON MONDAY 7TH SEPTEMBER 2020 AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr C Dervish
Cllr T Munt
Cllr L Shaw
Cllr M Renow
Cllr M Elliston
Cllr D Broddle
Cllr D Wallace
Cllr C Greaves
Cllr K Gallifant
Cllr H Knightbridge
Clerk
3 members of the public

20/57 Apologies for Absence

Apologies were received and accepted from Cllr Thorpe.

20/58 Minutes

The Minutes of the Parish Council Meeting held on 3rd August 2020 were agreed as a correct record.

20/59 Declarations of Interest

Cllr Wallace in handyman matters and item 20/69.

20/60 Neighbourhood Watch (NW) Update

There was no update for this meeting.

20/61 Essex County Councillor Update

Cllr Derrick Louis provided a report which was circulated to all Councillors and will be published alongside the minutes on the Parish Council website.

20/62 Braintree District Councillor Update

District Cllr Dervish gave an update on the following:

- Full Cabinet meeting on 7th September.
- Committees are restarting.
- Cllr Ron Ramage, District Councillor for Witham South, has resigned.
- Meetings still being held virtually.
- Maldon Road planning application – 62 objections were received. The consultation period has now ended.

20/63 Public Participation

Two members of the public raised the following:

- Anti-social behaviour in duck pond area. Following recent clearance works, the older teens have left the area and a BMX track has been created. The children playing in this area are noisy and using bad language. The bikes may be a danger to pedestrians.
- Clerk's Report item 19/124. Does the tree warden live within the parish? Queries relating to the tree warden were referred to the Environment Advisory Group for discussion.

20/64 Clerk's Report

The Clerk's Report was received without comment.

20/65 Burial Ground

Interments have taken place in plots 411 and 479C.

An application for an additional inscription on the memorial on plot 602 has been approved.

Total fees received for August: £1,190.

20/66 Planning

The following applications to be considered:

20/01308/HH – Two-storey side extension at 34 New Road, Hatfield Peverel. **No comment.**

20/01329/VAR – Variation of conditions 4 & 21 of approved application 16/01813/OUT at Land South of Stonepath Drive, Hatfield Peverel. **Not supported.**

20/01299/HH – Erection of a single-storey detached outbuilding at 7 Sunningdale Fall, Hatfield Peverel. **No comment.**

20/01323/OUT – Outline application with all matters reserved except access for demolition of dwelling and construction of 2 two-storey dwellings at Woodcote, London Road, Hatfield Peverel. **Not supported.**

The Parish Council's submission on the existing/last use of the site detailed in application 20/01205/ELD (55 Sportsmans Lane) was noted.

20/67 Finance and General Purposes

It was resolved that the Parish Council to agree to fund the Level 4 Community Governance qualification for the Clerk, commencing in February 2021. **It was resolved that** the Parish Council to appoint the members of the Personnel Committee to formulate and approve a Training Agreement on its behalf.

It was resolved that the Parish Council to approve the 2020/21 amended budget, noting funds available for projects this year.

The 2020/21 NJC pay award at 2.75% backdated to 1st April 2020 was noted. The Clerk's salary has been adjusted accordingly and back pay will be provided with the September 2020 salary payment. It was also noted that an additional one day of annual leave (pro rata) has been agreed as part of this award.

The successful application for the Small Business Rate Relief Grant and receipt of £10,000 were noted. Cllr Dervish asked about the Locality Fund and the Clerk confirmed that two

potential projects were put forwards: (1) two defibrillators and (2) the duck pond project. The Clerk is waiting for further information on the next steps from the County Councillor.

20/68 Neighbourhood Development Plan

Cllr Renow gave an update on NDP matters.

It was resolved that the Parish Council to agree to forward Margaret Freeman's Report on the Historic York Flagstone Footpath and Heritage Assets on the Stonepath Meadow site to Bellway Homes for their attention.

It was resolved that the Parish Council to appoint Margaret Freeman as Heritage Warden, in a voluntary capacity, in recognition of her valuable contribution to the NDP, Parish Council and village.

20/69 Environment

It was resolved that the Parish Council to agree the quote of £140 from DW Maintenance for the removal of the tree stump in the Village Hall car park. *Cllr Wallace abstained.*

It was resolved that the Parish Council to agree the quote of £470 from DW Maintenance for hedge cutting around the Strutt Memorial Recreation Ground. *Cllr Wallace abstained.*

It was resolved that the Parish Council to agree the quote of £140 from DW Maintenance for hedge cutting around the Nounsley Play Area. *Cllr Wallace abstained.*

It was resolved that the Parish Council to accept Quote C of £900 + VAT from Mortimer Contracts for the repainting of the play area swings. Cllr Dervish confirmed that District Cllr Bebb has funds left under the Councillor Community Grant scheme which could be used towards the project.

The future maintenance of the coffin path was discussed. The Parish Paths Representative will look into the ownership of the strip concerned.

Cllr Munt gave a history of the maintenance of the duck pond area. The duck pond project was outlined and discussed. A group of Councillors will take the project forwards, cost it and present to the Parish Council at a future meeting.

20/70 Traffic

The upcoming Traffic Advisory Group meeting has had to be rescheduled. There is no further update at this time.

20/71 Community Park

It was resolved that the Parish Council to accept Quote B from Danbury Fencing Ltd for Phase 1 and Phase 2 of the Community Park fencing project, at a total cost of £5,696.20 + VAT. *Cllr Wallace abstained.* The meeting agreed for the Clerk and Cllr Renow to obtain quotes for levelling the ground prior to Phase 1 commencing.

20/72 Parking on The Green

A discussion on how to resolve the issue of illegal parking on The Green was held. **It was resolved that** the Parish Council to install a sign indicating that parking is prohibited.

20/73 Pothole Repair Initiative

The Parish Council to nominate two potholes to the County Councillor for repair under this initiative.

20/74 Hatfield Peverel Community Association

Cllr Munt gave a brief update on progress towards securing the long-term future of the Village Hall as a community asset.

20/75 Accounts for Payment

It was resolved that the August 2020 accounts for payment be approved:

SSE Southern Electric	£281.80
Mortimer Contracts Limited	£576.00
HM Revenue & Customs	£385.81
Plusnet	£29.46
Braintree District Council	£143.00
Staff costs	£2,014.31
Greenfields	£49.76
DW Maintenance	£1,320.50
Lloyds Bank (office expenses)	£170.07
Hatfield Peverel Community Association	£150.00
Society of Local Council Clerks	£66.00
Kempco (printing of The Review)	£1,006.00

Cllrs Wallace and Gallifant abstained

20/76 General Announcements

The Clerk raised the following:

- Representative required to attend the Chelmsford Garden Community Liaison Group virtual meeting on 15th October.
- The EALC are offering Health and Wellbeing Forums virtually free of charge on Tuesdays during September and October.

The Chairman of the Traffic Advisory Group shared his disappointment in the recent A12 widening scheme presentation by Highways England. Concerns were raised at the absence of a relief road connecting the proposed new roundabout with Maldon.

The meeting closed at 9.45pm

The next meeting will be held on Monday 5th October 2020