

Clerk to the Council  
Sarah Gaeta

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2<sup>nd</sup> October 2024

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summoned to attend**

**THE PARISH COUNCIL MEETING  
TO BE HELD AT THE VILLAGE HALL  
ON MONDAY 7<sup>TH</sup> OCTOBER 2024 AT 7.30 PM**

**for the purpose of transacting the following business.**

*S L Gaeta*

Clerk to the Council

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## **AGENDA**

### **24/101 Apologies for Absence**

**24/102** Minutes of the Parish Council Meetings held on 2<sup>nd</sup> September 2024 to be taken as read and signed as a correct record by the Chairman.

**24/103** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3<sup>rd</sup> June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

### **24/104 A12 Q&A with Nigel Allsopp, National Highways**

**24/105 Essex County Councillor Update** 5 minutes

**24/106 Braintree District Councillor Update** 5 minutes

**24/107 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. 3 minutes per person; 15 minutes max

**24/108 Clerk's Report** 5 minutes  
To receive and note the update on action points from the last meeting.

**24/109 Finance and General Purposes** 15 minutes

- (a) To approve the mid-year budget review.
- (b) To note the completion and checking of the 2024/25 first quarter bank reconciliations.

- (c) To consider the request to have a pizza van in the Village Hall car park for a private party in November, between 12 and 4pm.

**24/110 Traffic** *5 minutes*

- (a) To receive an update on traffic matters.
- (b) To agree to write to residents in the Ulting Road area to gather views on a double yellow line proposal.

**24/111 Neighbourhood Development Plan** *5 minutes*

To receive an update on the NDP.

**24/112 Environment** *5 minutes*

To receive an update from the Environment Advisory Group.

**24/113 Stone Path Meadow** *5 minutes*

To receive an update on the meadows.

**24/114 Section 106 Funds** *15 minutes*

- (a) To agree the recommendations of the S106 Working Party to vary the terms of the new S106 Agreement contributions to be agreed between Braintree District Council, Agent and the Landowner if a new outline planning application is approved for the site. This is in relation to Outline Planning Consent No 20/01264/OUT.
- (b) To agree the recommendation of the S106 Working Party to retain the heras fencing around the mound for the cable wire at the Nounsley play area, until the new grass is established. The cost will be approximately £950.
- (c) To agree to continue the outdoor gym personal training sessions for residents beyond the initial 12-week period, subject to grant funding being obtained.

**24/115 Communications** *5 minutes*

To receive an update on communications.

**24/116 Keith Bigden Memorial Ground** *15 minutes*

- (a) To consider paying for clearance works to the scrubland currently under the Bowls Club lease, from the KBMG budget line.
- (b) To agree to the proposed lease boundary changes for the Football Club, Bowls Club and Croquet Club.
- (c) To appoint a solicitor to draw up new leases for all three clubs under the same terms.

**24/117 Youth Services** *5 minutes*

To receive an update on Youth Services.

**24/118 Accounts for Payment** *5 minutes*

To agree the accounts for payment for September 2024.

**24/119 Announcements** *5 minutes*

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 7<sup>th</sup> October.  
The timings given above are for the Chairman's guidance.*

**Date of next Parish Council Meeting – Monday 7<sup>th</sup> October**