

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP

Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

28th September 2022

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 7TH NOVEMBER 2022 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

AGENDA

22/132 Apologies for Absence

22/133 Minutes of the Parish Council Meeting held on 3rd October 2022 to be taken as read and signed as a correct record by the Chairman.

22/134 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

22/135 Essex County Councillor Update 5 minutes
To receive an update from ECC Councillor Derrick Louis.

22/136 Braintree District Councillor Update 5 minutes

22/137 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. 3 minutes per person; 15 minutes max

22/138 Clerk's Report 5 minutes
To receive and note the update on action points from the last meeting.

22/139 Burial Ground 2 minutes
Report of interments and memorials.

22/140 Planning Committee 2 minutes
To receive the minutes from the meeting held on 3rd October 2022.

22/141 Finance and General Purposes*15 minutes*

- (a) To receive the October budget update.
- (b) To decide whether to increase the print run of the December edition of The Review at an approximate maximum cost of £138.
- (c) To receive an update on the recent Infant School Governors' meeting.
- (d) To discuss and decide if permission will be granted for the Village Hall to use the recreation ground for overflow parking for its event on Saturday 26th November.
- (e) To agree to purchase a new printer for the Parish Council office at an approximate maximum cost of £214 + VAT.
- (f) To decide if permission will be granted to allow Braintree District Council to use the Village Hall car park as a Christmas tree recycling collection point on Saturday 14th January 2023.
- (g) To discuss and decide if additional funds will be allocated to support the Christmas in the Park event.

22/142 Traffic*10 minutes*

- (a) To receive an update on traffic matters, including the A12 widening.
- (b) To discuss and decide on comments to be submitted as part of the A12 Development Consent Order (DCO) process.

22/143 Heritage*10 minutes*

To receive an update from the Heritage Warden.

22/144 Neighbourhood Development Plan*5 minutes*

To receive an update on the NDP review.

22/145 Environment*20 minutes*

- (a) To discuss opportunities to increase the rewilding programme within the parish boundary and decide on the communication approach.
- (b) To agree a quote of £410 from Paul Nicholas to repair and repaint the telephone box on The Green. Note that replacement glass panes will be extra.
- (c) To agree a quote of £420 from Wallace Arboriculture to reduce trees to the existing hedge height near the Nounsley bus shelter, to prevent encroachment on neighbouring properties and footpath.
- (d) To agree a quote of £360 from Wallace Arboriculture to reduce the size of the willow tree on the recreation ground that is encroaching on a neighbouring property.
- (e) To agree a quote of £960 from Blackwater Tree Specialists to take down three trees and reduce the height of the leaning Cherry in the duck pond area.

22/146 Community Land*5 minutes*

- (a) To receive an update on the community land.
- (b) To agree to appoint Place Services to carry out a tree survey on the meadow land.

22/147 Section 106 Funds*5 minutes*

To receive an update on projects.

22/148 Keith Bigden Memorial Ground*5 minutes*

To receive an update on KBMG matters.

22/149 Accounts for Payment*2 minutes*

To agree the accounts for payment for October 2022.

22/150 General Announcements*5 minutes*

Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 4th November.

Date of next Parish Council Meeting – Monday 5th December 2022