

HATFIELD PEVEREL PARISH COUNCIL MEETING HELD ONLINE VIA MICROSOFT TEAMS ON MONDAY 7TH DECEMBER 2020 AT 7.30PM

Those present:

Cllr M Weale (Chairman)
Cllr T Munt
Cllr M Renow
Cllr M Elliston
Cllr D Broddle
Cllr D Wallace
Cllr C Greaves
Cllr H Knightbridge
Clerk
12 members of the public

20/119 Apologies for Absence

Apologies were received and accepted from Councillors Dervish, Shaw and Gallifant.

20/120 Minutes

The Minutes of the Parish Council Meeting held on 2nd November 2020 were agreed as a correct record.

20/121 Declarations of Interest

Councillor Wallace in handyman matters and item 20/131.

20/122 Essex County Councillor Update

Councillor Derrick Louis provided a report which was circulated to all Councillors and will be published alongside the minutes on the Parish Council website. An amendment to item 5 was requested.

20/123 Braintree District Councillor Update

The Clerk read out a report on behalf of District Councillors Bebb and Dervish that included the following:

- Planning.
- Covid 19 Support Grants.
- Business and Council Tax collection.
- Councillor Community Grant Scheme.

20/124 Public Participation

Four members of the public raised the following:

- Planning appeal at Crabb's Hill – setting a precedent.
- Gregory's Spinney – caravan application of concern.
- Gleneagles/Stonepath Meadow Reserved Matters planning applications concerns.
- Longfield Solar Farm concerns. Councillor Renow confirmed that the Parish Council submitted a response to the Planning Inspectorate.
- December edition of The Review – the editors may have missed items that should have gone in; support given by Kempco is invaluable.
- Footpaths – Chase Cottage (Wickham Bishops Road) unresolved issues since 2007. An agenda item will be requested at a future meeting.

20/125 Historic York Flagstones

The Parish Council's Heritage Warden gave a presentation on the movement of the Historic York flagstones on Stonepath Meadow. The Neighbourhood Development Plan team asked Bellway Homes to protect the stones. The contractor carefully lifted them, and they are being stored on the Parish Council's behalf at Crix, pending reinstatement later.

20/126 Clerk's Report

The Clerk's Report was received. The following matter was raised:

- 20/109 - District Councillor action point in relation to S106 agreement at the Heathers development. Councillor Wallace confirmed that the case officer reported that the rules have changed – S106 agreements are put in place for 10 or more properties. The case officer will look into Phase 2 of this development to see if a S106 agreement should be put in place.

20/127 Burial Ground

Applications for memorials on plots 645 and 666 have been approved.

A transfer of ownership on plot 645 has been processed.

Total fees received for November: £290.

20/128 Planning

The following applications to be considered:

20/01785/HH – Single-storey rear extension and single-storey front porch extension at 37 Priory Farm Road, Hatfield Peverel. **No comment.**

20/00906/REM – Application for approval of reserved matters of outline planning consent (erection of 100 dwellings) on Land North East of Gleneagles Way, Hatfield Peverel. **The Neighbourhood Development Plan team to formulate and submit a response.**

20/01846/HH – Single-storey front extension and front porch extension at Letch's Corner, Maldon Road, Hatfield Peverel. **No comment.**

20/01205/ELD – Application for a Certificate of Lawful Existing Use or Development for Siting of Caravan for Human Habitation at 55 Sportsmans Lane, Hatfield Peverel. **Not supported.**

20/01906/REM – Reserved matters application of outline approval (erection of up to 140 dwellings) on Land South of Stonepath Drive, Hatfield Peverel. **The NDP team to formulate a response to present to the Parish Council at a future meeting.**

20/01889/HH – Part single, part two-storey side extension with balcony to rear elevation at 17 Priory Farm Road, Hatfield Peverel. **No comment.**

The following applications to be noted:

20/00375/TPO – Tree works at 17 Woodham Drive, Hatfield Peverel. **Noted and passed to Tree Warden.**

It was resolved that the Parish Council to approve and submit the Longfield Solar Farm internal consultation response.

It was resolved that the Parish Council to seek professional help in completing a submission for the appeal relating to application 19/02233/FUL and application 20/01205/ELD.

20/129 Finance and General Purposes

The draft budget for 2021/22 was presented and discussed. The following matters were raised which the Clerk clarified:

- Reduction in insurance costs from previous year.
- Community Association – no amount allocated in year 2021/22.
- Reduction in allotment costs from previous year.

It was resolved that the Parish Council to purchase the 12th edition of Arnold-Baker on Local Council administration for the Clerk.

It was resolved that the Parish Council to engage the services of another solicitor.

It was resolved that the Parish Council to purchase a second defibrillator unit and external, locked cabinet. The installation site will be determined at a later date. *Councillor Wallace abstained.*

It was noted that, due to the current pandemic, the bank reconciliations have not been checked by a Councillor as per the Financial Regulations.

20/130 Neighbourhood Development Plan

No update to report.

20/131 Environment

It was resolved that the Parish Council to accept Quote B of £5,120 from DW Maintenance to carry out the duck pond area improvement works. *Councillor Wallace abstained.*

It was resolved that the Parish Council to purchase three benches for the duck pond area as part of the improvement works, at a cost of £1,180.09 + VAT. It is intended to use Locality Funding to cover the cost of these. *Councillor Wallace abstained.*

It was resolved that the Parish Council to purchase two replacement litter bins for installation on The Street at a cost of £189.66 + VAT, subject to the receipt of an Essex Highways Licence. *Councillor Wallace abstained.*

Remembrance Day commemorations for 2021 were discussed. Thanks were given to Nicky for her work this year and last year with the 'Tommy' silhouette and poppy displays. The cost of a Royal British Legion 'Tommy' silhouette will be investigated.

20/132 Traffic and Related Matters

It was resolved that the Parish Council to request that its contractor positions the replacement streetlight (outside 24 Remembrance Avenue) to the rear of the footpath, as recommended by Essex Highways.

It was resolved that the Parish Council to take on responsibility for the streetlight at Letch's Corner.

20/133 Community Park

It was resolved that the Parish Council to proceed to obtain agreement and signature of the lease between the Parish Council and WASPS Fishing Club, with the proposal that future lease communications are directed to the Parish Council via its agent, Savills, and that gender neutrality be considered in the wording of the lease.

20/134 Community Association

The extraordinary Parish Council meeting scheduled for 9th December was noted.

It was resolved that the Parish Council to allocate £10,000 from general reserves as a contingency fund for the Village Hall to support the Sole Trustee transfer process.

The Working Party to support the trustee transition process agreed the membership as Councillors Weale, Munt, Greaves, Renow and Wallace, and the Clerk.

20/135 Christmas Tree ‘Amnesty’

It was resolved that the Parish Council to grant Braintree District Council permission to use the Village Hall car park as a Christmas tree recycling ‘drop off’ point on 16th January 2021, with the condition that the area is left tidy.

20/136 Accounts for Payment

It was resolved that the November 2020 accounts for payment be approved:

SSE Southern Electric	£521.91
London Hearts	£1,729.20
HM Revenue & Customs	£399.95
Plusnet	£32.05
Braintree District Council	£143.00
Staff costs	£2,074.68
Greenfields	£49.76
DW Maintenance	£1,198.50
Lloyds Bank (office expenses)	£237.69
Hatfield Peverel Community Association	£150.00
Councillor D Wallace (expenses)	£120.00
Mortimer Contracts	£1,068.00
A&J Lighting Solutions	£230.28

Councillors Wallace and Broddle abstained

20/137 General Announcements

The Clerk raised the following:

- Braintree District Councillor Community Grant of £400 received by the Parish Council towards the climbing frame refurbishment.
- Hadfelda Square car park was not found to be a suitable site for an electric charging point on this occasion.

20/138 Confidential Item

It was resolved that the Parish Council to exclude the press and public from the meeting to consider sensitive personal data.

Following discussion, the Parish Council agreed to allocate funds from the Chairman’s Allowance to purchase the items referenced in the 7th December 2020 Agenda Report.

The meeting closed at 9.35pm

The next meeting will be held on Monday 11th January 2021